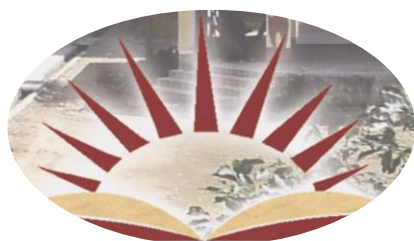


# Re-Accreditation Report of



## **BANKURA ZILLA SARADAMANI MAHILA MAHAVIDYAPITH 2014**

**P.O. & District: Bankura  
West Bengal**

*For uploading on college website & submission to*  
**National Assessment & Accreditation Council  
Bangalore**

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# BANKURA ZILLA SARADHAMANI MAHILA MAHAVIDYALAYA

(Govt. Sponsored)

NAAC Accredited B<sup>+</sup> College

NUTANCHATI, BANKURA, WEST BENGAL (PIN-722101)

Phone : (03242) 251194, e-mail : sarada\_06@yahoo.co.in

Website : www.bzsmmahavidyalaya.org

Ref No. ....

Dated : .....

To the Advisor,  
National Assessment and Accreditation Council,  
Bangalore

Sub: Submission of Re-Accreditation Report (RAR)

Sir,

I am submitting herewith the Re-Accreditation Report (2<sup>nd</sup> Cycle) of Bankura Zilla Saradhamani Mahila Mahavidyalaya. The college was accredited with Grade- B<sup>+</sup> (CGPA- 76.50) in March, 2007. The LoI had been successfully submitted in May 2014. As per direction, the RAR has been uploaded on the college website [www.bzsmcollege.org](http://www.bzsmcollege.org). The final copy, i.e., five hard copies and soft copies will be sent by post to your office through registered parcel after getting advice from your end. AQARs and other relevant documents are available at our end.

I would request you to kindly expedite the process of accreditation (2<sup>nd</sup> cycle) at your earliest convenience. I would suggest that the Peer team may kindly visit our college preferably during November, 2014 to January, 2015. The college shall provide necessary facilities and support to the team.

Your kind reply is earnestly solicited.

Thanking you

With regards,

Yours faithfully

*Siddhartha Gupta*  
28.6.14

(Dr. Siddhartha Gupta)  
**Principal**  
Bankura Zilla Saradhamani  
Mahila Mahavidyalaya





# BANKURA ZILLA SARADAMANI MAHILA MAHAVIDYAPITH

(Govt. Sponsored)

NAAC Accredited B<sup>+</sup> College

NUTANCHATI, BANKURA, WEST BENGAL (PIN-722101)

Phone : (03242) 251194, e-mail : sarada\_06@yahoo.co.in

website : bzsmcollege.org

Ref. No. ....

Dated. ....

## Declaration by the Head of the institution

I hereby certify that the data included in this Re-Accreditation Report are true to the best of my knowledge.

This RAR is prepared by the institution after several internal discussions and no part thereof has been outsourced.

I am aware that the Peer team will validate the information provided in this RAR during the Peer team visit.



Place- Bankura

Date- 28.06.2014

*S. Gupta* 28.06.14  
Dr. Siddhartha Gupta

Signature of the Head of the Institution with seal

**Principal**  
**Bankura Zilla Saradaman**  
**Mahila Mahavidyalaya**

## A. Executive Summary

# AN EXECUTIVE SUMMARY

The Criterion-wise analysis of our college clearly reveals our certain treasure troves, the embedded weakness and also its initiatives taken to make up its deficiencies at the earliest. It is our solemn pledge that whatever new initiative taken to corner up our deficiencies will by no means be a temporary arrangement on the so called makeshift arrangement on the part of our college authority and its associate stake holders. The main strength of our college is the follows:

- 1) The basic philosophy of our college is to embarrass all categories of students irrespective of their caste and creed, coming from diverse background in and around the district of Bankura, economically-backward district in the state of west Bengal.
- 2) It has all embracing guiding spirit inherited from the ideals, thought and actions of a 'Universal Mother'. Ma Saradamani, a divine consort of Lord Sri Ramkrishna. This creates an academic ambience which would always inspire us and always set to right path for students.
- 3) In terms of infrastructural facilities the position of our college in this district is worth mentioning though there are certain aspects which need to be developed and procured.
- 4) Improvement of the library service is reflected through full-computerization of the library system, digitization of the lending system in the library, purchase of latest text and reference books and journals etc. INFLIBNET facility and an e-shelf containing thousand of books and journals are made available in the library for all the stakeholders.
- 5) Our college performs as a family where each member's opinion is taken care of before coming to a final discussion. Thus we believe the philosophy of joint decision-making and diversity in thinking at every stage of our development.

- 6) At present, the college is not in too stringent condition from financial point of view and simultaneously it does not rotate on more profit earning attitude. This supports the welfare approach of the Institution.
- 7) Regarding utilization of grants received from various agencies including all out attention to research project works, seminars, and workshops has been taken utmost care.
- 8) Community services, health services, performance in sports activities have been continuing as inseparable something. These activities have linked the institution with greater aspect and perspective of social need and all out development of students.
- 9) The college has the unique distinction of introducing “Parents-Teachers Meeting” so as to meet the parents, listen to their grievances, suggestions and then talk of modalities for the betterment of academic ambience in the college- though we are in the habit of meeting them whenever a problem regarding their ward arises.
- 10) A constructive, emotional aspiring and harmonizing outlook and approach has embedded in the college including that with all the association and union of students, teachers, non-teaching -staff, parents alumnae, governing body etc.

**The embedded weakness of our college is:-**

- 1) With a view to rejuvenation of the system and for updating of knowledge and pedagogical skills for the professional development of teachers, the efforts from the part of all the teachers are not satisfactory.
- 2) As Govt. grant- in-aid is by no way sufficient for all out development of the institution.
- 3) Linkages to be developed with national, academic, research bodies in the total interest of the academic up-gradation of the institution are almost absent.
- 4) Activities, support and active involvement from the Alumni Association should be maintained as a continuous process in respect of quality assurance and revenue generation for the overall development of our college. Introduction and continuation of Placement Service is a must since the same is the demand of the day.

# Strengths, Weaknesses, Opportunities and Challenges (SWOC) – Analysis

## Strengths

- 1) One of the premier Girls' Colleges affiliated to the University of Burdwan with well defined vision and mission
- 2) Well known for quality teaching for West-Bengal with a series of renowned teachers serving this institution.
- 3) Diversity of courses with competent faculty members and enriched with infrastructure and other resources
- 4) Well maintained campus with sufficient number of classroom, smart class room, well maintained computerized and digitized library, well equipped laboratories and clean and green campus
- 5) ICT enabled teaching learning methodology, Wi-Fi and Wi-Max Networking on campus with internet connectivity and competent faculty and staff conversant with ICT technology
- 6) Inter-personal relationship among teachers, students and staff are very cordial
- 7) A long tradition of monitoring students
- 8) Alumni and parents participation is proactive
- 9) Consistently good academic progression

## Weaknesses

1. Shortage of teaching and non-teaching staff in comparison to the enrolment of students
2. Lack of formal collaboration of industry - institute
3. Inadequate professional and vocational programmes

## Opportunities

1. Wonderful academic ambience and overall discipline in the college
2. Opportunity for initiating many result-oriented consultancy and extension activities
3. More skill development programmes may be launched under Community College.
4. Scope of generating funds through research projects
5. Introduction of PG courses in Bengali, English and History

## Challenges

1. Recruitment of competent faculty on vacant sanctioned posts and creation of new post are the crucial challenges for appointing authority as the matter is depended upon the State Govt. Policy
2. Sustaining the pace of development and quality education in view of global trained in higher education
3. To introduce some more PG courses like MSW and Music for an optimum utilization of the infrastructure by two PG study centres, being run through distance mode within the campus under Rabindra Bharati University and The University of Burdwan

## Future plans

1. To organize more skill development training for both teaching and non-teaching staff for being well acquainted with modern gadgets and e-resources
2. To make students well verse in National and International languages
3. To enlighten villagers and slum dwellers through value education by NSS volunteers of the college to help poor farmers and artisans by virtue of technical training etc.
4. To enhance the practice of Intra-college and Inter college Faculty Exchange Programme

5. To well-equip the newly built multi-purpose seminar hall cum auditorium with inbuilt Public Address System and proper light arrangements
6. To arrange bus service for students coming from different places of the town
7. To buy additional plot of land outside of the campus for future expansion of the campus.

## Post-accreditation Initiatives

Bankura Zilla Saradamani Mahila Mahavidyapith was accredited by NAAC in March, 2007. The college was awarded Grade- B+ (CGPA): 76.50). The peer team made some valuable recommendations for some more positive steps under different parameters of assessment.

1. **IQAC:** The college established Internal Quality Assurance Cell (IQAC) during 2008 with dynamic and experienced members from the faculty and some renowned persons from the local administration and the Member of Parliament of Bankura constituency. A separate office had been allotted to the cell with necessary infrastructure and other logistic supports. The cell has the collection of feedbacks on the basis of which it recommends all-round development of the college and preparing recommendation. Experts from different Universities were contacted by the cell and their visits were arranged to this institution for obtaining their suggestions for enhancement in quality education of the institution. The Principal and the coordinator, the IQAC had visited other institution to obtain information on best practices in different spheres of education and administration as well. IQAC convened meetings for introducing new courses on the basis of peer team recommendations new infrastructure and up-gradation of laboratories and library were also made on the recommendation of IQAC.
2. **Course diversification:** During the last five years the college has introduced two new subjects – Music and Education and some job oriented courses like Computer Course in Office Automation and Internet, Spoken English, Spoken Sanskrit, Creative Dance and Music.
3. **Up gradation of laboratories:** With the help of UGC and State Govt.

funds the college upgraded its laboratories by furnishing them and purchasing new equipments and apparatus.

**4. Up-gradation of library:** The college library has been fully computerized and the process of lending books in the library has been digitized and an e-shelf has been installed in the library which contains thousands of books and journals. Prof. Bratya Basu, honorable Ex-Minister-in-Charge, the Ministry of Education, Govt. of West Bengal and Prof. Ashis Bandyopadhyay, honorable Parliamentary Secretary, Minister of Higher Education, Govt. of West Bengal have presently visited the college library and classrooms. They have expressed their satisfaction and happiness after watching the infrastructure and teaching-learning- evaluation methodology adopted by different departments of the college.

**5. E-Administration:** The College augmented the process of e-administration in the college. Admission, fee collection, pay roll, accounting, report generation were covered under specially designed CAMS software. Few staff have been trained for handling the software. The library software SOUL 1.0 has been replaced by the latest SOUL 2.0. Every faculty members have been provided laptop computers with internet facilities.

**6. Research promotion cell:** To promote the research and academic activities in the college, this cell has been formed comprising of some senior faculty members. The cell provides logistic support to the faculty members.

Minor research projects were taken up during the last five years.

**7. Infrastructure:** During last five years the college campus has been radically changed. Following infrastructure have been added to the college: –

- Three M.P. LAD buildings, one building funded by the MLA, one gymnasium building funded by the donor member on the GB, two classroom buildings funded by UGC have been built. The construction of a UGC funded huge hostel building has been going on, the ground floor of which has been completed and being used by the boarders.

- Two cycle stands have been built.
- Two big size water purifier cum chiller machines have been installed in the campus.
- One multipurpose seminar hall cum auditorium has been built by utilizing the State Government fund.
- One Smart Class Room has been arranged which is shared by different departments.
- One Green Effect Silence Genset has been installed for uninterrupted power supply along with two other manually operated generators.
- One English language lab has been established and supervised by the faculty members of the department of English.
- From all buildings of the college are being maintained from the internal sources of the college.
- Wi-Fi and Wi-Max networking has been done in the college. Internet facilities are provided with 2 Mbps bandwidth connectivity to four departments, library and office.
- Arrangements have been made for supplying purified cold water in two separate places of the college.
- Remedial coaching centre for SC/ST/Minority students, one career counseling centre, one coaching centre for entry in services have been established and managed efficiently by the faculty members.
- College campus has been beautified by one rose garden and three other gardens on the campus are made and well-maintained.
- CCTV camera has been installed at prime locations to monitor activity on the campus.

**8. National seminar and workshop:** The college organized eight UGC sponsored, one NAAC sponsored, two Victoria Memorial Hall, Kolkata sponsored, one ICPR sponsored and one State Govt. Sponsored National and State level Seminars, and one UGC sponsored workshop, besides special lectures delivered by visiting faculty members during last five years.

## A. Profile of the College

### 1. Name and Address of the College:

Name:	BANKURA ZILLA SARADAMANI MAHILA MAHAVIDYAPITH
Address:	NATUNCHATI, P.O.- BANKURA, PIN CODE: 722101
City:	BANKURA
State:	WEST BENGAL
Website:	<a href="http://www.bzsmcollege.org">www.bzsmcollege.org</a>

### 2. For Communication:

Designation	Name	Telephone with STD code	Mobile	FAX	Email:
Principal	DR. SIDDHARTHA GUPTA	03242-251194	9434198500		<a href="mailto:sarada_06@yahoo.co.in">sarada_06@yahoo.co.in</a> <a href="mailto:siddharthagupta1958@gmail.com">siddharthagupta1958@gmail.com</a>
Steering Committee Co-ordinator	Prof. Nityananda Patra	03242-251194	9474144885		<a href="mailto:nityananda.patra1967@gmail.com">nityananda.patra1967@gmail.com</a>
Bursar	Prof. Debabrata Mukherjee	03242-251194	9475335379		<a href="mailto:sarada_06@yahoo.co.in">sarada_06@yahoo.co.in</a>

### 3. Status of the Institution:

Affiliated College

Constituent College

Any other (specify)

√

#### 4. Type of Institution:

##### a. By Gender

For Men	<input type="checkbox"/>
For Women	<input checked="" type="checkbox"/>
Co-education	<input type="checkbox"/>

##### b. By Shift

i. Regular	<input type="checkbox"/>
ii. Day	<input checked="" type="checkbox"/>
iii. Evening	<input type="checkbox"/>

#### 5. It is a recognized minority institution?

Yes	<input type="checkbox"/>
No	<input checked="" type="checkbox"/>

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

#### 6. Sources of funding:

Government	<input type="checkbox"/>
Grant-in-aid	<input checked="" type="checkbox"/>
Self-financing	<input type="checkbox"/>
Any other	<input type="checkbox"/>

#### 7. a. Date of establishment of the college: 28/08/1973

b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

##### c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks (If any)
i. 2 (f)	29.10.1981	—
ii. 12 (B)	29.10.1981	—

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.) N. A.

Under Section/ Clause	Recognition/Approval details Institution/Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.				
ii.				
iii.				
iv.				

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

Yes ☐

No ☒

If yes, has the College applied for availing the autonomous status?

Yes ☐

No ☐

9. Is the college recognized?

- a. by UGC as a College with Potential for Excellence (CPE)?

Yes ☐

No ☒

If yes, date of recognition: ..... (dd/mm/yyyy)

- b. for its performance by any other governmental agency?

Yes ☐

No ☒

If yes, Name of the agency ..... and

Date of recognition: ..... (dd/mm/yyyy)

10. Location of the campus and area in sq.mts:

Location *	Semi-urban district town of Govt. declared economically backward district, Bankura
Campus area in sq. mts.	2.495 acres
Built up area in sq. mts.	5410 Sq. Meters

(\* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

Semi-urban.

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

• Auditorium/ seminar complex with infrastructural facilities	<input checked="" type="checkbox"/>
• Sports facilities	<input checked="" type="checkbox"/>
• Play ground	<input checked="" type="checkbox"/>
• Swimming Pool	<input type="checkbox"/>
• Gymnasium	<input checked="" type="checkbox"/>
• Hostel	<input checked="" type="checkbox"/>

Boys' Hostel: N.A.

Girls' hostel:

i. Number of hostels	2
ii. Number of inmates	155
iii. Facilities (mention available facilities)	Boarding, Messing, Reading Hall, Internet, Computer, TV

\* Working women's hostel

i. Number of inmates

ii. Facilities (mention available facilities)

- Residential facilities for teaching and non-teaching staff (give numbers available – cadre wise)

1 quarter for the Night Guard

- Cafeteria –

√

- Health centre –

First Aid only

- Health centre staff –

No

Qualified doctor	√	Full time		Part-time	√
Qualified Nurse	√	Full time		Part-time	√

- Facilities like banking, post office, book shops (SBI e-corner)
- Transport facilities to cater to the needs of students and staff
- Animal house
- Biological waste disposal

√

√

- Generator or other facility for management/regulation of electricity and voltage ☒
- Solid waste management facility ☐
- Waste water management ☐
- Water harvesting ☐

**12. Details of programmes offered by the college (Give data for current academic year)**

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned/ approved Student Strength for 1 <sup>st</sup> year	No. of students admitted 1 <sup>st</sup> to 3 <sup>rd</sup> year
1.	B.A. Hons. & General	1. Bengali Hons	3 Years	10+2	Bengali	55	165
		2. English Hons.	3 Years	10+2	English	55	165
		3. Geography Hons.	3 Years	10+2	Eng. / Beng.	33	64
		4. History Hons.	3 Years	10+2	Eng. / Beng.	55	160
		5. Sanskrit Hons.	3 Years	10+2	Beng. / Sans.	50	147
		6. Philosophy Hons.	3 Years	10+2	Beng./ Eng.	44	95
		7. Pol.Science Hons.	3 Years	10+2	Beng./ Eng.	50	85
		8. Economics Hons.	3 Years	10+2	Beng./ Eng.	39	20
		9. Music General	3 Years	10+2	Beng./ Eng.	60	120
		10. Education General	3 Years	10+2	Beng./ Eng.	100	300
2.	B. Sc. Hons. & General	1. Mathematics Hons.	3 Years	10+2	Beng./ Eng.	33	96
		2. Physics General	3 Years	10+2	Beng./ Eng.	60	146
		3. Chemistry General	3 Years	10+2	Beng./ Eng.	60	146

**Any other (Specify & provide details)**

Sl. No.	Programme Level	Name of the Programme/ Course	Duration	Entry Qualification	Medium of instruction	Sanctioned / approved Student Strength for 1 <sup>st</sup> year	No. of students admitted 1 <sup>st</sup> to 2 <sup>nd</sup> year
1.	P.G. in Distance Mode of Education under Rabindra Bharati University, Kolkata	1. English	2 years	B.A. Hons./ General	English	100	1 <sup>st</sup> - 108 2 <sup>nd</sup> - 46
		2. Bengali	2 years	B.A. Hons./ General	Bengali	100	1 <sup>st</sup> - 207 2 <sup>nd</sup> - 89
		3. History	2 years	B.A. Hons./ General	Beng./ Eng.	100	1 <sup>st</sup> - 61 2 <sup>nd</sup> - 43
		4. Geography	2 years	B.A. Hons./ General	Beng./ Eng.	40	1 <sup>st</sup> - 40 2 <sup>nd</sup> - 37
		5. Education	2 years	B.A. Hons./ General	Beng./ Eng.	100	1 <sup>st</sup> - 48 2 <sup>nd</sup> - 45
		6. Eniv. Science	2 years	B.A. Hons./ General	Beng./ Eng.	100	1 <sup>st</sup> - 54 2 <sup>nd</sup> - 40
		7. Sanskrit	2 years	B.A. Hons./ General	Sans./ Beng./ Eng.	100	1 <sup>st</sup> - 123 2 <sup>nd</sup> - 61
		8. Pol. Science	2 years	B.A. Hons./ General	Beng./ Eng.	100	1 <sup>st</sup> - 12 2 <sup>nd</sup> - Nil
2.	P.G. in Distance Mode of Education under The University of Burdwan	1. Bengali	2 years	B.A. Hons./ General	Beng./ Eng.	100	1 <sup>st</sup> - 262 2 <sup>nd</sup> - 81
		2. English	2 years	B.A. Hons./ General	Beng./ Eng.	100	1 <sup>st</sup> - 102 2 <sup>nd</sup> - 43
		3. History	2 years	B.A. Hons./ General	Beng./ Eng.	100	1 <sup>st</sup> - 89 2 <sup>nd</sup> - 40
		4. Sanskrit	2 years	B.A. Hons./ General	Beng./ Eng.	100	1 <sup>st</sup> - 88 2 <sup>nd</sup> - 76
		5. Philosophy	2 years	B.A. Hons./ General	Beng./ Eng.	100	1 <sup>st</sup> - 18 2 <sup>nd</sup> - 04
		6. Pol. Science	2 years	B.A. Hons./ General	Beng./ Eng.	100	1 <sup>st</sup> - 11 2 <sup>nd</sup> - 02

13. Does the college offer self-financed Programmes?

☒

Yes

☐

No

If yes, how many?

Computer Application, Spoken English, Spoken  
Sanskrit, Creative Dance, Beautician Course, Music

14. New programmes introduced in the college during the last five years if any?

Yes	√	No		Number	5
-----	---	----	--	--------	---

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	Departments	UG	PG	Research
Arts	Bengali, English, History, Geography, Sanskrit, Pol. Science, Philosophy, Economics, Education, Music	Bengali, English, History, Geography, Sanskrit, Pol. Science, Philosophy, Economics, Education, Music	--	--
Science	Physics, Chemistry, Mathematics, Economics	Physics, Chemistry, Mathematics, Economics	--	--
Commerce	-	-	-	-
Any Other (Specify) i. P.G. Distance Mode of Education under Rabindra Bharati University	English, Bengali, History, Geography, Education, Environmental Science, Sanskrit, Pol. Science, Philosophy		English, Bengali, History, Geography, Education, Environmental Science, Sanskrit, Pol. Science, Philosophy	--
ii. P.G. Distance Mode of Education under The University of Burdwan	English, Bengali, History, Sanskrit, Pol. Science, Philosophy		English, Bengali, History, Sanskrit, Pol. Science, Philosophy	--

16. **Number of Programmes offered under** (Programme means a degree course like BA, B.Sc., MA, and M.Com...)

- a. annual system
- b. semester system
- c. trimester system

17. **Number of Programmes with**

a. Choice Based Credit System

b. Inter/Multidisciplinary Approach

c. Any other (specifies and provides details)

18. **Does the college offer UG and/or PG programmes in Teacher Education?**

Yes

No

☒

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)  
and number of batches that completed the programme

b. NCTE recognition details (if applicable)

Notification No.: .....

Date: ..... (dd/mm/yyyy)

Validity:.....

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?

Yes

No

☒

19. **Does the college offer UG or PG programme in Physical Education?**

Yes

No

☒

If yes,

a. Year of Introduction of the programme(s)..... (dd/mm/yyyy)  
and number of batches that completed the programme

b. NCTE recognition details (if applicable, Notification No.:

..... Date: .....

(dd/mm/yyyy) Validity:.....

c. Is the institution opting for assessment and accreditation of Physical Education Programme separately?

Yes

No

☒

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	*M	*F	*M	*F	*M	*F	*M	*F	*M	*F
Sanctioned by the UGC / University / State Government <i>Recruited</i>			04	02	03	02	09	04	04	Nil
<i>Yet to recruit</i>	08						05			
Permanent Part-time teachers sanctioned and approved by the W.B. State Government.- <i>Recruited</i>	14						Nil			
<i>Yet to recruit</i>	Nil									
Sanctioned by the Management <i>Recruited</i>	23						06			
<i>Yet to recruit</i>	Nil						Nil			

\*M-Male \*F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers(Fulltime, UGC)							12
D.Sc./D.Litt.							
Ph.D.			01	01	01	01	04
M. Phil.			01		01		02
PG			01	01	01	01	04
Permanent Part-time teachers (W.B. State Govt.)							14
Ph.D. - 01 (Male)							14
M. Phil. - 02 (Male)							
PG - 06 (Male)							
PG - 05 (Female)							

Temporary teachers	
Ph.D. – 01 (Male)	21
M. Phil. – 01	
PG – 12 (Male)	
PG – 07 (Female)	

**22. Number of Visiting Faculty /Guest Faculty engaged with the College.**

	M	F	Total
Visiting Faculty	02	Nil	02
Guest faculty	12	07	19
Total	14	07	21

**23. Furnish the number of the students admitted to the college during the last four academic years.**

Categories	2010-2011		2011-12		2012-13		2013-14	
	Male	Female	Male	Female	Male	Female	Male	Female
SC		251		215		210		243
ST		87		98		105		126
OBC		64		99		137		201
General		832		813		880		897
Others		—						
Total		1234		1225		1332		1467

**24. Details on students enrollment in the college during the current academic year:**

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	1467	—	—	—	—
Students from other states of India	Nil				
NRI students	Nil				
Foreign students	Nil				
Total	1467				

25. **Dropout rate in UG and PG (average of the last two batches)**

UG

PG

26. **Unit Cost of Education**

*(Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)*

**(a) Including the salary component**

**Rs. 18,060/-**

**(b) Excluding the salary component**

**Rs. 2,722/-**

27. **Does the college offer any programme/ distance education mode (DEP)?**

Yes

☒

No

☐

If yes,

**a) Is it a registered centre for offering distance education programmes of another University?**

Yes

☒

No

☐

**b) Name of the University which has granted such registration.**

**Rabindra Bharati University, Kolkata, The University of Burdwan**

**c) Number of programmes offered**

**M.A. in eight subjects under R.B.U. and six subjects under B.U.**

**d) Programmes carry the recognition of the Distance Education Council.**

Yes

☒

No

☐

28. Provide Teacher-student ratio for each of the programme/course offered

Course/ Programme	Teacher : Student ratio
B.A.	1:50
B.Sc.	1:30
M.A.	—

29. Is the college applying for

Accreditation: Cycle 1 ☐ Cycle 2 ☒ Cycle 3 ☐ Cycle 4 ☐

Re-Assessment: ☐

*(Cycle 1 refers to first accreditation and Cycle 2, Cycle 3 and Cycle 4 refers to re-accreditation)*

30. Date of accreditation\* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: 17.03.2007 (dd/mm/yyyy) Accreditation Outcome/Result **B+**

Cycle 2: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

Cycle 3: ..... (dd/mm/yyyy) Accreditation Outcome/Result.....

*\* Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.*

Please see Annexure

31. Number of working days during the last academic year.

32. Number of teaching days during the last academic year

*(Teaching days means days on which lectures were engaged excluding the examination days)*

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

IQAC 02.01.2008 (dd/mm/yyyy)

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

AQAR (i) July, 2009 (dd/mm/yyyy)

AQAR (ii) August, 2010 (dd/mm/yyyy)

AQAR (iii) September, 2011 (dd/mm/yyyy)

AQAR (iv) August, 2012 (dd/mm/yyyy)

35. **Any other relevant data (not covered above) the college would like to include.  
(Do not include explanatory/descriptive information)**

## B. Criteria - wise Inputs

### CRITERION I: CURRICULAR ASPECTS

#### 1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

► Bankura Zilla Saradamani Mahila Mahavidyapith was started with the vision and mission as follows:-

Vision:

Enlightenment and Personality Development of younger women generation specially coming from remote and rural areas in and around the district of Bankura through imparting general Education in order to culminate them an asset to the Nation.

Mission: To make whole hearted collective efforts to provide an infrastructure for imparting quality and need best education to the students.

Goals:

- i. Providing quality education in modern disciplines
- ii. Educating new women generation in contemporary knowledge and skill to meet the challenges of nation building
- iii. Inculcating a sense of dignity, sincerity, dynamism, truthfulness and above all a sense of national pride and universal brotherhood among the students in order to develop them into socially responsible citizens
- iv. Diversifying teaching programme in changing situation to keep up pace with the socio-economic demands of the time
- v. To provide a platform to the students giving them opportunities to face the challenges of the competitive world with utmost utilization of their potentials in academic event and sports
- vi. To inculcate values like self-respect, social equality. National integration, secularism and brotherhood by organizing various activities in the college
- vii. Empowerment and realization of dignity in women
- viii. To provide special attention to ladies welfare programmes
- ix. To develop the creative writing ability of the students by publishing wallpapers and college annual magazine
- x. To provide opportunities to the teaching and non-teaching staff to acquire higher qualification
- xi. To promote teachers to participate in State, National and International conferences, workshops and seminars

The above vision and mission statement is displayed on the hording of the college campus and on the college website [www.bzsmcollege.org](http://www.bzsmcollege.org) for information to all the students, staffs and other stakeholders. It is also communicated to the student by the principal and other senior teachers during Fresher's Welcome of the newly admitted students. The students are made to learn these values in course of mobilization of NSS units. This mission is suggested through frequent seminars and in the meeting of the staff council.

**1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).**

► During the beginning of new academic session in July, the head of various departments discusses the course plan with faculty members of the departments. The Routine Committee, formed by the Teachers' Council prepares detailed routine as per suggestion of respective heads. The meeting of Heads of department is held under the Chairmanship of Principal to obtain suggestion to academic improvements.

**1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the curriculum and improving teaching practices?**

► The University often conducted orientation courses, syllabus committee, and academic council meeting where teachers have the opportunities to discuss, upgrade and additional measure for revision and an implementation of curriculum. In this meeting there is also scope for discussing the nitty-gritty of the subjects to be incorporated in the lecture method in the class room teaching by the teachers. The university also conducts orientation programme and refreshers course for upgrading and updating the teachers in order to make them more alert, dynamic and effective in class room teaching.

**1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and transaction on the Curriculum provided by the affiliating University or other statutory agency.**

► General classes and tutorials carry out the curriculum. The college provides classroom facilities as per the routine to all the departments, as well as contingences for practical classes are provided. The new and updated equipments for laboratories are provided to lab-based departments. The books for seminar and other materials for classroom teaching are provided to all the departments. Many departments like Geography, Mathematics, Chemistry and Physics are provided with computers, laser printers, LCD projector etc. Each and every permanent faculty members is provided with a laptop. A Smart Class Room with modern digital equipments has been provided. Any department can use it. A new digital library has been constructed for this purpose.

To ensure the curriculum delivery and transcription on the curricular provided by the affiliating university, the classroom evaluation are made by the faculty members. They also take remedial coaching classes for the backward students such as SC, ST, and OBC etc.

**1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalisation of the curriculum?**

► The placement cell of the college tries the best to contract various units of the economy in order to provide at-least a footprint for the pass out as well as the running students which, in turn, the college transmits to the university.

**1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University?(number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stakeholder feedback provided, specific suggestions etc.**

► The curriculum is developed by the parent university through the Board of Studies of various subjects. Many experienced senior faculty members of our institution serve as members in these boards and while they are invited to participate in the meeting of Board of Studies they play effective and active role in developing, designing, framing and modifying syllabi of the degree course from time to time.

**1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.**

► The college does not frame curricular independently for any of the courses but the faculty members contribute in this regard to the parent university.

**1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?**

► The institution can analyze that the stated objectives of curriculum are achieved in the course of implementation through assessing and evaluating the result of the final examinations and through the successful engagement of the students in Govt. and public services in later lives.

## **1.2 Academic Flexibility**

**1.2.1 Specifying the goals and objectives give details of the certificate/diploma/ skill development courses etc., offered by the institution.**

► The goals and objectives of the syllabus taught is all-round development of the

students in tune with the vision and mission of the college. The college imparts education leading to award of bachelor degree in 13 subjects and to award of PG degree in Distance Mode of Education in 9 subjects.

**1.2.2 Does the institution offer programmes that facilitate twinning /dual degree? If 'yes', give details.**

► The institution besides these UG and PG (Distance Mode) programmes arranges for some certificate courses such as computer application, spoken English, spoken Sanskrit, creative dance, music, beautician course etc. Any student of this college may complete the course and gain twinning degree/ certificate one for UG and other for certificate course.

**1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:**

- Range of Core / Elective options offered by the University and those opted by the college
- Choice Based Credit System and range of subject options
- Courses offered in modular form
- Credit transfer and accumulation facility
- Lateral and vertical mobility within and across programmes and courses
- Enrichment courses

The college offers various provisions with reference to the academic flexibility in concurrence with the rules and regulation of the mother university such as -

➤ **Core options :**

➤ **A) For Science Stream :**

- i) Physics + Chemistry + Mathematics;

➤ **B) For Arts Stream :** A student of the B.A. general course is required to take the following subjects:

i) Bengali/Alt Bengali; ii) English /Alt English; iii) Any two from the following core subjects :

a) Economics; b) Political Science; c) Education; d) Philosophy; e) History

f) Geography; g) Sanskrit; h) Music

➤ **Major Options :** A student may offer major course in any of the following Subjects:

a) English; b) Bengali; c) Economics; d) Political Science; e) Sanskrit; f) Philosophy; g) History; h) Geography; i) Mathematics .

**Note:**

- 1) For a student offering major course in any subject mentioned above other than English and Bengali, General English and Bengali/Alt. English are compulsory and in addition to this, two core subjects shall have to be chosen from the core subjects (leaving out the Major subject itself).
- 2) A student offering Major in English shall have to opt for two core subjects except English. 3) A student offering Major in Bengali shall have to opt for two core subjects except Bengali.
- 4) A student shall be allowed to opt for the subjects shown below even if he/she has not studied the subjects in the qualifying exam. i) Philosophy; ii) Political Science; iii) History, (iv) Economics.
- 5) Students can change their core subjects within one month from the date of admission before enrolment and registration as per university regulation.

**1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.**

► Yes, the institution offers self-financed programmes. Such as- (i) Certificate Course in Computer Application conducted by Rajib Ghandhi Computer Swakharata Mission, Govt. of India. (ii) Certificate Course in Spoken English conducted by B.B.C, Bankura. (iii) Certificate Course in Spoken Sanskrit conducted by the Dept. of Sanskrit, BZSM College. (iv) Certificate Course in Creative Dance conducted by Chidambaran Natyashala, Academy of Creative Arts, Shitpukur Lane, Bankura. (v) Short term Beautician Course.

➤ They differ from other programmes as mentioned below:

**Admission:** The students are admitted by the respective organizations / departments. Marks obtained in the qualifying examination are not considered as strict criteria. Students are admitted into the respective courses on the basis of priority of having practical knowledge and irrespective of cast and creed.

**Curriculum:** The students have to follow a curriculum designed by the organizations / departments which seems to be suitable for the present scenario.

**Fee structure:** The fee structure may be fixed by the respective organizations / departments by consulting with the head of the institution depending upon the number of students in each programme.

No part of the collected amount has to send to the university. However, only in the case of Spoken Sanskrit, the entire course fee is deposited to the college fund. The present fee structure is as given below:

(i)	Certificate Course in Computer Application	1100/-
(ii)	Certificate Course in Spoken English	500/-
(iii)	Certificate Course in Spoken Sanskrit	400/-
(iv)	Certificate Course in Creative Dance	1200/-
(v)	Short term Beautician Course ( to be introduced shortly )	500/-
(vi)	Certificate Course in Music	1200/-

**Teacher qualification:** Teachers having good theoretical as well as practical knowledge on the concerned subject and having a good communication skill are generally selected for the programmes, unlike giving importance only on marks secured in the qualifying examinations.

**Salary:** The amount of salary may vary subject to the enrolment of students. Teachers coming from distant places are likely to get comparatively more salary than the teachers appointed locally.

1.2.5 **Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.**

► Taking into consideration the present day demands and keeping in view the needs of girl students, a certificate course in computer application has been introduced to make available better carrier options.

- There are two Computer Centers consisting of more than 15 computers which the Students may use during any time of college hours.
- Students of all programmes are encouraged to undergo the Certificate Course in Computer Application from the college.
- In the department of mathematics one paper deals with computer application and programming.

- Modern methods of teaching are practiced through different audio-visual aids such as Smart boards, LCD projectors, and Power point presentation for comprehensive teaching.
- Students are always encouraged to use Internet in the department or Student's Computer Room or computer based NSS room for searching current information on various topics and subjects so that they can equip themselves to compete in the global employment market.

**1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice" If 'yes', how does the institution take advantage of such provision for the benefit of students?**

- ▶ Apart from traditional disciplines the college also offers some new career orientation certificate courses like Computer Application, Spoken English, Spoken Sanskrit and Creative Dance. Besides these courses, the introduction of Beautician Course is also in the offing. Those students who can not avail the chance in regular PG courses of the mother university they may obtain the PG degree of their choice among the nine PG subjects from this college centres of Distance Mode of Education affiliated by the Rabindra Bharati University and The University of Burdwan.

### **1.3 Curriculum Enrichment**

**1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?**

- ▶ Keeping in mind the spirit of the vision and mission of the institution the college always insists on sending recommendations to Mother University. During the introduction of new curriculum, the Mother University, on its part, invite the senior faculties of the college who are also members of the Board of Studies to take active role in designing it. The college has always capitalized the opportunities to bring the uniformity on goals and objectives which in turn also bears a thrust on core values adopted by NAAC. The extra-curricular and

extension activities which help the students to build moral and ethical values, serves in the process of integration of academic programmes and institutions goals and objectives.

**1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?**

► The college is not authorized to develop or restructure the curricula. Curricula are designed by the affiliating university. However while framing the syllabus; the University has on its part invited the senior faculties of the college who are also members of the BOS to take active role in designing the syllabus. Before the participation in such meetings the senior faculty members headed by the Principal discuss with the educationists, guardians, respective departmental students as well as with the office bearers of the Students Union about the needs of the dynamic employment market etc. The opinions, views and suggestions from students, academic peers and departmental faculties are given due attention during the time of the framing of the curriculum by the mother university.

**1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?**

► Recently the mother university has introduced a compulsory paper on Environmental Science for all the B.A., B.Sc., and B.Com. students to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc. into the curriculum. The Principal, the member of EC at Mother University and some faculty members of the college attended the meeting during the framing of the syllabus of Environmental Science etc.

#### **1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?**

- § Moral and ethical values
- § Employable and life skills
- § Better career options
- § Community orientation

► The extra-curricular and extension activities help the students to built moral and ethical values. Lectures on moral values, rallies on environmental consciousness are the regular features of extracurricular activities of the college. In the college there are two N.S.S. units which serve the purpose. Further the frequent arrangement of seminars on the great men like Swami Vivekananda, Rabindranath, Gandhiji, Abdul Kalam Azad and so on helps ensuring holistic development of students by enhancing moral ethical values. The Political Science department arranges lectures in the college seminar hall on human rights with the honorable justices of the Judge Court of Bankura district.

► The Carrier Counseling Cell of the college tries to familiarize the students about the carrier prospects after the complication of their degree or certificate courses. For this purpose the college organizes different coaching classes for NET, SET, WBCS, SSC, and PSC by appointing the experts from the college faculties and outsiders.

► The community oriented programmes are also organized by the college such as beautician courses, computer courses, course in creative dance and music.

#### **1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?**

► The feedbacks obtained by the college can be categorized under (a) students (b) teachers (c) parents (d) alumni (e) local academic peers (f) community.

#### **1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?**

► IQAC of the college conducts personal contacts with faculty, students, visiting academicians, alumni and parents for obtaining their feedbacks on curricular design and benefits of the courses in the changing situation. To monitor the quality of its enrichment programmes some motivated efforts are taken by the faculties of each department beyond the limits of mere classroom

teaching to promote interest of the students in the curriculum by way of organizing various activities like exhibition, quiz competition, seminars, symposia, debates, cultural programmes, educational tours and sports.

## **1.4 Feedback System**

### **1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?**

► The college is not authorized to develop or restructure the curricula. Curricula are designed by the affiliating university. However while framing the syllabus; the University has on its part invited the senior faculties of the college who are also members of the BOS to take active role in designing the syllabus.

### **1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?**

► The feedbacks so obtained may be categorized under (a) academic, (b) administrative, (c) infrastructural and (d) grievances. On the basis of the categorized feedbacks, agenda is prepared for discussion in the concerning committees of the college. Resolutions are placed before the IQAC cell. The suggestions of the IQAC cell are implemented by the college authority.

### **1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)**

**Any other relevant information regarding curricular aspects which the college would like to include.**

► During the last four years, Under-Graduate courses in Music and Education have been introduced. Post-Graduate courses in English, Bengali, Sanskrit, History and Political Science in Distance Mode of Education are introduced under the Directorate of Distance Education, The University of Burdwan. The certificate course like Beautician course, Creative Dance and Music are started. These courses are within financial reach of local students due to subsidized fee structure.

## **CRITERION II**

### **TEACHING - LEARNING AND EVALUATION**

#### **2.1 Student Enrollment and Profile**

##### **2.1.1 How does the college ensure publicity and transparency in the admission process?**

► Admission to all courses are done strictly to merit basis. The principal, along with senior faculty members of all the departments formulate the merit lists and the lists are published for circulation among students seeking admission. The college also ensures wide publicity and transparency in the admission processes through - i) prospectus ii) college website iii) university website iv) college notice board and v) others. This process was followed before the introduction of central online counseling by the University of Burdwan from the academic session of 2013-2014.

The College prepares prospectus and academic calendar every year before declaration of the results of the qualifying examinations. The major rules of admission are given there. The College has a website ([www.bzsmcollege.org](http://www.bzsmcollege.org)) of its own where the admission details are notified.

University has recently introduced a central online counseling system for admission to the prospective students for the various Honours Courses from this year 2013 directly through its website.

##### **2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programmes of the Institution.**

► For UG Hons. Courses the admission is taken on the basis of merit in the last H.S. or equivalent examinations, but from 2013-14 academic sessions the mother university fully controls the admission centrally through internet system. The college only takes admission according to the recommendation of the university. For UG general courses the admission is taken on the basis of marks in the last H.S. or equivalent examinations in accordance to the need of the locality.

- 2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating university within the city/district.

*	SC-	17%
*	ST-	9%
*	OBC (A & B) -	14%
*	Women-	100%
*	Economically weaker sections-	60% (approx.)

► Minimum of 45% marks in the H.S. or equivalent examination is the eligibility criteria for admission in UG courses. In P.G. courses under Distance Mode of Education the minimum criteria is Hons. Graduate of General graduate except Geography. In Geography (PG) the admission is taken on the basis of merit list of applicants of Hons. Graduates.

- 2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

► The Admission Committee formed in the meeting of the Teachers' Council looks into the admission process reviews the student profiles annually and suggest necessary measures for improving and updating the admission process.

- 2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion.

- \* SC/ST
- \* OBC
- \* Women
- \* Differently abled
- \* Economically weaker sections
- \* Minority community
- \* Any other

► The college strictly follows the reservation rules of the state govt. The admission rate of reserved categories of SC, ST, and OBC is very high in this college as shown against each category-

**2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i.e., reasons for increase / decrease and actions initiated for improvement.**

Programmes	Number of applications	Number of students admitted	Demand Ratio
1. UG Arts and Science Hons.	2010-11 ► 1685	220+24=244	1:7
	2011-12 ► 1847	270+28=298	1:6
	2012-13 ► 2166	321+40=361	1:6
	2013-14 ► **	208+33=241	--
2. UG Science Arts and General	2010-11 ► 807	145+8=153	1:5
	2011-12 ► 890	160+3=163	1:5
	2012-13 ► 910	237+2=239	1:3
	2013-14 ► 1029	308+10=318	1:3

The admission in the UG Arts and Science (Hons.) was encouraging from 2010-11 to 2012-13 when admission process was done internally but after the introduction of centrally online admission the number of students admitted decreases by 33.3%. The possible reason may be the increasing options opted by the students among various colleges under The University of Burdwan. The trend for UGC Science and General students together from 2010-11 to 2013-14 is encouraging as this admission was done internally by the college according to the rush of the students. But for Science graduate the trend is not encouraging the possible reason may be the good students are not coming for general education.

\*\* Data is not available as the admission process was done centrally by The University of Burdwan itself.

## 2.2 Catering to Student Diversity

**2.2.1 How does the institution cater to the needs of differently- able students and ensure adherence to government policies in this regard?**

► Rarely, we do get differently able students, so there is no special provision required for such students. But recently in 2013-14 sessions one such student has been admitted in the college. Her admission fees, tuition fees and the money required for the purchase of books etc. are donated by a faculty member of the college. Moreover, she has been helped by the Govt. according to the existing rules.

**2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.**

► At the time of admission in UG courses, counseling sessions are organized for the students for opting available choices in selecting of course as per their need and potential. Before commencement of the programme students are divided into sections on the basis of their marks in previous examination. On the basis of open test of skills students are admitted to NCC and NSS. Through college annual sports students are picked for training & participation in various games, sports, cultural & fine arts events.

**2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?**

► To bridge the knowledge gap of the enrolled students' college adopts different strategies such as – i) Through unit tests the advanced and non-advanced students are identified. The tutorial classes are arranged for the non-advanced students. ii) The college has established a Remedial Coaching Centre financed by the UGC for the SC, ST, OBC, Physically Challenged etc. iii) The advanced students are also given special classes separately at the departmental level. iv) Group discussion, subject quiz, project works and additional home assignment are given separately to the advanced and slow learners to excel their learning capabilities.

**2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?**

► There has been a long established tradition of harmonious relation among staff. The Teachers' Council and Non-teaching Staff Council augment the mutual relation to maintain solidarity between them. As the college is the women college, there is no gender problem here. The relation between the students and staff is very cordial.

**2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?**

► The advanced students are generally identified by the faculty members of the department through [Unit Tests, Classroom Teachings and Internal Assessments](#). They are given special classes and guidance by the faculty members of the concerning department.

**2.2.6 How does the institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?**

► The data and information on the academic performance are collected from the Unit Test, Internal Assessment and Attendance Register of the students at risk of drop out. Finding out the cause of poor academic performance and poor attendance of the students, counseling are arranged for them where they are assured to provide assistance so that they may not discontinue their studies.

## **2.3 Teaching-Learning Process**

**2.3.1 How does the college plan and organize the teaching, learning and evaluation schedules? (Academic calendar, teaching plan, evaluation blue print, etc.)**

► At the very beginning of the session in consonance with the academic calendar published by Mother University, our college prepares the [Academic Calendar](#) every year in consultations with the heads of the departments which get circulated among the students later on. Apart from it, a [Teaching Plan](#) is published and provided to the students for the whole academic session. The teachers are advised to submit [Teachers' Diary](#) every month to the head of the institution and get it authenticated accordingly. To know the effectiveness of the teaching-learning procedure all the departments hold [Unit Tests](#) at regular interval and the teachers are encouraged to give [Home Assignments](#) to the students for their benefit. Apart from all these measures to know the effectiveness of the teaching-learning process, teachers voluntarily prepare and submit self-appraisal form to the head of the institution for reporting to the

higher authority as and when required besides the usual procedure of taking filled up feedback form from the students every year.

**2.3.2 How does IQAC contribute to improve the teaching -learning process?**

► The IQAC meets time to time and recommends about some do's and don'ts for the improvement of the teaching and learning process. As for example the library has been fully digitalized recently. The Physics, Chemistry and Geography library have been upgraded for better academic environment.

**2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?**

► To make learning **student-centric** the teachers organize group discussions, student seminars, debates, subject quiz, various cultural competitions, annual athletic event every year, and occasionally exhibitions are organized by the departments. Students of the Geography department are motivated to take the responsibility of organizing **field tours** as per their syllabus. This helps to develop their leadership and management skills. However this scope is not there for students of the other departments. The college has **two NSS units** and the students are encouraged to enroll in the NSS programmes, like **health camp, first aid camp, blood donation camp, legal cell workshop, AIDS awareness programme, etc.** The students take part in **Youth Parliament and Quiz Contests** at the District level and State level; they also participate in **Inter College State Athletic Meet** at the District and State levels. This enables them to develop various life skills and lifelong learning skills. Apart from these the college organizes some add-on short term courses, like Computer Courses, Spoken English and Spoken Sanskrit Courses, Creative Dance Course, etc., which certainly adds to their lifelong learning experience.

**2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?**

► To nurture critical thinking, creativity and scientific temper the students and faculty always utilize journals, magazines, newspapers, books that are available

in the library. They also use internet facility provided by the college to get knowledge of current affairs. Moreover, the faculties often participate in Seminars, Orientation Courses, Refresher Courses, and Conferences at various levels, and impart that knowledge for the benefit of the students. The college invites prominent scholars of relevant areas from time to time to bring the recent developments relevant to their syllabi into the students' notice, and also arrange for inter-college faculty exchange programmes for their benefit. All these efforts aim at transforming the students into life-long learners and innovators.

**2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? E.g.: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.**

► The teachers use lecture method, interactive method including home assignment, field project (ENVS and Geography), etc. Most of the faculties avail the facilities of computer aided teaching by displaying the relevant topics with the help of laptop, CDs, LCD projector, overhead projector and smart classroom. Various departments organize seminars and exhibitions wherein the students take active part. The college has provided free internet facilities to all faculty members so that they can draw interest among the students about the modern methods of learning.

**2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?**

► Seminars and popular lectures are organized at the departmental as well as at the college level. More than five departmental [National Seminars](#) funded by UGC and State Govt. are organized. The seminars on [Blood Donation](#), [HIV-AIDS](#), [Cancer](#), [Legal Aids to helpless women](#) etc. are organized every year by two NSS units of the college. All these help both the students and the faculty to gain advanced level of knowledge and skills.

**2.3.7 Detail (process and the number of students benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?**

► The college has a Carrier Counseling Cell which meets time to time with the

3<sup>rd</sup> year students and acquaints them with their future possibilities. The cell in its meeting calls the experts like Chairman CSC, SSC, and PSC etc. to illustrate before the students about various career scopes of today and about the methods to tackle them and how to be successful in building a good career among the students. The cell also provides psycho-social advice to the students.

**2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faculty to adopt new and innovative approaches and the impact of such innovative practices on student learning?**

► i) Most of the faculties use laptops and LCD projects in their classroom teaching. ii) Many departments use the [Smart Class Room](#) as and when necessary. iii) The college authority has provided the permanent faculty members with a laptop each to adopt modern methods of teaching. iv) The authority also has provided necessary equipments to make a [Smart Class Room](#). The impact of these innovative teaching approaches on student learning is perceptible from their involvement and participation and better results.

**2.3.9 How are library resources used to augment the teaching- learning process?**

► The central library has recently been well-equipped with fully [Digitalization](#) of Test Books, Reference Books etc. The library displays new arrival to generate reading interest among the students. Fixed number of books can be issued to both faculty members and students Study halls have been added to the library so that both faculty and students can consult reference books and journals. Photocopies have been provided in the library so that faculty members and students get prints of required pages of books at minimum cost. Students can be seen taking guidance of teachers in study has in the library.

**2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on the challenges encountered and the institutional approaches to overcome these.**

► Due to various examinations of university and other statutory bodies like PSC, SSC, Rail, Primary Board etc. in this college campus the classroom teaching is disturbed. To overcome the persistence problem the college has

built an examination hall and a multi-purpose seminar hall for the said purpose. Curriculum of various programmes is covered within the stipulated time frame. The deficiency, if any, is addressed by the extra classes to complete the curriculum in that subject.

**2.3.11 How does the institute monitor and evaluate the quality of teaching learning?**

► To monitor and evaluate the quality of teaching-learning the college administration generally adopts some measures like – i) providing teaching-learning support system, ii) Motivation through meetings with faculty members, iii) Discussion in course completion with the head of the department, iv) Taking feedback from the final year students, v) Conducting result meeting with the faculties of each department separately etc.

## **2.4 Teacher Quality**

**2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum.**

► The members of the faculty are recruited as per the rules prescribed by the UGC, Govt. of West Bengal and W.B. College Service Commission. The procedure is as given below-

i) For recruiting teachers of fulltime permanent and Govt. sanctioned posts firstly subject wise requisitions are placed before the DPI and West Bengal College Service Commission (W.B.C.S.C.). The W.B.C.S.C. holds interviews of the U.G.C. qualified candidates, and then the selected candidates are empanelled for recruitment. The CSC recommends from its panel as per the previous requisition sent by the college.

ii) Recruitment of Permanent Part Time teachers has been done following the State Govt. rules.

iii) The Governing Body resolves to advertise for the posts of Guest Teachers when vacancy arises due to retirement (or is deemed necessary otherwise). After fulfilling the terms and conditions laid by the DPI (WB) the post is advertised by the Principal of the college in local and national newspapers. Candidates with the required qualifications are called for interview and accordingly after interview, the duly formed selection committee prepares a panel of successful candidates as per the guidelines laid down by the college authority. From the panel made by the selection committee, the G.B. resolves to appoint teachers purely on temporary basis in order of merit.

The college does not have sufficient number of qualified and competent teachers to handle the courses allotted to them. The institution copes with the requirements by appointing guest teachers or contractual teacher purely on temporary basis.

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers: 12							
D.Sc./D.Litt.							
Ph.D.			3	1	1	1	6
M. Phil.					2		2
PG			3			1	4
Temporary teachers: 23							
Ph.D.							
M. Phil.							
PG					15	8	23
Part-time teachers: 14							
Ph.D.					1		1
M. Phil.					1		1
PG					7	5	12
Total							49

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

► The college does not have those streams of study like Bio-technology, IT, Bio-informatics etc. So, no staff has been recruited.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

► Under the staff development programme during the last four years, the college facilitated the teachers to attend various programmes as detailed below:

a) **Nomination to staff development programmes-**

Academic Staff Development Programmes	Number of faculty nominated
Refresher courses	8
HRD programmes	—
Orientation programmes	2
Staff training conducted by the university	—
Staff training conducted by other institutions	—
Summer / winter schools, workshops, etc.	3

b) **Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning.**

✓ Teaching learning methods/approaches

✓ Handling new curriculum

- ✓ Content/knowledge management
- ✓ Selection, development and use of enrichment materials
- ✓ Assessment
- ✓ Cross cutting issues
- ✓ Audio Visual Aids/multimedia
- ✓ OER's
- ✓ Teaching learning material development, selection and use

The college organized short-time computer and internet literacy programme for the faculty members through our own campus computer centre.

#### c) Percentage of faculty

- \* invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies
- \* participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies
- \* presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies

► About 25% of the full-time faculty members are invited as resource persons in workshops/ seminars/ conference organized by the external professional agencies. The Principal and 3 other associate and assistant professors are often called to serve this purpose.

Twenty six (26) teachers of the college participated in external workshops/ seminars/ conference organized by the external professional agencies. It helps them to improve and enhance their teaching quality as well as to gain promotional benefits.

Eight (8) teachers presented papers in seminars/ conferences organized by the professional agencies.

**2.4.4 What policies/systems are in place to recharge teachers? (e.g.: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)**

► The institutional budget does have a limited financial provision for research and development. For example, the college has constituted a research committee comprises the faculty members from various departments to look after the proposal or application put forwarded specifically by the part-time or guest teachers of our college. After careful consideration or the nitty-gritty of the proposal or application the various modalities of providing financial help is recommended to the Governing Body for its final approval. The Governing Body is very much benevolent and liberal in this respect. Sri Falguni Mukherjee, State Government approved part-time teacher in the department of Sanskrit pursuing Ph.D. under Tirupati University, Andrapradesh has been already provided seed money of lump-sum amount of ₹ 6000.00 for this purpose. In addition, short-duration study leave and on-duty leave was granted to him as and when it was found to be necessary and justified by the Governing Body on the basis of recommendation of the research committee.

For full time teachers, encouragement and sometimes incentive in terms of providing on duty leave for attending or facing Board of Studies Interview during the registration process was given by the head of the institution. It is also decided in the research Committee Meeting that if a teacher is engaged for research work then he or she might be given some class relaxation. Few staff have availed such opportunity for [PhD. and Post-doctoral award](#).

Leave is also sanctioned for participation in various national/international seminars, conferences and workshops. Almost all faculties' members have been participating in the faculty improvement programmes of some kind.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

► The college is proud to enlist two awards/recognitions during the last five years – [Dr. Anurupa Mukherjee](#) has completed a UGC [Post-Doctoral Research Award Scheme](#) in 2009, and [Dr. Sanu Bhattacharya](#) was awarded [Fulbright Visiting Lecturer Fellowship](#) to the US in 2012-13.

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

► The students of final year are provided with the feedback questionnaires for the evaluation of teachers. Accordingly, when the students submit the same, if there is any grievance concerning teaching or anything else as detected by the feedback evaluation committee comprises the heads of the departments is forwarded to the Principal for the amicable settlement with the concerned teacher.

## 2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

► The evaluation methods are communicated to the students through prospectus and through concerned class teachers. The requisite [Class Test, Unit Test and Test Examination](#) etc. are decided in the meeting of the Teachers' Council. The various examinations of the college that are conducted during the session are mentioned clearly in the prospectus and also in the academic calendar. Regarding [Annual Examinations](#) the mother university publishes communiqués in news papers.

**2.5.2 What are the major evaluation reforms of the university that the institution has adopted and what are the reforms initiated by the institution on its own?**

► There is little scope for [Evaluation Reform](#) that can be initiated by the institution itself, because it is under the jurisdiction of the mother university. The university has not done any major evaluation reform in last four years. But the college on its own initiative takes internal assessments like Unit Test, Class Test, Test Examination etc.

**2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the university and those initiated by the institution on its own?**

► The college has formed an Examination Committee and a Centre Committee as per the directives of the university. Both the Committees ensure the effective implementation of the [Evaluation Reforms](#) of the university and those initiated by the institution on its own.

**2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.**

► Our affiliating University does not prescribe summative assessment though for our internal quality assessment mechanism we do follow unit tests, class test and finally annual test examination for enabling the students to practice vigorously before appearing in the final examination.

**2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.**

We take care student' academic excellence as well as other personality development enhancement programme through our NSS units and other programmes.

**2.5.6 What are the graduates attributes specified by the college/ affiliating university? How does the college ensure the attainment of these by the students?**

The institution monitors the progress of the students through their

performances in the various examinations. This is communicated to the parents through parent-teacher meetings organized at least once in a year. Apart from it, the guardians of the students with very poor performance are communicated over telephone directly by the Principal or by the subject teachers if necessary. After the result out of the annual examination the administration sits separately with each [Department](#) to assess the result. In these meetings some remedial measures are decided to be adopted for the better result of the students in the next session.

**2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?**

There may be grievances of the students regarding under marking, omission of marks, wrong entry of marks etc. These are redressed satisfactorily by the concerned teachers of the department. Some students are suggested to submit the application forms to the university to review their results. A subject wise faculty meeting is called by the principal after each examination to analyze and take necessary remedial measures for the weaker students.

**2.6. Student performance and Learning Outcomes**

**2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?**

The college has clearly stated the learning outcomes to be achieved. The students and staffs are made aware of it through the college prospectus, and thorough meetings of different councils and committees like Teachers' Council, Academic Council, Students' Union, IQAC etc.

**2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the students results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes/courses offered.**

The student performance and learning outcomes are communicated to the students and staffs through [Result Meetings](#) of the Teachers' Council, [Department wise Result Meetings](#), and [Parent Teachers Meets](#) etc.

i) Trends in success rates of students of **Bengali Hons.** during the past two years.

Academic Year	Students Appeared			Students Passed			Class			Student Rate in %	University Rank
	M	F	T	M	F	T	I	II	Pass		
2011-12	0	31	31	0	31	31	07	24	N.A.	100%	2 <sup>nd</sup>
2012-13	0	42	42	0	42	42	07	35	N.A.	100%	2 <sup>nd</sup>

Success rate of Bengali Hons. is quite good, Honours students' pass rate is 100% in the academic session 2011-2012. The department can hold the success rate of for the year 2012-2013. In both the year the university rank is second.

ii) Trends in success rates of students of **English Hons.** during the past two years.

Academic Year	Students Appeared			Students Passed			Class			Student Rate in %	University Rank
	M	F	T	M	F	T	I	II	Pass		
2010-11	0	31	31	0	25	25	06	19	--	85.16%	02
2011-12	0	31	31	0	25	25	03	22		78%	01

The above comparison shows that the success rate of English Hons. is quite satisfactory. Hons.-students pass rate is 85.16% in the academic year 2010-2011. The result of the Hons.-students degrades in the year 2011-2012 which is 78%. In both the year there is no university rank, but result is overall satisfactory.

**2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?**

To achieve the intended learning outcome the institution has introduced the healthy practices such as remedial classes, home assignments, tutorials, departmental workshops, seminars, group discussions etc., and it has been observed that students' inclination towards aspiration of acquiring knowledge is growing day by day, and this is reflected in the overall performance of the college at the final examination as well as in various intellectual, cultural and other competitions.

**2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?**

In addition to the regular academic activities the students are persuaded to go for field work, educational tours to get practical knowledge to enhance the social relevance of the courses offered. Yearly assessment of the progress report undertaken by the college authority is for the quality sustenance and accreditation with regard to teaching-learning and evaluation. The career Counseling Cell works for their future course of academic and practical life. The spoken English course enhances their communication skills. The social and cultural programmes, competitions like debate, extempore, recitation, music, dance etc. helps to bring out hidden talents from the students. Formation of nature club and gym club enhance their social adaptability.

**2.6.5 How does the institution collect and analyze data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?**

To overcome the barriers of students' learning the college collects the data from the [Feedback Mechanism](#) and [Internal Assessment System](#) etc. The collected data are analyzed by the [Teachers' Council](#), [relevant departments](#), [Academic Council](#) etc. to recommend measures to be taken by the college authority.

**2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?**

The college monitors and ensures the achievement of learning outcomes through the principal of the college assisted by the [Teachers' Council](#), [Academic Council](#), [Examination Committee](#), [IQAC](#) and so on.

**2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples.**

**Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.**

Yes, at the individual level teacher of the concern department take note of the exam result and accordingly call up the students and given advice, suggestion or lesson plan for the improvement of the same. Very often departmental meeting including students are conducted where students were given free hand to ask any problem for the improvement of the result. At the collective level, students' performance at various examinations is discussed at the teachers council meeting are accordingly suggestions or remedial measures were adopted which are later on implemented positively.

## **CRITERION III: RESEARCH, CONSULTANCY AND EXTENSION**

### **3.1 Promotion of Research**

**3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?**

► The college has no recognized research centre of the affiliating university or any other organization.

**3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.**

► The institution has a Research Committee formed by the Teachers Council, comprising senior teachers to monitor and address the issue of research. The committee provides information and logistic support for submission of research proposals to national agencies and UGC. One of the major examples is that on the recommendation of the Research Committee the college has granted On Duty Leave to attend and complete Post-Doctoral Award under UGC. Another is that Sri. Falguni Mukhopadhyay, a permanent part-time teacher is granted ₹ 6000/- and issued a laptop to complete his Ph.D. degree. The committee also encourages the teacher for minor and major research projects under UGC etc.

The present Research Committee is as follows:-

- a) Dr. A. K. Ghosh, Convener
- b) Dr. Anurupa Mukhopadhyay, Member
- c) Dr. Sanusree Bhattacharya, Member
- d) Dr. Sanjit Mondal, Member
- e) Dr. Samir Roy, Member

**3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?**

► The college extends all possible supports to researchers. All the following facilities are provided:-

§ autonomy to the principal investigator

§ timely availability or release of resources

§ adequate infrastructure and human resources

§ time-off, reduced teaching load, special leave etc. to teachers

§ support in terms of technology and information needs

§ facilitate timely auditing and submission of utilization certificate to the funding authorities

**3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?**

► For the development of scientific temper and research culture and aptitude among the students, the college provides financial help to the students for pursuing project work or dissertation in the respective subject. Sometime in the departments of History, Political Science, Geography for which field visit or visit to the Historical places or the political institutions are important, the college provides financial help for this purpose.

**3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.**

► Most of the 11 full-time UGC approved teachers involve in a research work. One of them has been received Post-Doctoral Award. Some of them have already awarded Ph.D. or M. Phil. and others has been working for Ph.D. One of the faculties has been guiding Ph.D. students.

Details about the on-going Research Projects at present:-

Major Projects	Yes		No		Number		Agency	DST	Amount	
Minor Projects	Yes	✓	No		Number	4	Agency	UGC	Amount	₹ 3,79,000.00
College Projects	Yes		No	✓	Number	1	Amount		Amount	₹ 5000
Industry Sponsored	Yes		No		Number		Industry		Amount	Nil
Any other (specify)										Nil
No. of student research projects	Yes		No	✓	Number	1	Amount sanctioned by the College			₹ 5000

### Research publications:-

International journals	Yes	✓	No		Number	5
National journals-refereed papers	Yes	✓	No		Number	14
College journal	Yes	✓	No		Number	
Books	Yes	✓	No		Number	2
Abstracts	Yes	✓	No		Number	60
Any other (specify)	Yes		No	✓	Number	
Award, recognition, patent etc. if any(specify)	Nil					

**3.1.6 Give details of workshops/ training programmes/sensitization programmes conducted/organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.**

► For capacity building in terms of research and for imbibing research culture among the staff and students, the most of the departments of the college have [organized many seminars, workshops etc. in last five years](#). As this is an U.G.C. affiliated college, the grants are often received to organize state and national level seminar, workshop, conference etc. The grants of last five years are as follows:-

Academic Year	Amount	Name of Head	Title
2009-2010	₹ 60,000/-	Victoria Memorial Hall, Kolkata	Preventive Conservation of Manuscripts and other Artefacts
	₹ 40,000/-	DPI, Govt. of West Bengal	—
2010-2011	₹ 1,00,000.00/-	UGC	National Seminar on Human Rights
2011-2012	₹ 75,000/-	UGC	“The Growth and Development of Indian Nationalism and National Integrity and Contemporary challenges (History Perspective)”
	₹ 1,12,500/-	UGC	“Relevance of Swami Vivekananda in the Prevalent Global Situation.”
2012-2013	Nil	—	—
2013-2014	₹ 1,12,500/-	UGC	Dwijendralal: Phire Dekha
	₹ 93,750/-	UGC	Rabindra Ganer Biborton

Eminent scholars of West Bengal and outside of West-Bengal were invited in the State level and National level seminars. These seminars and workshops in different topics helped to enrich the research culture of staff and the students.

**3.1.7 Provide details of prioritized research areas and the expertise available with the institution.**

► The priority area for research is [socio-economic](#) studies of the contemporary issues relevant to the subjects.

**3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?**

► The institution takes several efforts in attracting researchers of eminence to visit the college campus, such as the [Ministers of Education, Govt. of West Bengal](#), eminent literary persons, historians, philosophers etc. Interactive sessions of faculty members were organized with them.

**3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?**

► About 10 % of the permanent UGC approved faculty members have enjoyed [Sabbatical Leave](#) for research activities. As for example, Dr. Anurupa Mukhopadhyay had been sanctioned Special Study Leave with pay for a period of three years to obtain Post-Doctoral Research Award. The title of her topic was "*Standardization in Santali Language*". Her topic is very popular among the staff and students which enhance their interests about this tribal language. Dr. Sanusree Bhattacharya had been Awarded the Fulbright Scholarship by the USA consulate as visiting fellow to deliver lectures on the topic entitled '*Non-violence in Jain Perspective*' at Florida International University, Florida and Elizabeth Town college, Pennsylvania in USA during the academic session 2012-13.

**3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)**

► Research findings from research projects and others are published through ISBN Number bearing books and also shared with the students through conducting group discussion and students' seminar.

## **3.2 Resource Mobilization for Research**

### **3.2.1 What percentage of the total budget is earmarked for research?**

**Give details of major heads of expenditure, financial allocation and actual utilization.**

► The institutional budget does have a limited financial provision for research and development. The college has constituted a Research Committee comprises the faculty members from various departments to look after the proposal or application put forwarded specifically by the part-time or guest teachers of our college. After careful consideration of the proposal, the various modalities for providing financial help is recommended to the Governing Body for its final approval. The Governing Body is very much benevolent and liberal in this respect. There are many instances to provide seed money to needy teachers as mentioned before.

### **3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?**

► Sri Falguni Mukherjee, State Government approved permanent part-time teacher in the department of Sanskrit pursuing Ph.D. under Tirupati University, Andrapradesh was given **seed money** for the amount of ₹ 6000.00 for this purpose. In addition to short-duration study leave, sometimes on-duty leave also to sanctioned to him as and when it was found to be necessary and justified by the Governing Body on the basis of recommendation of the Research Committee. The part-time permanent teachers (14) may avail this facility.

### **3.2.3 What are the financial provisions made available to support student research projects by students?**

► The college provides financial help to the students for pursuing project work or dissertation in the respective subject. Sometime in the departments of History, Political Science, Geography visit to the Historical places or the political institutions are important, the college provides financial help for this purpose.

**3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.**

► The various departments/units/staff of the institute interact in undertaking inter-disciplinary research by arranging inter-disciplinary seminar /workshops etc. in the college. As for example, on 21.04.2014 and 22.04.2014 the Economics department and Geography department of the college in collaboration with the [neighboring Bankura Sammilani College](#) organized a inter-disciplinary seminar on “Population Growth and Environment: Some Bio-Physical Limit And Sustainability”. Several external resource persons and experts of both the discipline interact with the teachers and students which helped to improve the research culture.

**3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?**

► The College provides office support and the lab facilities to both the staff and students. Teachers are provided with study leave. They can avail UGC and others grants under Major and Minor Research Project. They can pursue research activities with the following college facility:-

- i. Twenty four hrs. Free internet facilities with [Wi-Fi zone](#) for Teachers and Student alike.
- ii. Enlistment under [INFLIBNET](#).
- iii. [E-shelf](#) with ten thousand books of different subjects in our [digital library](#).
- iv. Subscription of various research journals for various disciplines.
- v. A few scientific instruments like [GIS](#) etc.

**3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If ‘yes’ give details.**

► The institution received special grants from the UGC only for developing research facility.

**3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.**

► The College facilitated the faculty members to submit proposals for

research project to the UGC. As such following major and minor projects were approved by the UGC. More teachers have been mobilized for submission of such proposals.

Nature of the Project	Duration Year From To	Department /Title of the project	Name of the funding agency	Total Grant	
				Sanctioned	Received
Minor projects		Bengali	UGC	₹ 25,000	₹ 25,000
		Bengali	UGC	₹ 13,200	₹ 1,06,00
		Bengali	UGC	₹ 97,000	₹ 97,000
		Economics	UGC	₹ 1,27,000	₹ 81,000
Major projects					

### 3.3 Research Facilities

#### 3.3.1 What are the research facilities available to the students and research scholars within the campus?

► The institution has a Research Committee formed by the Teachers Council, comprising senior teachers to monitor and address the issue of research. The present Research Committee is as follows:-

- Dr. A. K. Ghosh, Convener
- Dr. Anurupa Mukhopadhyay, Member
- Dr. Sanusree Bhattacharya, Member
- Dr. Sanjit Mondal, Member
- Dr. Samir Roy, Member

This committee looks after the research activities of both the teachers and students. As per the recommendation of this committee the college provides financial help to the students for pursuing project work or dissertation in the respective subject. Sometime in the departments of History, Political Science, Geography for which field visit or visit to the Historical places or the political institutions are important, the college provides financial help for this purpose. About 30,000 books in the central library, the computer system with internet connectivity are opened to faculty and students scholars for the research activities.

**3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?**

► The institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers are as follows:-

- a) To provide more seed money to the researchers
- b) To provide more books and journals in the library for the use of the scholars
- c) To well-equip the library with more computer and other modern equipments
- d) To provide 24 hours free internet facilities with Wi-Fi zone, INFLIBNET, laboratory facilities etc.

**3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments/ facilities created during the last four years.**

► The institution received special grants from the UGC and State Govt. for developing the research culture among the teachers and students. In 2009 an amount of ₹ 3, 46,458/- and in 2010 an amount of ₹ 10, 20,000/- were sanctioned by UGC for the purchase of modern equipment like computers, LCD projector, laptops etc. Recently the State Govt. has sanctioned ₹ 7,00,000/- for the purchase of new instruments, computers, books etc. The Physics and Chemistry laboratories are well-equipped utilizing the grants sanctioned for this purpose. All these have developed the research culture in the college.

**3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?**

► To provide the facilities to the students and research scholars outside the campus, the college has taken steps like – a) providing seed money for the research activities, b) providing laptops and other equipments, c) granting leaves for this purpose etc.

**3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?**

► The central library of the college has recently been constructed a well-equipped with books and fully digitalized system. The students and scholars have free access to the library.

**3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.**

► The college always invites the voluntary organizations of the surrounding localities along with the district administration to participate in the seminars and workshops. This collaboration helps to develop research culture of the college.

### **3.4 Research Publications and Awards**

**3.4.1 Highlight the major research achievements of the staff and students in terms of**

- \* Patents obtained and filed (process and product)
- \* Original research contributing to product improvement
- \* Research studies or surveys benefiting the community or improving the services
- \* Research inputs contributing to new initiatives and social development

**List of Publication by the faculty:**

Dr. Sanjit Mondal, Assistant Prof., Bengali

Article	Journal / Books	Year
Bidhoba vivaha andolon ebong bangla sahitya samaje foloshroti	Wesleyan journal of research	2012
Kichu shabder binyas: Ochena theke chena Rabindranath	Aruna Prakashan	2010
Bangla rajnaitik upanyas: Pratibad o protirodher chitrakolpo	Banglar much prakashan	2011
Vivekanandar bharatbodh	New kalpana	2012
Manabadhikar samajik nirapotta ebong Rabindranather natok	Pustak Bipani (Samaj o sanskriti) probondho sankalan	2013
Manabadhikar ebong Ashapurna devir trilogy upanyas	Ramananda college	2012
Third theatre: gothon o proyog koushal	Mahatma Gandhi College	2012
Manabina swapno porina tobe ke o: Kabitar gavire anusandhan	Kashipur Michael Madhusudan College	2011
Manik Bandyopadhyayer jibon darshan o bhasa	Simanta sahitya	2008
Godyo shaili: Manik Bandyopadhyayer upanyas	Monobhumi	2008
Bishnude'r kabitay bideshi shabder proyog baichitra	College patrika	2008-09
Sombhodhan riti o parosporik bodhogomyota	College patrika	2009-2010
Bhasa darponer nagarik much	College patrika	2010-2011
Rabindra sahitye bideshi shabda, biseshi onusongo ebong	Collge patrika	2011-2012
Lokosanskritir nagarikikaron: Joy Goswamir kabita	Loukik	2013

Bangla godyer sangamsthal ebong Manik Bandyopadhyay	Seminar proceedings	2008
Bankura jelar lokosanskriti: Biswayaner prekshite	Assam University Bangla bibhagiyo patrika	2012
Nirbachita upanyase abahelito charitra: Lekhok dristite	Panchmura college patrika	2008
Swadesher andarmahal: prekshit Lalkella	Burdwan University bangla bibhagiyo patrika	2012
Bhasa darpone rarh kendrik natoke pratibad	Panchmura college patrika	2010
Improvement of the academic standard of U.G. students	Seminar proceedings	2009

Dr. Anurupa Mukhopadhyay, Assistant Prof., Bengali

Article	Journal / Books	Year
i. Manabadhikar o Samajik Nirapatta: 'Aranyak o Aranyer Ahikar'	Manabadhikar: Nana Prasanga	2012
ii. Swami Vivekanander Samya Chinta	ISBN-978-81-92	2012
iii. Utpal Dutter Natoke Paschimi Chhoya	Development of Bengali Theatre...	2012
iv. Santali Bhasa Prasange	ISBN-978-93-82663-17	2013
v. Santali Bhasar Manyakaran	Kanakuri Patrika	2009
vi. Santali Bhasar Lipi Samasya ebong Samadaner Sandhaner	Pragati Patrika	2008
vii. Gajendra Mitra: Prasanga Nari Charitra	Katha Sahitya	2008

Dr. Arup Kumar Ghosh, Associate Prof., English

Article	Journal / Books	Year
i. William Shakespeare: A Pioneer Dramatist	Jamini Roy College Magazine	1991
ii. Shakespeare's theatre perception and audience culture	B.Z.S.M.M. Magazine	2003
iii. Nadine Gordimer: South Africa as a narrative in her fiction	B.Z.S.M.M. Magazine	2004
iv. Black politics and Black protest in Black American literature	B.Z.S.M. M. Magazine	2005
v. Indian English Drama	Epiphany, Ramananda College	2006
vi. Metaphysical poetry	Uddipan, Khatra Adibasi Mahavidyalaya	2006
vii. The language of Keats's poetry	B.Z.S.M. M. Magazine	2006
viii. Sri. Aurobindo's poetry	B.Z.S.M. M. Magazine	2007
ix. English in Social use	B.Z.S.M. M. Magazine	2008
x. The layering of English	UGC seminar paper, B.Z.S.M. M.	2008
xi. Samuel Beckett's novels	B.Z.S.M. M. Magazine	2009
xii. A modern thinker Swami Vivekananda	B.Z.S.M. M. Magazine	2011
xiii. Deconstructionism	B.Z.S.M. M. Magazine	2012
xiv. Swami Vivekananda: A voice without a form	B.Z.S.M. M. Journal, UGC seminar paper	2012
xv. The Romantic poet Keats with a modern vision	B.Z.S.M. M. Journal, UGC seminar paper	2013

N.B. - Apart from the above, so many articles have been published by the faculty members of the college which will be presented at the time of visit of the Peer Team, NAAC.

**3.4.2. Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?**

**Research Awards received by the faculty (Last five years)**

- i) Prof. Arup Kumar Ghosh has received Ph. D. award
- ii) Prof. Anurupa Mukhopadhyay has received Post-Doctoral Award
- iii) Dr. Sanusree Bhattacharya has received Full-Bright Scholarship (USA)
- iv) Prof. Joydeep Ghosal has received Ph. D. award

**3.4.3 Give details of publications by the faculty and students:**

- \* Publication per faculty
- \* Number of papers published by faculty and students in peer reviewed journals (national / international)
- \* Number of publications listed in International Database (for Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)
- \* Monographs
- \* Chapter in Books
- \* Books Edited
- \* Books with ISBN/ISSN numbers with details of publishers
- \* Citation Index
- \* SNIP
- \* SJR
- \* Impact factor
- \* h-index

#### 3.4.4 Provide details (if any) of

- \* Research awards received by the faculty
- \* Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally
- \* Incentives given to faculty for receiving state, national and international recognitions for research contributions

### 3.5 Consultancy

#### 3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

► Yes, we do provide consultancy services in terms of community development as well as community sensitization programmes undertaken by the two NSS units (1&2) in their chosen adopted villages, named Champakeyari and Panchbaga within the perimeter of Bankura District town. Socio-economic survey of our two adopted villages is done by two NSS units every year. Community development programmes are taken like offering one day's token manual labor construction and maintenance of roads leading to voluntary participation of the villagers to do the same. Community sensitization programme are conducted like child health care, AIDS awareness, legal awareness and cleanliness of their surroundings, personal hygiene specifically for women living in busti and slam areas, family planning programmes etc.

**3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?**

► Consultancy services provided free of cost to the villagers and slum-dwellers by all the stakeholders of the college. Therefore all the stakeholders involved in the process are given leeway of various kinds like reduction of classes, issuing certificates, grace marks for students in the college examinations, if required, concession in the mandatory class attendance, etc.

**3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?**

The college authority always encourages the faculty members for consultancy services.

**3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.**

Not so remarkable to mention.

**3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?**

Not applicable.

**3.6 Extension Activities and Institutional Social Responsibility (ISR)**

**3.6.1 How does the institution promote institution-neighborhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?**

► In promoting the institution- neighborhood-community network, the college has opened up two NSS wings in which one teacher each is the Programme Officer and the students are advised to come forward voluntarily. Each NSS wing undertakes various extension activities like [Awareness Camp of Birth & Death Registration](#), [AIDS awareness programme](#), [Blood Donation Camp](#) etc. in adopted villages.

**3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?**

► In the NSS advisory committee, Panchayat functionaries of the respective villages, local medical practitioners, local Government authority, important personalities of the localities are invited time-to-time to chalk out the action plan, their moralities to be adopted every year in the adopted villages, and slum areas ensuring thereby a solid bondage of network among all stakeholders involved in the process.

**3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?**

► The college always emphasizes the need of inviting NGOs like Gandhi Vihar Parishad and philanthropic originations like Lions club of Bankura, Voluntary Blood Donors' Association of Bankura. We also invite experts from Projapita Iiswariya Visvavidyalaya, Bankura branch for organizing Yoga and Meditation Camps both in the college and the adopted villages.

**3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students.**

- i) Socio-economic survey of our two adopted villages by two NSS units every year.
- ii) Community development programme like offering one day's token manual labor construction and maintenance of roads leading to voluntary participation of the villagers to do the same.
- iii) Community sensitization programme like child health care, AIDS awareness, legal awareness and cleanliness of their surroundings, personal hygiene specifically for women living in busti and slam areas, family planning programmes etc.
- iv) Blood donation camps are organized on the occasion of 'Bal-Diavas' to commemorate the birth-day of Chacha Nehru.
- v) The seminars on [Free Legal Aid](#) have been organized by the NSS units to aware the women stakeholders of both the students and the villagers.

**3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National/ International agencies?**

► When the college organizes the various extension activities, like Thalassemia check-up camp, Blood Donation Camp, HIV-AIDS Awareness programme, literacy programme among drop out school children etc., the local community gets a great relief. The local people of the surrounding areas are always fond of these extension programmes and wait very eagerly for the next camp.

**3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students from under-privileged and vulnerable sections of society?**

► Our affiliated University, i.e., the University of Burdwan has highly appreciated the extension activities undertaken by the two units of NSS. When our NSS students made a survey about the pollution of the river bed of Gandheswari, situated on the Northern side of the town, the Municipal Board and the District Administration highly appreciated it.

**3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.**

The extension activities admittedly discipline the students and prepare them to face real life crisis situation. All these values all together imbibed in the minds of the students ultimately help them to be attentive and sincere in the classroom situation.

**3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?**

The NSS units always encourage the community people to be actively involved with the student while conducting the special camp in their respective villages. The people in the adopted villages always come forward to help our NSS volunteers to face and acquaint the real life situation.

**3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.**

The other institution in and around the district of Bankura are invited to participate in the special camp organized by two NSS units of our college where generally at least one representative from an institution either give lecture on a particular topic as decided by the NSS units or participate in the workshop to give specific training on specific topic to the NSS units.

**3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.**

Not remarkable to mention.

### **3.7 Collaboration**

**3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.**

► The college always invites the voluntary organizations of the surrounding localities along with the district administration in various social welfare activities, like Thalassemia check-up camp, women empowerment workshop, blood donation camp, for the victims of natural calamities, camp for disaster management. It also works with some very prominent cultural organizations like Sura-Nirjhar Sangeet Vidyayatan, Bankura.

**3.7.2 Provide details on the MoUs/collaborative arrangements (if any) with institutions of national importance/other universities/industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.**

► The college has mutually beneficial agreements (MOU) signed with Rabindra Bharati University and Burdwan University. AS a result two Distance Education PG Study Centres have been started in the college. As per the agreement 15% and 30% of the fees collected is reimbursed to the college.

**3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.**

► The college always extends its support to the district administration in various ventures like training for conduction of General Election. In fulfilling the national mission, it also provides the accommodation as well as faculties in holding the various preparatory courses for School Service Commission, WBCS, and NET/SET etc. for the aspiring candidates.

**3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.**

► The college has organized several seminars and workshops in the college premise in collaboration with different NGOs and other colleges. As for example, the History Dept. of the college organized a UGC National seminar on “[The Growth and Development of Indian Nationalism and National Integrity and contemporary challenges \(Historical perspective\)](#)” in collaboration with the Bankura Institute, a research institute of the region. The eminent educationists have participated as resource persons. Many teachers served as member in the board of studies of the mother university. They played active role in curriculum development. In SSC and NET coaching centre, many resource persons have been engaged from outside of the college which helps the students in gaining job etc. Few teachers have taken classes in other local colleges in faculty exchange programme.

**3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements? List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -**

- a) Curriculum development/enrichment
- b) Internship/ On-the-job training
- c) Summer placement

- d) Faculty exchange and professional development
- e) Research
- f) Consultancy
- g) Extension
- h) Publication
  
- i) Student Placement
  
- j) Twinning programmes
  
- k) Introduction of new courses
- l) Student exchange
- m) Any other

Not remarkable to mention.

**3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations.**

**Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.**

Not remarkable.

## CRITERION IV: INFRASTRUCTURE AND LEARNING RESOURCES

### 4.1 Physical Facilities

#### 4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

► The institution aims at creating and enhancing of infrastructure and learning recourses as per the demand of the day to facilitate effective teaching and learning. The college has its own perspective master plan where details of the existing building and the future infrastructural plan for enhancing and facilitating teaching-learning process are clearly earmarked. The total perspective plans are divided into different phases to be taken for its implementation under different academic sessions. The phase wise infrastructural plan are placed initially in the IQAC meeting for its detail discussion to be later on placed and approved in the GB meeting. The GB in its meeting approves the phase wise plan considering the financial capabilities and urgency of the plan. The infrastructure is divided into three categories- a) For academic activities, b) Co-curricular activities and c) Extracurricular activities. The college tries her best to provide it as far as practical.

#### 4.1.2 Detail the facilities available for

a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

b) Extra –curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skillsdevelopment, yoga, health and hygiene etc.

a) So far as the **academic activities are concerned**, the college has sufficient numbers of class rooms equipped with light and ceiling fans, black boards, benches, tables, chairs, maps, charts, well equipped laboratories, overhead projectors, computers, LCD projectors. In every block of the college there are wash-rooms, pure drinking water etc.

b) To run the co- curricular activities like seminar/workshop on Drama, debating competition, extempore speech, etc., the institution has extended its existing

auditorium incorporated with a large and modern stage. Very recently a [Multi-Purpose Seminar Hall of 4500 sq. ft.](#) has been constructed which can be used for this purpose.

The college has two NSS units. Accordingly, to motivate the students towards these voluntary services, it provides the volunteers necessary instructions for the purpose of social awareness activities in and around the district of Bankura.

c) For music and other cultural activities, the college has a very good open-air stage.

For Gymnasium, it has a Gym club equipped with all requisite facilities. Moreover, the college has recently built up a Multi-gym. For outdoor games, the college has a playground. Besides, the college also provides the students all sports accessories. For music, social programmes, conference, etc. college has begun to use the newly built auditorium.

**4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).**

► The college has fully utilized the UGC and State Govt. grants with additional expenses from its internal sources in developing the essential infrastructure to make the academic requirements of growing number of women students. For optimal utilization of college rooms and other infrastructural facilities, the classes of the PG [Distance Education Courses](#) with about 1200 students are run on every Sunday. Along with the extension of the existing buildings, the college has built

up new class rooms and a reading room in first floor of library building to facilitate the academic growth.

It has also constructed a seminar cum conference hall incorporating with audio – visual facilities on the top floor of the existing library building.

For promotion of extracurricular activities, the college has extended the existing auditorium. It has also newly constructed the stage of the auditorium and a gym. Details augmentations of the infrastructural facilities to see its academic growth during last five years are as follows:

Name of the Head	Name of the Building	Purpose	Amount Spent (Rs.)
U.G.C. Grant	New U.G.C. Building	Class Rooms, Computer Training Room.	60,0,674.00
W.B. Govt.	U.G.C. Building	S.C., S.T. Remedial Class Rooms	18,00,000.00
U.G.C. Grant	New Hostel Building	The residence of the hostel students	74,00,000.00
M.P. (LAD), Donation, M.L.A. Grant	New Administrative Building	Teaching Staff Room, N.S.S. Office Room, R.B.U. Study Centre, NAAC Office Room, Office Room for Head Clerk & Bursar.	7,00,000.00
B.E.U.P. Grant	Toilet Block & Staircase	For the use of the Teaching Staff, one for Gents & other for Ladies.	3,00,000.00
B.E.U.P. Grant	Girls' Common Room & Multi Gym	For the use of the Students.	5,00,000.00
U.G.C. Grant	New Library Building	Students & Staff Library	15,44,295.00
W.B. Govt.	Auditorium	Seminar Workshop, Social Function etc.	20,15,026.00

**4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?**

► Since the number of physically disabled students is very small, so it does not need at present to provide any special infrastructural facilities to them. However ramps have been constructed in some buildings for them.

**4.1.5 Give details on the residential facility and various provisions available within them:**

- Hostel Facility – Accommodation available
- Recreational facilities, gymnasium, yoga center, etc.
- Computer facility including access to internet in hostel
- Facilities for medical emergencies
- Library facility in the hostels
- Internet and Wi-Fi facility
- Recreational facility-common room with audio-visual equipments
- Available residential facility for the staff and occupancy
- Constant supply of safe drinking water
- Security

The following residential facility and various provisions available within the college:

<ul style="list-style-type: none"> <li>• Hostel Facility- Two Girls' hostels with 160 students' accommodation</li> </ul>
<ul style="list-style-type: none"> <li>• Gymnasium, Yoga Centre and Gardens are available in the campus.</li> </ul>
<ul style="list-style-type: none"> <li>• Computer centers with internet through Wi-Fi have been established in administrative building. This facility is also available in central library, Geography, Physics, Chemistry, and Mathematics Departments.</li> </ul>
<ul style="list-style-type: none"> <li>• The students of the hostels can use library in the holydays.</li> </ul>
<ul style="list-style-type: none"> <li>• An internet and Wi-Fi facility is available on the college campus. It can be used by the hostel students also.</li> </ul>
<ul style="list-style-type: none"> <li>• Recreational facility-common room with audio-visual equipments is available in Girls' hostel.</li> </ul>
<ul style="list-style-type: none"> <li>• Security has been outsourced to Diamond Security Service Limited.</li> </ul>
<ul style="list-style-type: none"> <li>• Pure drinking water and coolers are available for both the general students and hostel-students.</li> </ul>
<ul style="list-style-type: none"> <li>• Wash-room and toilets for ladies and gents are available all over the campus including the hostels.</li> </ul>
<ul style="list-style-type: none"> <li>• A facility for medical emergencies is available. The ambulance of Bankura Municipality can be used for the emergencies cases. Bankura B.S. Medical College and Hospital is very co-operative in this regard.</li> </ul>

#### 4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

► The provisions of health centre located in our college campus where doctors from different discipline are made available to students and staff in terms of health care on the campus including hostels. Few local doctors have given their helping hand in this regard.

**4.1.7 Give details of the Common Facilities available on the campus-spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counseling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.**

► IQAC, counseling and carrier guidance cell, NSS units, First Aid Centre, Canteen, Auditorium, and Cycle sheds in both the college and the college hostel, Safe and cold drinking water units in all buildings, etc are available. Offices have also been provided for IQAC, students' union, NSS units etc. We have received a UGC grant for the amount of three lacs for the financial year 2009-14 March for establishment and monitoring of the IQAC.

## **4.2 Library as a Learning Resource**

**4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiatives have been implemented by the committee to render the library, student/user friendly?**

► The college has a newly built central library with full-digital system. The Central Library has an [Advisory Committee](#) which conducts meetings for its smooth running. It also takes various steps for development of college library. The library advisory committee consists of 5 faculty members including a convener.

The major responsibilities are taking decision regarding purchase of text books, reference books and journals, furniture etc. Moreover it gives advice in matters relating to infrastructural development of the library. To make its user friendly the committee has advised the college authority to make the teachers reading room and students reading room side by side in the library. It helps the students to be guided by their respected teacher there.

#### 4.2.2 Provide details of the following:

- \* Total area of the library (in Sq. Mts.)
- \* Total seating capacity
- \* Working hours (on working days, on holidays, before examination days, during examination days, during vacation)
- \* Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone for accessing e-resources)

Details of central library:-

Total area of the library	4500 Sq. ft.
Total seating capacity	100
Working hours	08 hours
Individual reading carrels	Available
Individual area for browsing and relaxed reading	Available
IT Zone for accessing e-resources	Available

#### 4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years.

The library ensures purchase and use of current titles, important journals and other reading materials by satisfying the demand from the teacher and students. The amount spent in the last four years is furnished below:

Sl. No.	Year	Amount spent	No. of books/Journals purchased
1.	2010-11	₹ 2,12,028.00	1254 copies
2.	2011-12	₹ 97,959.00	648 copies
3.	2012-13	₹ 3,360	21 copies
4.	2013-14	₹ 87,523	495 copies
<b>Total</b>	<b>4 years</b>	<b>₹ 4,00,870</b>	<b>2418 copies</b>

Library holdings	Year -1 (2010-11)		Year - 2 (2011-12)		Year - 3 (2012-13)		Year - 4 (2013-14)	
	Number	Total Cost	Number	Total Cost	Number	Total Cost	Number	Total Cost
Text books	752	₹ 127217	389	₹ 58776	12	₹ 2016	297	₹ 52514
Reference Books	502	₹ 84811	259	₹ 39183	09	₹ 1344	198	₹ 35009
Journals/ Periodicals	03	₹ 4300	03	₹ 4300	03	₹ 4300	03	₹ 4300
e-resources	—	—	—	—	—	—	01	₹ 157500
Any other (specify) CD/DVD	—	—	—	—	—	—	03	₹ 375

**4.2.4 Provide details on the ICT and other tools deployed to provide maximum access to the library collection?**

- \* OPAC
- \* Electronic Resource Management package for e-journals
- \* Federated searching tools to search articles in multiple databases
- \* Library Website
- \* In-house/remote access to e-publications
- \* Library automation
- \* Total number of computers for public access
- \* Total numbers of printers for public access
- \* Internet band width/ speed □ 2mbps □ 10 mbps □ 1 gb (GB)
- \* Institutional Repository
- \* Content management system for e-learning
- \* Participation in Resource sharing networks/ consortia (like Inflibnet)

ICT and other tools deployed to provide maximum access to the library collection

<b>Heads</b>	<b>No. Before the visit of NAAC Team 2007</b>	<b>No. at present</b>
Computer	1	5
Xerox machine	1	2
Software	1 (Soul 2.5)	2 (Soul 2.5 & e-shelf)
Digital software	Nil	1
CC TV	Nil	5
New library building with students' and teachers' study room, & a book stall room	1 (Old)	1 (New)
Book shelves	60	87
Tables and chair in the Students' Reading Room	10	20
A round table with chairs for the teachers in the Teachers Study Room in the Library	Nil	1
A toilet block for both the students and teachers	1 (Old)	2 (New)
News Stand	2	5
Electric fan	17 (Old)	36 (New)
Vacuum cleaner	Nil	1
Fire Protector	Nil	2

#### 4.2.5 Provide details on the following items:

- \* Average number of walk-ins – 70 per day
- \* Average number of books issued/returned – 60 per day
- \* Ratio of library books to students enrolled – 16:01 (up to 2014, May)
- \* Average number of books added during last three years -
- \* Average number of login to opac (OPAC) – 20 per day
- \* Average number of login to e-resources – 10 per day
- \* Average number of e-resources downloaded/printed – 25 per day
- \* Number of information literacy trainings organized – 01 (one)
- \* Details of “weeding out” of books and other materials – 2000 old books sold out

#### 4.2.6 Give details of the specialized services provided by the library

- \* Manuscripts - Nil
- \* Reference -
- \* Reprography - 05
- \* ILL (Inter Library Loan Service) - Nil
- \* Information deployment and notification (Information Deployment and Notification) – 3 times in an academic session
- \* Download - Yes
- \* Printing - Yes
- \* Reading list/ Bibliography compilation - Yes
- \* In-house/remote access to e-resources - Yes
- \* User Orientation and awareness - Yes

\* Assistance in searching Databases - Yes

\* INFLIBNET/IUC facilities - Yes

**4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college.**

Our college has efficient librarian who always offer his helping hands to the students and staff alike.

**4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.**

Yes, as per decision of the IQAC considering the visually challenged staff of our college and student we have decided to buy brail books for them.

**4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?)**

The library has a drop box where students put their suggestions which, in turn, are processed by the member of the library committee. The committee takes appropriate actions in collaboration with the IQAC. This committee analyses the information and takes corrective / improvement measures.

### **4.3 IT Infrastructure**

**4.3.1. Give details on the computing facility available (hardware and software) at the institution.**

- Number of computers with Configuration (provide actual number with exact configuration of each available system)
- Computer-student ratio - 01: 50
- Stand alone facility - 30
- LAN facility - 20
- Wi-Fi facility - 06
- Licensed software - 03

- Number of nodes/ computers with Internet facility - 11
- Any other

**4.3.2 Detail on the computer and internet facility made available to the faculty and students on the campus and off-campus?**

Every department can avail computer with internet facility.

**4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?**

Our institution is trying her best to buy ICT items every year from the UGC sanctioned as well as state govt. sanctioned money. For this purpose every year we place our proposal to the UGC and state govt.

**4.3.4 Provide details on the provision made in the annual budget for procurement, up gradation, deployment and maintenance of the computers and their accessories in the institution (Year Wise for last four years)**

<b>2009-2010</b>	<b>2010-2011</b>	<b>2011-2012</b>	<b>2012-2013</b>	<b>2013-2014</b>
₹ 26646	₹ 289366	₹ 408145	₹ 593300	₹ 219071

**4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?**

All the departments have been using materials available on the web for students and faculty members.

**4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching- learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the centre of teaching-learning process and render the role of a facilitator for the teacher.**

Technologies deployed by the institution place the students to better position to receive the lesson plan and this teaching method becomes more attractive and appealing to the students in general and educationally disadvantaged students

in particular. This ICT enabled teaching methods have improved that attendance of the students in a class remarkably. This method facilitates the teachers because it reduces the workload of the teachers.

- 4.3.7 Does the Institution avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

No.

## 4.4 Maintenance of Campus Facilities

- 4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (substantiate your statements by providing details of budget allocated during last four years)?

	Type of items	Budgeted (Rs.)	Actual (Rs.)
a.	Building	₹ 3,20,000	₹ 2,90,436
b.	Furniture	₹ 3,00,000	₹ 2,81,620
c.	Equipment	₹ 2,00,000	₹ 1,32,000
d.	Computers	₹ 2,00,000	₹ 1,28,640
e.	Vehicles	Nil	Nil
f.	Any other	₹ 80,000	₹ 53,250

Maintenance Expenditure incurred from College Fund on following items during last five years:

Type of items	2009-10	2010-11	2011-12	2012-13	2013-14	Total
Building	0	0	₹ 21200	₹ 22000	₹ 42946	₹ 43200
Furniture	₹ 4154	₹ 16399	₹ 40280	₹ 60007	0	₹ 120840
Equipment	₹ 38043	₹ 3451	₹ 12129	₹ 22424	₹ 54039	₹ 130086
Computers	₹ 24355	₹ 26780	₹ 37207	₹ 69242	₹ 107592	₹ 265176
Vehicles	—	—	—	—	—	—
Any other	₹ 9500	₹ 7823	₹ 8549	₹ 2353	₹ 5524	₹ 33749

Table: Maintenance and up keeping expenditure

**4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the college?**

There is AMC system which is responsible for maintaining the equipments / instruments. For the upkeep of building and furniture, however, the development committee of the college takes necessary measures from time to time.

**4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/ instruments?**

The departments concerned check the status of equipments very often, though the instruments are checked and calibrated where any error is reported.

**4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?**

**Any other relevant information regarding Infrastructure and Learning Resources which the college would like to include.**

Necessity does not arise.

## CRITERION V: STUDENT SUPPORT AND PROGRESSION

### 5.1 Student Mentoring and Support

- 5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

Yes. The institution has been publishing its updated prospectus every year. The prospectus disseminates information to the students about the history of the college including academic and cultural activities, hostel and gym facilities, bookbank facilities, Rabindra Bharati Open University (Study Centre), Staff strength etc.

- 5.1.2 Specify the type, number and amount of institutional scholarships / free ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

➤ Yes. Book Bank facilities are provided to poor students.

Academic Session	Nos. of students availing free ship	
	College	Hostel
2009-2010	10% of the total student	Nil
2010-2011	10% of the total student	Nil
2011-2012	10% of the total student	Nil
2012-2013	10% of the total student	Nil

In case of meritorious students, the college makes provision of eight scholarships, namely,

1. Shilpi Roy Medal : For securing highest marks in B.A. (pass) Examination
2. Sushil Chandra Palit Memorial Medal : For securing highest marks in Sanskrit Hons. Exam.
3. Monalisha Rakshit Memorial Medal : For securing highest marks in Geography Hons. Exam.

4. Sudhir Kumar Palit Memorial Medal : For securing highest marks in English Honours Exam.
5. Sushma Rani Palit Memorial Medal : For securing highest marks in Bengali Honours Exam.
6. Dr. Dinesh Ghosh Memorial Medal : For securing highest marks in History Honours Exam.
7. Rekha Banerjee Memorial Medal : For securing highest marks in Philosophy Honours Exam.
8. Kalipada Smritirtha Medal : For securing 2<sup>nd</sup> highest marks in Sanskrit Honours Exam.

For the students involved in games and sports, there is no provision of free admission.

#### 5.1.3 What percentage of students receive financial assistance from state government, central government and other national agencies?

50% of students receive financial assistance from state government, central government and other national agencies (Including SC, ST, OBC- Cat- A & B and Minority).

#### 5.1.4 What are the specific support services/facilities available for

- ✓ Students from SC/ST, OBC and economically weaker sections – Remedial courses, relief in fees, stipend. There is a provision for free studentship, scholarships for provision student for economically weaker sections. The different endowment schemes are also used to help students to economically weaker meritorious sections.
- ✓ Students with physical disabilities – The physically disabilities students enjoy reservation in admission and have assured free studentship. Besides, there are ramps for their entry into classrooms and library.

Overseas students – No overseas students have yet been admitted. If any such student gets admission in this college, she will be given all supports by the college as far as practicable.

- ✓ Students to participate in various competitions/National and International – Candidates selected for state competitions are provided with financial help in terms of TA and DA.
- ✓ Medical assistance to students: health centre, health insurance etc. – There is a health centre in the campus manned by qualified doctors.
- ✓ Organizing coaching classes for competitive exams -
- ✓ Skill development (spoken English, computer literacy, etc.,)
- ✓ Support for “slow learners”
- ✓ Exposures of students to other institution of higher learning/ corporate/business house etc.
- ✓ Publication of student magazines

**5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.**

To encourage and develop entrepreneurial skills among the students, the college has been running a few vocational courses like *Office Automation and Internet* (CCOAI) courses conducted by Rajeev Gandhi Computer Siksharata Mission, B.B.C. Spoken English course etc.

**5.1.6 Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.**

- \* Additional academic support, flexibility in examinations
- \* Special dietary requirements, sports uniform and materials

\* Any other

- i) Proposal of 3% reservation by sports women in admission to various courses under consideration
- ii) Special dietary requirements, sports uniform and materials privilege of full free studentship is available for sports persons. Any other Nutritious breakfast provided to sports women during practice hour. All materials and supports are provided to sports persons.

**5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR-NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.**

(UGC-CSIR-NET, SLET, GATE, CAT, GRE, TOFEL, GMAT, Civil Services- IAS,IPS,IFS, Central/State services etc. )

❖ The students appear in various competitive examinations and the institution encourages them to use the rich resource of the library. The college expends a good amount of money in purchasing magazines; journals etc. and the students are persuaded to make use of them. The college trains up the students for various interviews.

❖ NET-06;SSC-20

**5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)**

Academic and career counseling are provided to students in this institution.

- 5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).**

Though there is no structured / organized system for career guidance, various companies and educational institutions are allowed to visit the campus who provide assistance to students both for jobs and higher studies.

- 5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.**

During the year 2009 a grievance was lodged by Students' Union regarding supply of purified water. The complaint was placed before the cell and subsequently addressed properly by installing two large size water purifier cum chiller in two separate places within the college campus for the use of students and staff both.

During the year 2010 students placed their grievance regarding the shortage of room in the Cycle Stand provided for them. Their grievance was placed before the grievance redressal cell and properly addressed by constructing another big size Cycle Stand for students and the other for staff members of the college.

- 5.1.11 What are the institutional provisions for resolving issues pertaining to sexual harassment?**

The disciplinary committee looks into such cases.

- 5.1.12 Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?**

Yes, there is an Anti-ragging Committee in the college. None of the cases of ragging has been reported so far.

- 5.1.13 Enumerate the welfare schemes made available to students by the institution. Stipends, scholarship, poor girls fund, Remedial coaching, Entry-in-services, Career and counseling cell. Health centre, canteen, cool & pure drinking water etc.

The details of expenditure during last four years made on different heads are shown below:

Welfare scheme	2010-11	2011-12	2012-13	2013-14
Scholarship & Stipend	₹ 29,260	₹ 53,220	₹ 23,250	₹ 36,100
Remedial coaching	—	₹ 2,00,000	₹ 50,000	—
Entry in services	—	₹ 2,00,000	₹ 50,000	—
Carrier counseling	—	₹ 66,120	—	—
Health centre	—	—	—	—
Canteen, cool & pure drinking water	₹ 7,120	₹ 2,450	—	₹ 2,600

Two large size water purifier cum chiller had been installed in two separate places within the college campus for the use of students and staff both.

- 5.1.14 Does the institution have a registered Alumni Association? If 'Yes', what are its activities and major contributions for institutional, academic and infrastructure development?

Yes, there is an association of the alumni without registration number.

## 5.2 Student Progression

5.2.1 Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	%
UG to PG	70%
PG to M. Phil.	Not applicable
PG to Ph.D.	Not applicable
Employed	Not Applicable
• Campus selection	
• Other than campus recruitment	20%

5.2.2 Provide details of the programme wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish programme-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

### Examination Results (data of past five years)

Results	UG (Sc./Arts)				
	2008-09	2009-10	2010-11	2011-12	2012-13
Pass Percentage (Science)	77.78%	60%	91%	91%	71.43%
Pass Percentage (Arts)	42.27%	79.04%	85.33%	85.16%	78.61%
Number of first classes (Science)	01	01	02	00	04
(Arts)	13	21	14	20	09
Number of distinctions*	—	—	—	—	—
Ranks**(if any)	—	—	02	03	—

(\* Add more columns if not adequate)

### Distinction

Name of the Department	Year wise Distinction/ 1 <sup>ST</sup> Class				
	2008-09	2009-10	2010-11	2011-12	2012-13
English	1	--	6	3	2
Bengali	1	13	4	7	3
Geography	--	--	--	2	1
History	2	1	1	--	--
Philosophy	--	--	--	--	--
Political Science	--	--	2	--	--
Sanskrit	9	7	--	8	3
Mathematics	1	1	2	--	3
Economics	--	--	1	--	1

### Comparive study of the examination results B.A. and B.Sc. Hons. Courses of various institutions in the town of Bankura.

Name of University/College	Academic Session (Pass percentage) for Arts & Science Stream				
	2008-09	2009-10	2010-11	2011-12	2012-13
Bankura Christian College	100	88.6	87.25	81.71	76.47

Bankura Sammilani College	86	100	75	65	78
Bankura Zilla Saradamani Mahila Mahavidyapith	77.78	60	91	91	71.43

Rank Holders: ► Nil.

**Comparive study of the examination results B.A. General Course of various institutions in the town of Bankura.**

Name of University/College	Academic Session (Pass percentage) for Arts Stream				
	2008-2009	2009-2010	2010-2011	2011-2012	2012-2013
Bankura Sammilani College	87	87	85	78	74
Bankura Zilla Saradamani Mohila Mahavidyapith	82.27	79.04	85.33	85.16	78.61
Bankura Christian College	90	91	89	90	85

**Rank Holders:**

► Nil.

**5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?**

The institution facilitates student progression to higher level of education and employment through the following endeavors:

- 1) Providing detailed information about the prospective programmes for the future career through career counseling cell
- 2) Sometimes making financial arrangement through the sponsorship of individual teachers or other personalities
- 3) To encourage and develop entrepreneurial skills among the students, the college has been running a few vocational courses like internet courses sponsored by Rajeev Gandhi Computer Siksharata Mission, B.B.C. Spoken English course etc.
- 4) The students appear in various competitive examinations and the institution encourages them to use the rich resource of the library. The college expends a good amount of money in purchasing magazines; journals etc. and the students are persuaded to make use of them. The college trains up the students for various interviews.
- 5) To encourage and develop entrepreneurial skills among the students, the college has been running a few vocational courses like internet courses sponsored by Rajeev Gandhi Computer Siksharata Mission, B.B.C. Spoken English course etc.

**5.2.4 Enumerate the special support provided to students who are at risk of failure and drop out?**

- 1) Remedial and coaching classes for the disadvantaged students
- 2) Free and half free studentship and scholarship are available to the economically backward students.

All the above mentioned measures are aimed at to reduce the risk of failure.

### **5.3 Student Participation and Activities**

**5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.**

Under the beneficial guidance of the teaching staff, the students get much scope to get involved in extracurricular activities including in-door and out-door games, debate and cultural activities.

The college celebrates college foundation day every year, Independence Day, Republic Day, Teachers' Day, Annual Cultural activities, Annual cultural programmes, Fresher's

welcome programmes for inter institutional activities and organize annual sports for college students like athletics. The college students also participates district level and state level athletics competition. b) To run the co- curricular activities like workshop on Drama, debating competition, extempore speech, etc., the institution has extended its existing auditorium incorporated with a large and modern stage.

- For music and other cultural activities, the college has a very good open-air stage.
- For Gymnasium, it has a Gym club equipped with all requisite facilities. Moreover, the college has recently taken an initiative to build up a Multi-gym. For outdoor games, the college has a playground. Besides, it also provides the students all sports accessories, on-going project for seminar, music, social programmes, conference hall etc. College has recently taken an initiative to build auditorium

**5.3.2 Furnish the details of major student achievements in co- curricular, extracurricular and cultural activities at different levels: University / State / Zonal / National / International, etc. for the previous four years.**

**3. Major cultural events (data for last year)**

Events	Organized			Participated		
	Yes	No	Number	Yes	No	Number
Inter-collegiate	Yes		1	✓		40
Inter-university						
National						
Any other (specify) Vivekananda Youth Festival				✓		50

**5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?**

Whatever feedbacks are received from the students, academic peers, alumni, parents and departmental faculties, those are analyzed very thoroughly in the teachers' unit meeting of each department. Then the findings along with the suggestions are forwarded to the in the meeting of the Board of Studies of the concerned department where our senior teachers play effective and active role in developing ,designing, framing and modifying the syllabi of the degree course from time to time. Feedback taken from the employers is specially taken into account in every academic and managerial activity of the institutions because our employer is the state govt.

**5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.**

The institution inspires the students to write relevant articles in the college magazine. They are also encouraged to publish wall magazines. The entire expenditure incurred in publishing the college magazine is borne by the college. During the last academic session publication of the college magazine and two books bearing ISBN was the major publication of the college.

**5.3.5 Does the college have a Student Council or any similar body?  
Give details on its selection, constitution, activities and funding.**

- The institution has its Students' Union. It comprises President(Principal), Vice-President, General Secretary, Assistant General Secretary, Games and Sports Secretary, Cultural Secretary, Social Secretary, Magazine Secretary, , Girls' Common Room Secretary.

The primary duty of the Students' Union is to promote cultural, games and sports activities among the bonafide students of the institution besides offering useful assistance to the administration in maintaining discipline and rules and regulations among the students. The Student Council has no provision to give monetary support to any infrastructural development in the college.

**5.3.6 Give details of various academic and administrative bodies that have student representatives on them.**

In the academic council the students' representatives are not generally included. However in some critical cases the aforesaid body may seek students' assistance. The Principal himself is ex-officio secretary of the Governing Body and he looks after the day to day function of the college.

**5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.**

The alumni of the college assisted the institution, came forward and took significant decisions regarding all round development of their former institution like the construction of academic and other buildings. Such as "Monalisha Rakshit Smriti kaksha" in the administrative building has been built by the collection of this association from the guardians of the ex-students of the college. It meets time to time in the college and recommends the authority in different matters for the benefit of both the students and staff of the college. In 2011 the Association arranged a "Reunion of the Students and Staffs" successfully in the college. They also participates in the Social Functions, Annual Sports of the college.

Any other relevant information regarding Student Support and Progression which the college would like to include.

## CRITERION VI: GOVERNANCE, LEADERSHIP AND MANAGEMENT

### 6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

- The college, Bankura Zila Saradamani Mahila Mahavidyapith in its vision and mission statement, has outlined its specific goals and objectives like – a) achieving academic excellence in all endeavors, b) providing “holistic” education to the students by developing their all-round personality, c) making Arts & Science education relevant to the job market by upgrading and updating it continuously, d) developing students into responsible citizen of the country by making them sensitive to social issues.
- Keeping in view the objectives of the Higher education policies of the Nation, the college in its vision and mission, tries to produce general graduate and honours graduate in Arts & Science from the coming generation belonging to the greater localities of the economically backward districts, Bankura & its adjoining districts like Purulia, Paschim Mednipur etc. In doing so, it makes special provisions like book bank facilities, free admission, facilities of multi gym, etc. for the students especially coming from the B.P.L. families. From time to time, the college has been extending supportive hand to the various departments in organizing symposium, workshop, departmental exhibition, and seminar. It always gives equal emphasis on physical development as well as development in creative skill of the students. In addition to this, through our principal who is an EC member of the University the college has been playing a leading role and extending its support to the Burdwan University in organizing student's admission through

internet. Moreover, the college always keeps a very close relationship with the prominent external social agencies like Prajapita Brahma KumariIswariya Biswavidyalaya, Bankura Ramkrishna Mission, and Legal Cell Authority under the leadership of District Judge, Bankura, and Voluntary Blood Donation Association etc. for the upliftment of the society intellectually, culturally and physically. It allows them to hold various events in the college campus along with the co-operation of the college members. The Holistic education is promoted to student by organizing general personality development on leadership quality, which increases their decision- making, analytical communication and team building skills.

#### **6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?**

The commitment of the management is to impart the best education to our students. To ensure this purpose, it keeps strict vigil through the Secretary of our college on the attendance as well as proper functioning of the classes. It invites a quarterly report from each teaching staff that is checked and signed by the Principal of the college. It also takes students feedback from time to time. The College always encourages the teaching staff to take initiative in organizing the various teaching – learning ventures. For this, the college provides physical as well as financial support.

#### **6.1.3 What is the involvement of the leadership in ensuring?**

- the policy statements and action plans for fulfillment of the stated mission
- formulation of action plans for all operations and incorporation of the same into the institutional strategic plan
- Interaction with stakeholders

- Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders
- Reinforcing the culture of excellence
- Champion organizational change

**6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?**

- Yes, for academic matters the institution has developed an effective internal coordination and monitoring mechanisms headed by the Principal, the Secretary of Teachers' Council and the Bursar who look into the progress of the course allotted to the teachers. The Principal also often gives surprise visit to the class rooms to assess the proper functioning of the classes. He meets with the departments to assess the result of the Final Examination and Test Examinations as well as the Unit Tests for the final decision or policies to be adopted later on.
- For the other administrative matters the institution has developed effective internal co-operation and monitoring mechanism headed by the Principal, the Bursar and the Head Clerk. They time to time meet to solve the problems of the day- to-day administration and seek helps from the G.B. if necessary.
- In cordial recognition of the selfless devotion and sincere efforts of the stakeholders in the uplift men of the academic programmes of the college to this present position which has always been a source of inspiration for the present generation, the college always invites their thoughtful suggestions and expects active cooperation in taking the right kind of decisions in

relation to academic as well as infrastructural development of the college. However, they are not officially entitled to participate in evaluation process regarding answer scripts.

➤ After thorough discussion with the teaching faculties, students' body and stakeholders, the college gives proper emphasis on the changing academic atmosphere in the context of globalization by introducing distance education programmes through Rabindra Bharati University, and the University of Burdwan, Spoken Sanskrit and Spoken English for the wider benefit of the students at large.

**6.1.5 Give details of the academic leadership provided to the faculty by the top management?**

The management of the college believes in participatory management in every sphere of activities of the college. The grooming of academic leadership are be strengthened through the formation of the following academic committees which are given free hand to perform in its highest level.

**ACADEMIC COUNCIL / TEACHERS' COUNCIL:**

**Members:**

- a) Dr. Siddhartha Gupta, The Principal & Ex-officio Chairman
- b) Prof. Uday Shankar Sarkar, the Secretary
- c) Prof. Anabik Biswas, Asst. Secretary
- d) Prof. Debabrata Mukherjee, the Cashier
- e) All other Full-time permanent Professors
- f) Invitee Members from the Part-time & Guest Teachers

This council deals with various academic matters such as conducting of internal and University examinations, preparation of result of internal examinations, admission of students into various courses, printing of admission forms and prospectus, preparation of academic calendar and class routine, scrutiny of admission forms and so on. In last two years more than 15 meeting were held and different recommendations were submitted to the G.B. through the Principal. The Council organizes General Seminar of the College and also helps the Depts. to organize departmental seminar, workshop etc. No major academic decision of the college is taken without the opinion of Teachers' Council. It forms different committees in its Annual Meeting for the betterment of the academic ambience of the college.

There are some important committees, framed by the Governing Body, like Finance Committee, Development (Building) Committee, Purchase Committee and Centre Committee to help the administration in many ways. Besides these committees, there are several committees, framed by the Teachers' Council, which are as follows:-

**ADMISSION COMMITTEE:**

**Members:**

- a) The Principal (Chairman),
- b) Prof. Anabik Biswas, Convenor,
- c) Members- All the faculty members of the college and Sri M.K. Mandal, Head Clerk

The admission committee deals with the admission of the students. Every year a meeting is held generally before the publication of the result of H.S. or equivalent examinations and necessary rules and guides lines are framed. Under the supervision of this committee the forms for admission are issued to the students seeking admission in

the B.A. first year Honours and General courses. A merit list is prepared and published on due date. Thereafter the admission committee arranges for first counseling when most of the Honours students are admitted in different subjects. The admission in General Courses are also made through counseling according to their merit list. After one month this committee arranges second counseling for the vacant seats preparing a merit list from the further application of the students. The committee also conducts the admission for the hostlers from a merit list prepared for the purpose.

**ROUTINE COMMITTEE:**

Convener: Prof. Maitrika Barua

Members: Dr. Arup Kumar Ghosh, Dr. Sanjit Mondal, Dr. Anurupa Mukhopadhyay and Prof. Srabani Dey

This committee frames the class routine in every academic session.

**EXAMINATION COMMITTEE: (T.C.)**

Convener : Prof. Debabrata Mukherjee

Members : Prof. Debabrata Mukherjee, Dr. Sanjit Mondal, Dr. Anurupa Mukhopadhyay, Dr. Samir Roy

The Examination Committee in its meeting prepares the schedule of the Unit Test Examinations, Test Examinations of the college. It prepares the Invigilation Duty Roster for the same and for the University B.A / B.Sc. Part-I, Part-II & Part-III Examinations as per the schedule of the University of Burdwan. The committee sat more than 10 times in its meeting to serve the very purpose in the last two years (2011-2013)

**CULTURAL ADVISORY COMMITTEE:**

Convener : Prof. Maitrika Barua

Members : Dr. Anurupa Mukhopadhyay, Prof. Uday Sankar Sarkar, Prof. Tumtum Mukherjee, Prof. Subarna Mukherjee

This Committee takes decisions and supervise overall cultural activities of the college. It organizes Annual Cultural Competitions among the students in the branch of Rabindra Sangeet, NazrulGeeti, Recitation, Debate, Adunik Sangeet, different type of dance etc. Moreover this Committee organizes Annual social function in co-operation with the Students' Union. In last two years (2011-2013) the Committee sat five times in its meeting for this purpose.

**MAGAZINE COMMITTEE:**

Convener : Dr. Arup Kumar Ghosh

Members : Dr. Sanjit Mondal, Dr. Anurupa Mondal, Dr. Joydeep Ghoshal, Sri Amit Chakraborty

The Committee looks after the Annual Magazine and other Magazines of the college.

Time to time the meetings of the Committee is held for this purpose. Calling for articles from the students and staff, selection, proof corrections, publication etc. all are under this Committee.

**SPORTS COMMITTEE:**

Convener : Prof. Nityananda Patra

Members : Prof. Santi Ram Mondal, Prof. Udai Sankar Sarkar,  
Prof. Anabik Biswas, Sri Ashok Kumar Hazra, Smt. Mousumi Banerjee, Sri Sandip Dey, Sri Subhendu Chel, Sri Falguni Mukherjee

The Sports Committee generally organizes the Annual Sports of the college and supervises the indoor games of the college. Before one month of the Annual sports the Committee meeting is convened by the convener and the schedule of dates and programmes are prepared there. The name of the chair person and the guests are

decided there. In this gracious occasion of Prize Distribution the item of “Go As You Like” by the students draws the attraction of all.

**HOSTEL COMMITTEE:**

Superintendents : Dr. Anurupa Mukhopadhyay and Prof. Anabik Biswas

Convener : Dr. Anurupa Mukhopadhyay

Members : Dr. Arup Kumar Ghosh, Prof. Anabik Biswas, Smt. Chandra Biswas, Accountant & Smt. Rina Debroy, Matron and two boarders from hostels who act as Mess Managers.

The Hostel Committee supervises the day-to-day administration of the hostel where more than 150 female students reside. In last two years 5 meetings were held and different decisions were taken about their problems regarding food, water, electricity and others.

**ANTI RAGGING ADVISORY COMMITTEE AND SEXUAL HARASSMENT CELL:**

The ragging is the burning problem in the institutions of higher education especially in their hostels. As this is the Women’s College the problem is comparatively minor in scale, but not without instances. Therefore, this committee helps the college administration as and when the problem arises.

**CAREER COUNSELING CELL:**

Convener : Prof. Sanjit Mondal

Members : Dr. Arup Kumar Ghosh, Dr. Anurupa Mukhopadhyay Prof. Nityananda Patra, Prof. Santi Ram Mondal

Every year so many Honours and General students pass out from the college. They are too innocent and ill-equipped to find later course of study in higher education or to find any job for future. This career counseling cell meets time to time

with the out-going students of 3<sup>rd</sup> year classes and acquaints them with their future possibilities. The committee in its meetings, with the help of the experts like chairman of SSC, PSC etc. from the outside, illustrate about various career scopes of today and about the methods to tackle them and how to be successful in building a good career among the students. Several meetings of this committee were held in last two years (2011-2013).

#### **GRIEVANCE & REDRESSAL CELL FOR STUDENTS:**

Convener : Dr. Sanusri Bhattacharya

Members : Prof. Maitrika Barua, Dr. A.K. Ghosh, GS Students' Union

The Grievance Redressal Cell settles down the grievances of the student through the concerned H.O.D. for academic grievances. Other grievances are put before the Grievance Redressal Cell where amicable solutions are arrived at through open discussion and counseling.

#### **RESEARCH COMMITTEE:**

Convener : Dr. A.K. Ghosh

Members : Dr. Anurupa Mukhopadhyay, Dr. Sanushree Bhattacharyya, Dr. Sanjit Mondal, Dr. Samir Roy

The Research Committee has been encouraging the teachers to do minor and major research projects and any other research work. It supplies forms and prospectus or various funding agencies including U.G.C. and W.B. Govt. among the teachers for doing so. It helps in preparing project proposal and holds meeting to discuss the progress of research work of the teachers concerned. It recommends the G.B. to grant financial benefit to teachers for this purpose. There are instances of such financial help to the teachers.

#### **6.1.6 How does the college groom leadership at various levels?**

The college always tries to groom leadership at various levels by delegating academic decision making autonomy to the Heads of the various departments at rotational basis. The details are shown above.

**6.1.7 How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?**

The college delegate authority and provides operational to the Head of the various departments as well as to the various committees formed by the Governing Body of the college. The college management always believes in participatory management in every sphere of the activity be academic or administrative where every responsibility is equally and sincerely shared by every stakeholder of the college.

**6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.**

Yes, details are shown above.

## **6.2 Strategy Development and Deployment**

**6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?**

Yes. It is developed driven, deployed and reviewed in the IQAC meeting.

**6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.**

Yes. Every year's action plan is discussed in details in the IQAC meeting which is later on placed before different committee for its consideration and final implementation.

**6.2.3 Describe the internal organizational structure and decision making processes.**

The college does have internal organizational structure where every organ has been assigned a particular task. The governance structure of the college is shown below:

### **EXECUTIVE COMMITTEE/ GOVERNING BODY**

**(a)** Smt. Minati Mishra, President & Govt. Nominee on the G.B. **(b)** Dr. Siddhartha Gupta, Principal/Secretary, GB **(c)** Sri Bishnu Bajoria, Donor Member **(d)** Smt. Rama Rakshit, Donor Member **(e)** Dr. Ramshankar Basu, University Nominee **(f)** Dr. Abir Banerjee, University Nominee **(g)** Smt.

Banani Chatterjee, University Nominee **(h)** Prof. Bimal Ch. Betal, Bursar (Invitee) **(i)** Prof. Nityananda Patra, Teachers' Representative **(j)** Dr. Sanjit Mondal, Teachers' Representative **(k)** Dr. Anurupa Mukhopadhyay, Teachers' Representative **(l)** Sri Malay Kumar Mandal, Non-Teaching Staff Representative **(m)** Sri Jitendranath Lohar, Non-Teaching Staff Representative **(n)** Ms. Sneha Das, G.S., Students' Union

The Executive Committee i.e., the Governing Body is the supreme authority in administrative, academic, financial and all other matters of the college, though a division of power is maintained through different committees. In last two years (2011-2013) 16 meetings of the Governing Body were held with different agenda raised by the principal of the college. It took so many decisions regarding the confirmation of the proceedings of the previous meeting with the minor changes, if any, appointment of professors, part time and guest teachers, librarian and the non-teaching staff, promotion and fixation of pay of the staff, admission of the students, approval or rectification of the decisions taken by different committees formed by the G.B. itself, such as the Finance Committee, Development Committee, Purchase committee, P.F. Committee, I.Q.A.C. Cell etc. It has taken decisions about the confirmation of the service of the staff on the permanent posts, enhancement of the honorarium of the Guest and Visiting teachers, librarian and contingency non-teaching staff. It has taken major decisions in different issues of this college.

**6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following**

- Teaching & Learning
- Research & Development
- Community engagement
- Human resource management
- Industry interaction

We have the following inbuilt system for the quality improvement of the institution for the following heads:

Teaching learning— Teachers' council and its different committees

Research and development— Research committee

Community engagement— Two NSS units

Human resource management— The Governing Body of the college

**6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?**

In the departmental meeting and in the meeting of the teachers' councils the feedback received from the students are placed before them for its suggestion and recommendation and its final implementation.

**6.2.6 How does the management encourage and support involvement of the staff in improving the effectiveness and efficiency of the institutional processes?**

The management believes in decentralizing management where every responsibility is assigned to different committees. The different committees' proposals / suggestions / recommendations are given due importance very often their suggestions are in totality are accepted and implemented by the G.B.

**6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.**

During the period July, 2013 to June, 2014 total number of meetings held by the G.B. is seven. 80% of the resolutions were implemented and the rest could not be implemented due to financial constraints.

**6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?**

No.

- 6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?**

The Grievances/ complaints from the complainants are discussed in the departmental meeting if the complaint relates to teaching deficiency of the department concerned. For individual complaint the Principal talks to the concern individuals for its redressal immediately. For complaint about the institutional deficiency, it is discussed initially in the teachers' council and later on it was discussed in the G.B. meeting for its final implementation.

- 6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?**

No.

- 6.2.11 Does the Institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?**

Yes, for complaint about the institutional deficiency, it is discussed initially in the teachers' council and later on it was discussed in the G.B. meeting for its final implementation.

### **6.3 Faculty Empowerment Strategies**

- 6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non teaching staff?**

The institution always encourages the staff to pursue higher studies as well as to go for refresher/ orientation courses for updating their knowledge and expertise.

- 6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retraining and motivating the employees for the roles and responsibility they perform?**

The policies of persuasion, insensitive are adopted.

- 6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.**

The appraisal system of the staff is prescribed by the Govt. of West Bengal and by the MHRD, Govt. of India which is filled up by the stake holders and sent to the appropriate authorities for necessary information and action. While performing this activity the loopholes are automatically detected which we try to rectify and be discussed in the IQAC meeting and later on put before G.B. for its final implementation.

- 6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?**

The outcome of the review of the performance appraisal reports are accepted by the stake holders.

- 6.3.5 What are the welfare schemes available for teaching and non teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?**

The college has credit cooperative societies where every member of the college can take hassle-free instant loan.

- 6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?**

No such provision is available in the college. But we do recruit experienced and retired faculty members as guest lecturer paying some honorium.

## **6.4 Financial Management and Resource Mobilization**

- 6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?**

The college does have finance, purchase and development committees for effectively monitoring and efficient use of available financial resources.

- 6.4.2 **What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.**

The internal audit is done by the members of the finance committee framed by the G.B. and external audit is done by the Govt. The last external audit was done by the Govt. on 14.03.2014. The details are shown in the auditor's reports.

- 6.4.3 **What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.**

**Major source:**

- a) From UGC (Construction and allied)
- b) From State Govt. (Staff salary)
- c) From students' fees

**Audited income and expenditure statement:**

Year	Income	Expenditure	Deficit
2010-11	₹ 23547275.50	₹ 23547784.92	₹ 509.42
2011-12	₹ 24440978.00	₹ 24527178.44	₹ 86200.44
2012-13	₹ 22180726.00	₹ 24056694.11	₹ 1875968.11
2013-14	Not available	Not available	Not available

Reserved fund (2012-13) available: ₹ 650417.93/-

- 6.4.4 **Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).**

The college generates additional fund from the distance education of Rabindra Bharati University, and from The University of Burdwan. In this financial year the college has made an agreement with the State Bank of India from where the college is earning Rs. 12 thousands per month for allowing the State Bank of India to open an ATM hub at the boundary wall of our college. The college utilizes the additional fund thus generated for the developmental and administrative activities of the college.

## **6.5 Internal Quality Assurance System (IQAS)**

### **6.5.1 Internal Quality Assurance Cell (IQAC)**

a. **Has the institution established an Internal Quality Assurance Cell (IQAC)? .6 If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?**

Yes. The institution policy is to equip and assist the IQAC cell to emerge as a dynamic, inspiring and qualitative internal mechanism for upholding and enhancing the qualitative, both academic and administrative, status of our college.

b. **How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?**

Most of the decisions of the IQAAC have been approved by the management. Some approved decisions could not be implemented due to financial constraint.

c. **Does the IQAC have external members on its committee?  
If so, mention any significant contribution made by them.**

Yes, they only play an advisory role.

d. **How do students and alumni contribute to the effective functioning of the IQAC?**

They do give their mind open in the IQAC meeting which were taken seriously for future implementation.

e. **How does the IQAC communicate and engage staff from different constituents of the institution?**

Representatives from various department and administrative staff were invited to give their valuable opinion.

**6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.**

Yes, all stakeholders of the college were given their due share in the policy matter of the college. The policy decisions and policy formulation were done to participatory management process where tasks were assigned to different committees.

**6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.**

Yes, our librarian was sent to Ahmedabad for getting training for being able to use SOUL 2.0 Software for digitization of our library.

**6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?**

Yes, the appraisal system of the staff is prescribed by the Govt. of West Bengal and by the MHRD, Govt. of India which is filled up by the stake holders and sent to the appropriate authorities for necessary information and action. While performing this activity the loopholes are automatically detected which we try to rectify and be discussed in the IQAC meeting and later on put before G.B. for its final implementation.

**6.5.5 How is the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?**

The internal Quality Assurance system always endeavors to adopt the policies as per stipulations of the external agencies.

**6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?**

Feedback mechanism procedure is adopted where every batch of the outgoing students are asked to fill up the prescribed format designed to cover the requisite questions generally needed to grasp their grievances. Later on these grievances are discussed at the appropriate forum for its redressal.

**6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?**

**Any other relevant information regarding Governance Leadership and Management which the college would like to include.**

Everything is communicated to the stakeholders through our college website and prospectus.

## **CRITERION VII: INNOVATIONS AND BEST PRACTICES**

### **7.1 Environment Consciousness**

#### **7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?**

No.

#### **7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?**

- \* Energy conservation – As per decision of the IQAC power saving electrical gadgets like CFL bulbs and Five star electrical items have been installed within the college campus and hostel buildings.
- \* Use of renewable energy – As per decisions of the IQAC we are planning to use outside campus lighting using solar lights.
- \* Water harvesting – The college authority is planning for the water harvesting within the campus by holding the rain water.
- \* Check dam construction – No
- \* Efforts for Carbon neutrality – Yet to be implemented
- \* Plantation – This Endeavour is accomplished by the two NSS units.
- \* Hazardous waste management – Yet to be implemented
- \* e-waste management – Yet to be implemented

### **7.2 Innovations**

#### **7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college.**

Several plantation programmes have been undertaken in the last four years with the help of Forest Department. Large number of evergreen trees has been planted in the campus to make it evergreen. Plantation is also is very vital for carbon neutrality.

### 7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no. 98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

1. **Title of the Practice** : E-Administration
2. **Goal** : Efficient and fast disposal of works
3. **The Context** : Bankura Zilla Saradamani Mahila Mahavidyapith is delivering services to large number of students, around 1500 in number. The college is spread over 2.5 acres of land with different teaching blocks accommodating 14 Departments besides offices of NSS, P.G Study Centers of the University of Burdwan and Rabindra Bharati University, College Library, Laboratories. Clerical staff working in the college falls short of the actual requirement. To process admission, fee collection, examination and other works of students is a tremendous task which can hardly be efficiently coped by existing clerical staff. There are so many other demands on account of reporting, accounting and managing diverse affairs of the college. Under the circumstances, it was planned to implement the scheme of e-administration. However, the college has to face a major challenge of popularizing the new technology among employees accustomed to old manual practice. Another challenge is to train all the clerical staff to handle their work through e-administration technology.
4. **The Practice:** E-administration is being implemented in gradual manner, Management & Admission System software is specially designed to cover the various administrative and financial tasks of the college as per University Statutes, circulars and directives of the State Government. Admission, Pay roll, fees collection and accounting reports generation, audit report generation are implemented in the first stage. Staff working in these sections were motivated and trained with some incentives. Now, these sections are fully computerized and managed by a small number of clerical staff. In the second stage, College Library has been linked to the Server with specially designed

software (SOUL 2.0), provided by the U.G.C, which controls accession of books, cataloguing, issue and return of the book and finally generates no dues report to each and every student through a digitized process. This process of bar coding for all the books has recently been completed. Besides this, the college has procured an e-shelf containing more than 10,000 e-books and journals, along with the facility of INFLIBNET. Thus the College Library has been turned to a Digitized Library.

5. **Evidence of success:** Implementation of e-administration has eased the whole office administration. Admission process has become easy and user friendly, by using this admission software the process of selection on merit basis under various categories has become more transparent. Fees collection and timely deposit of cash have been ensured. Daily accounts register, audit and other reports are automatically generated. Salary reports are generated without error in time by means of our own software and the COSA, the software provided by the State Government for financial management. Repetitive generation of various types of reports demanded by the University, State Government, Central Government and other agencies like UGC are prepared with ease. This has eased the workload on college administration. Despite shortage of clerical staff in comparison to huge structure and diversity of jobs, administration and governance has become effective.

Besides this our college has initiated the whole process of lending books in the library by digitizing the system and thus the system has become easier and quicker, though handled by a few library staff. Installation of SOUL in the library has made easier in keeping records of the huge number of books and journals kept in the library. It is to be mentioned that the success story of e-administration in our college has prompted other institutions also to go for computerization.

6. **Problems encountered and Resources Required:** First and foremost a problem was the reorientation of mindset of our staff members who were accustomed to the old practice. Second challenge was to make them prepare by means of training to handle the college administration software (CAMS).

One strategic problem was to check errors during transaction of different activities by our staff. The college implemented e-administration in different stages. In the first stage, important transaction is preserved manually too. To overcome any error during handling of new software, some professionals from the software company are hired to assist and train our staff. At present our office staff are well conversant with statutory needs and software functioning. However the software company is contacted as and when required to customize our programming to best suit our needs.

For the purpose of improvisation in the process of digitization in library, the work has been done partly outsourcing the job due to shortage of staff in the library. With a view to properly handle the SOUL software in the library, provided by the University Grants Commission, our Librarian was sent to Ahmedabad for training for handling the said software.

7. **Notes (Optional):** It is true that the colleges established in rural and semi-urban places, especially in economically backward areas have been facing problems arising out of paucity of funds, shortage of staff, infrastructure etc. Considering the frustrating scenario, we are striving at reaching our target : to impart quality education in Higher Education Institution and the following measures have been adopted by our institution in this regard :-

- To develop personality of students through community services
- Well acquaintance with modern gadgets and e-resources
- To make them well verse in National and International languages
- To enlighten villagers and slum dwellers through value education by NSS volunteers of the college to help poor farmers and artisans by virtue of technical training etc.
- To spread scientific knowledge with a view to eradicate superstitions and social stigmas with the help of members of the Women's Cells and NSS volunteers
- To impart ethical teachings to bring back the derailed people from anti-social activities like separatist movement etc.

- To inculcate values of National Integrity among students

Considering the various constraints, our college is adopting the following measures to reach the target of excellence in higher education: –

- Intra-college and Inter college Faculty Exchange Programme
- Inter college borrowing facilities of books and journals etc. for both teachers and students
- To maximize the number of seminars/symposia/workshops in collaboration with other higher education institutions or Universities.
- To sign memorandum of cooperation (MOC) with other colleges for undertaking different kind of exchange programmes.

#### 8. Contact details:

Name of the Principal	:	Dr. Siddhartha Gupta
Name of the Institution	:	Bankura Zilla Saradamani Mahila Mahavidyapith
City	:	Bankura
Pin code	:	722101
Accredited Status	:	Grade – B+ (CGPA: 76.50) In the first cycle; now in the process of Re-accreditation
Work phone	:	03242- 251194
Fax	:	03242- 241202
Website	:	<a href="http://www.bzsmcollege.org">www.bzsmcollege.org</a>
E-mail	:	<a href="mailto:sarada_06@yahoo.co.in">sarada_06@yahoo.co.in</a>
Mobile No.	:	09434198500

### 3. Evaluative Report of the Departments

**Name of the department: Bengali**

1. **Year of Establishment:** 1973
2. **Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG (Hons. & General), PG under distance mode of Rabindra Bharati Univeristy and The University of Burdwan.
3. **Names of Interdisciplinary courses and the departments/units involved:** N.A.
4. **Annual/ semester/choice based credit system (programme wise):** Annual (1+1+1 Pattern)
5. **Participation of the department in the courses offered by other departments:** N.A.
6. **Courses in collaboration with other universities, industries, foreign institutions, etc.** Nil
7. **Details of courses/programmes discontinued (if any) with reasons:** N.A.
8. **Number of Teaching posts**

	Sanctioned	Filled
Professors	—	—
Associate Professors	—	—
Asst. Professors	03	03
Govt. approved part-time teachers	01	01
Guest teachers	—	02

9. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1. Dr. Sanjit Mondal	Ph. D., NET qualified	Assistant Prof.	Linguistics	12 Years	—
2. Dr. Anurupa Mukhopadhyay	Ph. D., Post-doctoral Research Awardee, NET qualified	Assistant Prof.	Drama	12 Years	—
3. Prof. Tumtum Mukherjee	M. Phil.	Assistant Prof.	Rabindranath	04 Years	—
4. Dr. Joydip Ghoshal	Ph. D., NET qualified	Govt. approved part-time teachers	Fiction	06 Years	—
5. Smt. Chandrani Sen	M.A., B.Ed.	Guest Teacher	Fiction	02 Years	—
6. Sri. Biswarup De	M.A., NET qualified	Guest Teacher	Fiction	01 Year	—

10. **List of senior visiting faculty:** Dr. Barun Kumar Chakraborty, Emeritus Professor, Department of Bengali, Rabindra Bharati University, Dr. Rabindranath Bandyopadhyay, Ex-Prof. University of Kalyani, Dr. Darshan Chowdhury, Ex-Prof. University of Kalyani, Dr. Sibabrata Chattopadhyay, Professor, the University of Burdwan, Dr. Somendranath Bandyopadhyay, Ex-Professor, Visva-bharati University, Santiniketan.

11. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:** 30%

12. **Student -Teacher Ratio (programme wise):** Hons. — 01:12, Pass — 01:102

13. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** N.A.

14. **Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil / PG.**  
— Ph. D. — 03, Post-doctoral fellow — 01, M. Phil. — 01

15. **Number of faculty with ongoing projects from**
  - a) **National:** 02
  - b) **International funding agencies and grants received:** Funding agency – UGC, Grants received ₹ 2, 54, 000.00 (3 Minor research projects are just completed by the faculty members)
16. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:** Three student projects, funded by the college, total grants – ₹ 25,000.00
17. **Research Centre /facility recognized by the University: College library provides research facilities:** Nil
18. **Publications:**
  - \* a) Publication per faculty: 08 (Total number of publications – 50)
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students: 11
    - \* Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Not known
    - \* Monographs: Nil
    - \* Chapter in Books: 15
    - \* Books Edited: Two books with ISBN number
    - \* Books with ISBN/ISSN numbers with details of publishers: 03 (Pustak Bipani, Kolkata & Kabitika, West Midnapore)
    - \* Citation Index: Not known
    - \* SNIP: Nil
    - \* SJR: Nil
    - \* Impact factor: Not known
    - \* h-index: Not known
19. **Areas of consultancy and income generated:** Nil

20. **Faculty as members in**

- a) National committees: Nil
- b) International Committees: 01
- c) Editorial Boards: 02

21. **Student projects**

- a) Percentage of students who have done in-house projects including inter departmental/programme: Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e., in Research laboratories/Industry/ other agencies: Nil

22. **Awards / Recognitions received by faculty and students: 01**  
(Faculty – Post-doctoral fellowship from UGC)

23. **List of eminent academicians and scientists / visitors to the department:** Dr. Barun Kumar Chakraborty, Emeritus Professor, Rabindra Bharati University, Dr. Soumitra Basu, Sishir Bhaduri Professor, Rabindra Bharati University, Dr. Arun Kumar Ghosh, Professor, The University of Burdwan.

24. **Seminars/ Conferences/Workshops organized & the source of funding**

- a) National: *i)* Organized one UGC sponsored National Level Seminar during the year 2013, 30<sup>th</sup> and 31<sup>st</sup> August on “*Dwijendralal Ray: Phire Dekha*”.
- ii)* Organized one UGC sponsored National Workshop during the year 2013, 10<sup>th</sup> and 11<sup>st</sup> September on “*Rabindra Gaaner Bibarton*”
- b) International: Nil

25. **Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Under Graduate (Hons.) in 1 <sup>st</sup> Year	300	58	—	58	100%

\*M = Male \*F = Female

26. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Under Graduate	100%	Nil	Nil

27. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?**

Five candidates have cleared NET/SET examination and 25 students are established in different state and National competitive examination.

28. **Student progression**

Student progression	Against % enrolled
UG to PG	90%
PG to M. Phil.	01%
PG to Ph.D.	01%
Ph.D. to Post-Doctoral	Nil
<b>Employed</b>	Nil
• Campus selection	
• Other than campus recruitment	30
Entrepreneurship/Self-employment	—

**29. Details of Infrastructural facilities**

- a) Library: Digital College Library enriched with text-books and reference books
  - b) Internet facilities for Staff & Students: Internet facilities available with Broadband connection
  - c) Class rooms with ICT facility: Yes
  - d) Laboratories: Nil
30. **Number of students receiving financial assistance from college, university, Government or other agencies:** State Govt. provides scholarship to SC, ST, OBC students. Half and full-free scholarships are also provided to 10% poor and meritorious students of this college.
31. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:** Some special lectures have been arranged time to time by senior faculty members of the affiliating University.
32. **Teaching methods adopted to improve student learning:** The department normally follows lecture method. ICT process is applied to the Smart Class Room.
33. **Participation in Institutional Social Responsibility (ISR) and Extension activities:** NSS units engage students in socially responsible activities and outdoor service activities. Blood donation camps are organized regularly, campus cleansing programmes are undertaken.
34. **SWOC analysis of the department and Future plans**

**Strengths: –**

- 1. Intake of good quality students in the department
- 2. Consistently good result
- 3. A computer centre with LAN and Internet connectivity shared by the departmental teachers and students
- 4. The rate of students' progression is good
- 5. Laptop computers for the faculty members

**Weaknesses: –**

- 1. Shortage of Full-Time teachers in the department
- 2. Want of separate departmental room for the faculty members

**Opportunity: –**

- 1. Initiatives towards organizing seminar/workshops by the department
- 2. Departmental students magazine

**Challenges: –**

To establish separate room for faculty members and coaching centre.

<b>Name of the department: English</b>
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1. **Year of Establishment:** 1973 (UG Hons. started on and from 1995)
2. **Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG
3. **Names of Interdisciplinary courses and the departments/units involved:**
4. **Annual/ semester/choice based credit system (programme wise):** Annual
5. **Participation of the department in the courses offered by other departments:**  
Bengali (Dr. Arup Kumar Ghosh gave a series of lecture on History of English Literature to enrich the knowledge store of 1<sup>st</sup> year Bengali Hons. students.)
6. **Courses in collaboration with other universities, industries, foreign institutions, etc.**
7. **Details of courses/programmes discontinued (if any) with reasons**
8. **Number of Teaching posts**

	Sanctioned	Filled
Professors	—	—
Associate Professors	—	01 (Promoted)
Asst. Professors	03	01
Govt. approved part-time teachers	01	01
Guest teachers	—	03

9. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1. Arup Kumar Ghosh	Ph.D.	Associate Professor	Black American Fiction	27	—
2. Amit Chakraborty	M.A., B.Ed.	Part-time Lecturer	History of English Literature	5	—
3. Amrita Goswami	M.A., NET	Guest Lecturer	Post 1950 British Literature	1 Year	—
4. Anirban Ash	M.A., NET	Guest Lecturer	Literary Theory and Old English	6 Months	
5. Mousumi Sinha	M.A.	Guest Lecturer	Modern Poetry	5 Months	

10. **List of senior visiting faculty:** Prof. Biswarup Samanta, Dr. G.B. Sural and Dr. A. Biswas are on the list of senior visiting faculty.
11. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:** 50%
12. **Student -Teacher Ratio (programme wise):** 1:50
13. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** N.A.
14. **Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil/ PG.** – 1 Ph.D.
15. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** Nil
16. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:** Nil
17. **Research Centre /facility recognized by the University:** College library provides research facilities.

**18. Publications:**

- \* a) Publication per faculty: 20/5 teachers.
- \* Number of papers published in peer reviewed journals (national / international) by faculty and students: N.A.
- \* Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Not known
- \* Monographs: Nil
- \* Chapter in Books: Nil
- \* Books Edited: Nil
- \* Books with ISBN/ISSN numbers with details of publishers: 03
- \* Citation Index: Not known
- \* SNIP: Nil
- \* SJR: Nil
- \* Impact factor: Not known
- \* h-index: Not known

**19. Areas of consultancy and income generated: Nil**

**20. Faculty as members in**

- a) National committees b) International Committees c) Editorial Boards.... N. A.

**21. Student projects**

- a) Percentage of students who have done in-house projects including inter departmental/programme: Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil

22. **Awards / Recognitions received by faculty and students:** Nil

23. **List of eminent academicians and scientists / visitors to the department:** An eminent academician Dr. Debnarayan Banerjee, Vice-Chancellor Bankura University visited the Department of English of this college.

24. **Seminars/ Conferences/Workshops organized & the source of funding**

a) National

b) International: N.A.

25. **Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4) B.A. English Hons.	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Under Graduate in 1 <sup>st</sup> year	321	61		61	100%

\*M = Male \*F = Female

26. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Under Graduate (B.A. English Hons.)	100%	Nil	Nil

27. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? 08**

- i) Bula Betal – State level SSC
- ii) Usha Rani Betal – SSC
- iii) Rita Mondal – SSC (2005)
- iv) Soma Chatterjee — SSC
- v) Poulami Gorai — SSC
- vi) Rita Mondal — SSC (2006)

- vii) Mohua Patra – SSC
- viii) Priyanka Mandal – NET, SSC (TET)

28. **Student progression**

Student progression	Against % enrolled
UG to PG	60%
PG to M. Phil.	—
PG to Ph.D.	—
Ph.D. to Post-Doctoral	—
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	Data not available
Entrepreneurship/Self-employment	Data not available

29. **Details of Infrastructural facilities**

- a) Library
  - b) Internet facilities for Staff & Students: Wi-Fi is available on the campus
  - c) Class rooms with ICT facility: No
  - d) Laboratories:
30. **Number of students receiving financial assistance from college, university, Government or other agencies:** State Govt. provides scholarship to SC, ST, and OBC students. Half and Full-free student ship is also provided to poor and meritorious students of this college.
31. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:** A workshop on paintings was organized jointly by this college and Victoria Memorial Hall, Kolkata with external experts on the panel.
32. **Teaching methods adopted to improve student learning:** Lecture method
33. **Participation in Institutional Social Responsibility (ISR) and Extension activities:** NSS units engage students in socially responsible activities and outdoor service activities. Blood donation camps are organized regularly, campus cleansing programmes are undertaken.

### 34. SWOC analysis of the department and Future plans

#### **Strengths:**

1. Setting up an English language laboratory
2. Laptop computers for the faculty members
3. Intake of good quality students
4. Consistently good result

#### **Weaknesses:**

1. Shortage of Full-Time teachers in the department
2. Want of separate departmental room for the faculty members

#### **Opportunities:**

1. Introduction of M.A. in English;
2. Initiatives towards organizing seminar/workshops by the department

#### **Challenges:**

1. Publication of departmental journal with ISBN number.

<b>Name of the department: Sanskrit</b>
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1. **Year of Establishment:** 1973
2. **Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG (Hons. & General)
3. **Names of Interdisciplinary courses and the departments/units involved:** N.A.
4. **Annual/ semester/choice based credit system (programme wise):** Annual (1+1+1 Pattern)
5. **Participation of the department in the courses offered by other departments:** Philosophy
6. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** Nil
7. **Details of courses/programmes discontinued (if any) with reasons:** N.A.
8. **Number of Teaching posts**

	Sanctioned	Filled
Professors	—	—
Associate Professors	—	01 (Promoted)
Asst. Professors	01	—
Govt. approved part-time teachers	02	02
Guest teachers	—	02

9. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1. Debabrata Mukherjee	M.A., B.Ed.	Associate Professor	Veda	23	—
2. Tanmoy Roy	M.A.,	Part-time Teacher	Vyakarana	07	—
3. Falguni Mukherjee	M.A., M. Phil.	Part-time Teacher	Kavya	04	—
4. Trisha Chatterjee	M.A., B.Ed.	Guest Teacher	Veda	02	—
5. Biswajit Sen	M.A., B.Ed.	Guest Teacher	Literature	02	—

10. **List of senior visiting faculty:** Dr. Gouranga Sundar Subuddhi, Principal (Retd.), Khatra Adibasi Mahavidyalaya, Bankura & Dr. Tulsidas Mukhopadhyay, Reader (Retd.), Bankura Christian College are on the list of senior visiting faculty.

11. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:** 50%

12. **Student -Teacher Ratio (programme wise):** UG (Hons.) – 01:24, UG (Gen.) – 01:115

13. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** N.A.

14. **Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil/ PG.**  
– All PG with 01 M. Phil.

15. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** Nil

16. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:** Nil

17. **Research Centre /facility recognized by the University:** College library provides research facilities: Nil

**18. Publications:**

- \* a) Publication per faculty: 07/02 teachers.
- \* Number of papers published in peer reviewed journals (national / international) by faculty and students: Nil
- \* Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Not known
- \* Monographs: Nil
- \* Chapter in Books: Nil
- \* Books Edited: Nil
- \* Books with ISBN/ISSN numbers with details of publishers: Nil
- \* Citation Index: Not known
- \* SNIP: Nil
- \* SJR: Nil
- \* Impact factor: Not known
- \* h-index: Not known

**19. Areas of consultancy and income generated: Nil**

**20. Faculty as members in**

- a) National committees b) International Committees c) Editorial Boards.... Nil

**21. Student projects**

- a) Percentage of students who have done in-house projects including inter departmental/programme: Nil
- b) Percentage of students placed for projects in organizations

outside the institution i.e.in Research laboratories/Industry/  
other agencies: Nil

22. **Awards / Recognitions received by faculty and students:** Nil

23. **List of eminent academicians and scientists / visitors to the department:** An eminent academician Prof. Karunasindhu Das, Ex-Vice Chancellor, Rabindra Bharati University visited the Department of Sanskrit of this college.

24. **Seminars/ Conferences/Workshops organized & the source of funding**

a) National: Organized one UGC sponsored National Seminar during the year

2008 on "*Origin and Development of Indian Languages- A*

*Comparative Study*"

b) International: N.A.

25. **Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Under Graduate Hons. in 1 <sup>st</sup> year	250	50		42	85%
Under Graduate Hons. in 2 <sup>nd</sup> year	—	—		47	65%
Under Graduate Hons. in 3 <sup>rd</sup> year	—	—		30	72%

\*M = Male \*F = Female

26. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Under Graduate (B.A. Sanskrit Hons.)	100%	Nil	Nil

27. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?** 12

28. **Student progression**

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	60%
PG to M. Phil.	Not known
PG to Ph.D.	Not known
Ph.D. to Post-Doctoral	Not known
<b>Employed</b>	Data not available
• Campus selection	
• Other than campus recruitment	*Attached separately
Entrepreneurship/Self-employment	Data not available

29. **Details of Infrastructural facilities**

- Library: Digital college library enriched with text-books and reference books
- Internet facilities for Staff & Students: Available with Broadband connection
- Class rooms with ICT facility: No
- Laboratories: Nil

30. **Number of students receiving financial assistance from college, university, Government or other agencies:** State Govt. provides scholarship to SC, ST, and OBC students. Half and Full-free student ship is also provided to poor and meritorious students of this college.

31. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:** Some special lectures have been arranged time to time by senior faculty members of the affiliating University.

32. **Teaching methods adopted to improve student learning:** The department normally follows lecture method.

33. **Participation in Institutional Social Responsibility (ISR) and Extension activities:** NSS units engage students in socially responsible activities and outdoor service activities. Blood donation camps are organized regularly, campus cleansing programmes are undertaken.

#### 34. SWOC analysis of the department and Future plans

##### **Strengths: –**

1. Intake of good quality students in the department
2. Consistently good result
3. The rate of students' progression is good
4. Laptop computers for the faculty members
5. Spoken Sanskrit classes conducted by the faculty members

##### **Weaknesses: –**

1. Shortage of Full-Time teaching posts in the department
2. There is no departmental library

##### **Opportunity: –**

1. Need of installing an inter-active Smart Class Room
2. Planning for full-fledged departmental library for advance studies.
3. Enrichment of spoken Sanskrit coaching classes.
4. Departmental students magazine

##### **Challenges: –**

To open-up departmental library and spoken Sanskrit coaching centre.

##### **\* Placement record of the past students:**

Sl. No.	Name	Year of Pass out	Organization
1.	Amrita Banerjee	2006	Bankura Sammilani College
2.	Anjana Das	2006	Narrah Girls' High School, Bankura
3.	Banani Chakraborty	2006	Chirudhi Vivekananda High School (H.S.), Purulia
4.	Beauty Mukherjee	2006	Adra Rail Girls' High School, Purulia

5.	Chapala Rajak	2006	Bikna Vinod Smriti Vidyalaya, Bankura
6.	Nibedita Mukherjee	2007	Mankar College, Burdwan
7.	Poyrani Hembram	2007	Rajagram High School (H.S.), Bankura
8.	Rinku Hembram	2007	Bankura Mission Girls' High School
9.	Manashi Mandal	2009	Manbazar Girls' High School, Purulia
10.	Satarupa Mahata	2010	NET qualified
11.	Priyanka Mondal	2011	Junior Lady Constable, Khatra Police Station, Khatra, Bankura
12.	Arpita Roy	2011	Junior Lady Constable, Bankura Police Station, P.O. & Dist. - Bankura

<b>Name of the department: History</b>
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1. **Year of Establishment:** 1973 (UG Hons. started from 2002)
2. **Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG (Hons. & General)
3. **Names of Interdisciplinary courses and the departments/units involved:** Nil
4. **Annual/ semester/choice based credit system (programme wise):** Annual (1+1+1 Pattern)
5. **Participation of the department in the courses offered by other departments:** Nil
6. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** Nil
7. **Details of courses/programmes discontinued (if any) with reasons:** N.A.
8. **Number of Teaching posts**

	Sanctioned	Filled
Professors	—	—
Associate Professors	—	—
Asst. Professors	03	02
Govt. approved part-time teachers	02	02
Guest teachers	—	—

9. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1. Prof. Uday Sankar Sarkar	M.A., SLET	Assistant Professor	Economics History of Modern India	05 Years 11 Months	—
2. Prof. Anabik Biswas	M.A., M. Phil.	Assistant Professor	Economics History of Modern India	03 Years 11 Months	—
3. Prof. Ashok Hajra	M.A.	Part-time Teacher	Modern India	06 years	—
4. Prof. Mousumi Banerjee	M.A.	Part-time Teacher	Modern India	06 year 11 Months	—

10. **List of senior visiting faculty:** Dr. Chittabrata Palit, (Ex-Prof., Jadavpur University) & Dr. Rupkumar Burman, (Associate Prof., Jadavpur University)
11. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:** 50%
12. **Student -Teacher Ratio (programme wise):** 01:38
13. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** Nil
14. **Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil / PG.**  
— All PG with 01 M. Phil.
15. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** Nil
16. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:** Nil
17. **Research Centre /facility recognized by the University:** College library provides research facilities: Nil

**18. Publications:**

- \* a) Publication per faculty: 11 by 04 Teachers (Last five years)
- \* Number of papers published in peer reviewed journals (national / international) by faculty and students: Nil
- \* Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Nil
- \* Monographs: Nil
- \* Chapter in Books: Nil
- \* Books Edited: Nil
- \* Books with ISBN/ISSN numbers with details of publishers: Nil
- \* Citation Index: Nil
- \* SNIP: Nil
- \* SJR: Nil
- \* Impact factor: Nil
- \* h-index: Nil

**19. Areas of consultancy and income generated: Nil**

**20. Faculty as members in**

- a) National committees b) International Committees c) Editorial Boards: Nil

**21. Student projects**

- a) Percentage of students who have done in-house projects including inter departmental/programme: Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil

22. **Awards / Recognitions received by faculty and students:** Nil

23. **List of eminent academicians and scientists / visitors to the department:** Dr. Chittabrata Palit, (Ex-Prof., Jadavpur University), Dr. Rupkumar Burman (Associate Prof., Jadavpur University) & Dr. Smriti Kumar Sarkar (Vice Chancellor, Burdwan University)

24. **Seminars/ Conferences/Workshops organized & the source of funding**

a) National: Organized one UGC sponsored National Seminar during the year 2011 in collaboration with the local NGO named "*Bankura Institute*" with the topic "*The Growth and Development of Indian Nationalism and National Integrity and its Present Challenges*"

b) International: Nil

25. **Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Under Graduate	250	50		50	80%

\*M = Male \*F = Female

26. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Under Graduate (B.A. History Hons.)	100%	Nil	Nil

27. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? N. A.**

28. **Student progression**

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	40%
PG to M. Phil.	Data not available
PG to Ph.D.	Data not available
Ph.D. to Post-Doctoral	Data not available
<b>Employed</b>	
• Campus selection	Data not available
• Other than campus recruitment	Data not available
Entrepreneurship/Self-employment	Data not available

29. **Details of Infrastructural facilities**

- a) Library: There is no departmental library
- b) Internet facilities for Staff & Students: Internet facilities for Staff & Students is centralized
- c) Class rooms with ICT facility: Nil
- d) Laboratories: Nil

30. **Number of students receiving financial assistance from college, university, Government or other agencies:** State Govt. provides scholarship to SC, ST, and OBC students. Half and Full-free student ship is also provided to poor and meritorious students of this college.

31. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:** Special lecturers were organized.

32. **Teaching methods adopted to improve student learning:** The department normally follows lecture method.

33. **Participation in Institutional Social Responsibility (ISR) and Extension activities:** NSS units engage students in socially responsible activities and outdoor service activities. Blood donation camps are organized regularly, campus cleansing programmes are undertaken.

#### 34. SWOC analysis of the department and Future plans

##### **Strengths: –**

1. Intake of good quality students in the department
2. Consistently good result
3. The rate of students' progression is good

##### **Weaknesses: –**

1. Shortage of Full-Time teaching posts in the department
2. No departmental library

##### **Opportunity: –**

1. Planning for full-fledged departmental library for advance studies.
2. Enrichment of History coaching classes.
3. Departmental students' magazine

##### **Challenges: –**

To open-up departmental library, Historical Museum and separate coaching centre.

<b>Name of the department: Geography</b>
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1. **Year of Establishment:** 1983
2. **Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG (Hons. & General)
3. **Names of Interdisciplinary courses and the departments/units involved:** N.A.
4. **Annual/ semester/choice based credit system (programme wise):** Annual (1+1+1 Pattern)
5. **Participation of the department in the courses offered by other departments:**
6. **Courses in collaboration with other universities, industries, foreign institutions, etc.** Nil
7. **Details of courses/programmes discontinued (if any) with reasons:** N.A.
8. **Number of Teaching posts**

	Sanctioned	Filled
Professors	—	—
Associate Professors	—	01 (Promoted)
Asst. Professors	03	—
Govt. approved part-time teachers	02	02
Guest teachers	—	02

9. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1. Maitrika Barua	M.A.	Associate Professor	Geology	29 Years	—
2. Sanchita Banerjee	M.A.	Govt. Approved Part-time Teacher	Agriculture	05 Years	—
3. Amrita Dey	M.A.	Govt. Approved Part-time Teacher	Urban Geography	04 Years	—
4. Payel Kundu	M.A., NET qualified	Guest Teacher	Urban Geography	01 Year	—
5. Chaitali Mukherjee	M.A.	Guest Teacher	Climatology	01 Year	—

10. **List of senior visiting faculty:** Prof. Dr. Maitreyee Choudhuri (North Bengal University), Prof. Dr. Subhasish Das (IIT Kharagpur).
11. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:** 30%
12. **Student -Teacher Ratio (programme wise):** 01:18
13. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** 02
14. **Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil / PG.**  
— All PG.
15. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** Nil
16. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:** Nil
17. **Research Centre /facility recognized by the University:** College library provides research facilities: Nil

**18. Publications:**

- \* a) Publication per faculty: Two (by one teacher)
- \* Number of papers published in peer reviewed journals (national / international) by faculty and students: Nil
  - \* Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Not known
  - \* Monographs: Nil
  - \* Chapter in Books: Nil
  - \* Books Edited: Nil
- \* Books with ISBN/ISSN numbers with details of publishers: Nil
  - \* Citation Index: Not known
  - \* SNIP: Nil
  - \* SJR: Nil
  - \* Impact factor: Not known
  - \* h-index: Not known

**19. Areas of consultancy and income generated: Nil**

**20. Faculty as members in**

- a) National committees b) International Committees c) Editorial Boards.... N. A.

**21. Student projects**

- a) Percentage of students who have done in-house projects including inter departmental/programme: N.A.
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: N.A.

22. **Awards / Recognitions received by faculty and students:** N.A.
23. **List of eminent academicians and scientists / visitors to the department:** Prof. Manotosh Bandyopadhyay, Prof. Maitreyee Choudhuri, Prof. Subhasish Das

**24. Seminars/ Conferences/Workshops organized & the source of funding**

- a) National: 01 (Jointly organized Seminar with Economics department)
- b) International: Nil

**25. Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Under Graduate	250	30		30	95%

\*M = Male \*F = Female

**26. Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Under Graduate	100%	—	—

27. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? 02 NET qualified.**

28. **Student progression**

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	95%
PG to M. Phil.	Not known
PG to Ph.D.	Do
Ph.D. to Post-Doctoral	Do
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	N.A. Attached separately *
Entrepreneurship/Self-employment	Data not available

29. **Details of Infrastructural facilities**

- a) Library: No departmental library
  - b) Internet facilities for Staff & Students: Available with Broad band connectivity
  - c) Class rooms with ICT facility: No
  - d) Laboratories: Laboratory enriched with Geographical instruments.
30. **Number of students receiving financial assistance from college, university, Government or other agencies:** All SC/ST and OBC students receive scholarship from State Govt. 10% general category students are offered full-free and half-free ship from college.
31. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:** Special lecturer were organized.
32. **Teaching methods adopted to improve student learning:** Normal method
33. **Participation in Institutional Social Responsibility (ISR) and Extension activities:** NSS units involve students in socially responsible and outdoor service activity
34. **SWOC analysis of the department and Future plans**

**Strengths: –**

1. Intake of good quality students in the department
2. Consistently good result
3. A separate computer centre with Broad band connection used in the departmental laboratory
4. The rate of students' progression is good
5. Laptop computer for the faculty member

6. Several instruments, modern gadgets in the departmental laboratory

**Weaknesses: –**

1. Shortage of Full-Time teaching posts in the department
2. There is no departmental library

**Opportunity: –**

1. Need of installing an inter-active Smart Class Room
2. Need of sufficient facilities of ICT
3. Digital departmental library
4. Digital analogue data bank on Govt. published reports and statistical handbook
5. Digital analogue data bank of satellite imagery
6. Organizing of National/State level seminar on recent Geographical issues
7. Departmental students magazine

**Challenges:**

To open-up departmental library along with Digital analogue data bank on Govt. published reports and statistical handbook. We are planning to open a Digital analogue data bank of satellite imagery.

**\* Placement record of the past students:**

Sl. No.	Name	Designation	Organization
1.	Dr. Padmini Pani	Assistant Professor	J.N.U., New Delhi
2	Dr. Nilanjana Das	Assistant Professor	Vidyasagar University, Medinipur, W.B.
3	Dr. Manishri Mandal	Assistant Professor	Medinipur, College
4	Dr. Malabika Singha	Assistant Professor	Chhatra Ramaipandit Mahavidyalaya, Bankura
5	Smt. Sanchita Banerjee	Part-time Teacher	B.Z.S.M. Mahavidyapith

6	Smt. Amrita Dey	Part-time Teacher	B.Z.S.M. Mahavidyapith
7	Smt. Manisha Pal	Guest Teacher	Jamini Roy Mahavidyalay, Beliatore, Bankura
8	Smt. Kaberi Kundu	Assistant Teacher	SibdasBalikaVidyalaya, Bishnupur, Bankura
9	Smt. Nibedita Chakraborty	Assistant Teacher	Bankura Girls High School
	Smt. Suvra Dey	Assistant Teacher	Bankura Girls High School
10	Smt. Minatni Das	Research Assistant	NATMO, Govt. of India
12	Smt. Kakali Kar	Office Assistant	Department of Agriculture, Bankura, W.B.
13	Smt. Sarmila Nandi	Bank Employee	H.D.F.C. Bank, Hyderabad
14	Smt. Ruma Mandal	Assistant Teacher	Bankura Town High School, Bankura
15	Smt. Priya Chakraborty	Assistant Teacher	Bankura Municipality Girls High School, Bankura
16	Bhaswati Patra	Women Development Officer	Sonamukhi Development Block

<b>Name of the department: Political Science</b>
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1. **Year of Establishment:** 1973
2. **Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG (Hons. & General)
3. **Names of Interdisciplinary courses and the departments/units involved:** N.A.
4. **Annual/ semester/choice based credit system (programme wise):** Annual (1+1+1 Pattern)
5. **Participation of the department in the courses offered by other departments:** Philosophy
6. **Courses in collaboration with other universities, industries, foreign institutions, etc.** Nil
7. **Details of courses/programmes discontinued (if any) with reasons:** N.A.
8. **Number of Teaching posts**

	Sanctioned	Filled
Professors	—	—
Associate Professors	—	01(Promoted)
Asst. Professors	03	—
Govt. approved part-time teachers	01	01
Guest teachers	—	03

9. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1. Santi Ram Mondal	M.A. , B.Ed.	Associate Prof.	Govt.	17 Years	—
2. Munnalal Tikait	M.A., M. Phil.	Part-time Teacher	International Relation	05 Years	—
3. Amit Kumar Pal	M.A. , B.Ed.	Guest Teacher	Public Administration	03 Years	—
4. Siddheswar Karmarkar	M.A. , B.Ed.	Guest Teacher	Public Administration	02Years	—
5. Prasanta Mukherjee	M.A., B.Ed.	Guest Teacher	International Relation	35 Years	—

10. **List of senior visiting faculty:** Dr. Chandidas Mukherjee, Netaji Centenary College, Loulara, Purulia & Dr. Sandip Ghatak, Associate Prof., Asansol Girls' College

11. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:** 50%

12. **Student -Teacher Ratio (programme wise):** Hons. — 01:20, Pass — 01:80

13. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** N.A.

14. **Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil / PG.**  
— All PG 1 with M. Phil.

15. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** Nil

16. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:** Nil

17. **Research Centre /facility recognized by the University:** College library provides research facilities: Nil

**18. Publications:**

- \* a) Publication per faculty: 02
- \* Number of papers published in peer reviewed journals (national / international) by faculty and students: 05
  - \* Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Not known
  - \* Monographs: Nil
  - \* Chapter in Books: Nil
  - \* Books Edited: Two books
  - \* Books with ISBN/ISSN numbers with details of publishers: 01 (New Kalpana Prakashani)
  - \* Citation Index: Not known
  - \* SNIP: Nil
  - \* SJR: Nil
  - \* Impact factor: Not known
  - \* h-index: Not known

**19. Areas of consultancy and income generated: Nil**

**20. Faculty as members in**

- a) National committees b) International Committees c) Editorial Boards: Nil

**21. Student projects**

- a) Percentage of students who have done in-house projects including inter departmental/programme: Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil

22. **Awards / Recognitions received by faculty and students:** Nil

23. **List of eminent academicians and scientists / visitors to the department:** Dr. Radharaman Chakraborty, Ex-HOD, Department of Pol. Science, BU & Ex-Vice Chancellor, Netaji Subhas Open University

24. **Seminars/ Conferences/Workshops organized & the source of funding**

a) Regional: Organized one UGC sponsored Regional level Seminar during the year 2008 *"On Politics of Discrimination and Problems of Democratic Governance"*; Issues, Challenges and Experiences.

b) National: Organized one UGC sponsored National Level Seminar during the year 2012 on *"Relevance of Swami Vivekananda in the Prevalent Global Situation"*

c) International: Nil

25. **Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Under Graduate (Hons.) in 1 <sup>st</sup> Year	100	30		30	85%

\*M = Male \*F = Female

26. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Under Graduate B.A. Pol. Science Hons.	100%	Nil	Nil

27. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?** Not known

28. **Student progression**

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	40%
PG to M. Phil.	Not known
PG to Ph.D.	Not known
Ph.D. to Post-Doctoral	Not known
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	Data not available
Entrepreneurship/Self-employment	—

29. **Details of Infrastructural facilities**

- Library: Digital College Library enriched with text-books and reference books
- Internet facilities for Staff & Students: Internet facilities available with Broadband connection
- Class rooms with ICT facility: No
- Laboratories: Nil

30. **Number of students receiving financial assistance from college, university, Government or other agencies:** State Govt. provides scholarship to SC, ST, OBC students. Half and full-free scholarships are also provided to 10% poor and meritorious students of this college.

31. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:** Some special lectures have been arranged time to time by senior faculty members of the affiliating University.

32. **Teaching methods adopted to improve student learning:** The department normally follows lecture method.

33. **Participation in Institutional Social Responsibility (ISR) and Extension activities:** NSS units engage students in socially responsible activities and outdoor service activities. Blood donation camps are organized regularly, campus cleansing programmes are undertaken.

#### 34. SWOC analysis of the department and Future plans

##### **Strengths: –**

1. Intake of good quality students in the department
2. Consistently good result
3. A computer centre with LAN and Internet connectivity shared by the departmental teachers and students
4. The rate of students' progression is good
5. Laptop computers for the faculty members

##### **Weaknesses: –**

1. Shortage of Full-Time teachers in the department
2. Want of separate departmental room for the faculty members

##### **Opportunity: –**

1. Need of installation of more computers in the laboratory
2. Initiatives towards organizing seminar/workshops by the department
3. Departmental students magazine

##### **Challenges:**

To open-up department and coaching centre.

##### **Placement record of the past students:**

Sl. No.	Name	Year of Pass out	Organization
1.	Mithun Chakraborty	2000	Asst. teacher
2.	Ranu Patra	2005	Asst. teacher
3.	Swapna Metya	2004	Asst. teacher
4.	Sonali Dey	2005	Asst. teacher
5.	Ruma Barui	2003	Asst. teacher

<b>Name of the department: Philosophy</b>
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1. **Year of Establishment:** 1973
2. **Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG (Hons. & General)
3. **Names of Interdisciplinary courses and the departments/units involved:** N.A.
4. **Annual/ semester/choice based credit system (programme wise):** Annual (1+1+1 Pattern)
5. **Participation of the department in the courses offered by other departments:** 01 (Sanskrit)
6. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** Nil
7. **Details of courses/programmes discontinued (if any) with reasons:** Nil
8. **Number of Teaching posts**

	Sanctioned	Filled
Professors	—	—
Associate Professors	—	01 (Promoted)
Asst. Professors	02	—
Govt. approved part-time teachers	01	01
Guest teachers	—	03

9. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1. Dr. Sanu Bhattacharya	Ph. D.	Associate Professor	Psychology j& Applied Ethics	23	—
2. Sri. Subhendu Chattaraj	M.A.,	Govt. approved part-time teacher	Logic	05	—
3. Sri Sailaja Knata Ghatak	M.A.	Guest Teacher	Vedantya	03	—
4. Sri Sribaram Dey	M.A.	Guest Teacher	Nyaya-Vaisesika	04	—
5. Smt. Sudipta Dubey	M.A.	Guest Teacher	Nyaya-Vaisesika	03	—

10. **List of senior visiting faculty:** Prof. D.N. Tiwari, Professor, Benaras Hindu University, Prof. Raghunath Ghosh, Professor, North Bengal University, Prof. K.D. Goswami, Retd. Professor, Sonamukhi College, Bankura.

11. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:** 50%

12. **Student -Teacher Ratio (programme wise):** UG (Hons.) –  $(50 \times 3) / 5 = 01:30$ , UG (Gen.) – 01:120

13. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** N.A.

14. **Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil/ PG.**  
– All PG with 01 M. Phil. & Ph. D.

15. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** Nil

16. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:** Nil

17. **Research Centre /facility recognized by the University:** College library provides research facilities: N.A.

**18. Publications:**

- \* a) Publication per faculty: Paper published by one faculty during the last six year – Published 7, Selected 2.
- \* Number of papers published in peer reviewed journals (national / international) by faculty and students: Students do not publish papers in any journal.

- \* Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Not known

- \* Monographs: Nil

- \* Chapter in Books: Nil

- \* Books Edited: Nil

- \* Books with ISBN/ISSN numbers with details of publishers:  
“Terrorism and Moral Question”; Sarat Book Distributes;  
Kolkata – 2007. ISBN: 81-87169-80-x

- \* Citation Index: Not known

- \* SNIP: Nil

- \* SJR: Nil

- \* Impact factor: Not known

- \* h-index: Not known

19. **Areas of consultancy and income generated:** Student counseling, no income generated.

20. **Faculty as members in**

- a) National committees b) International Committees c) Editorial Boards: Nil

21. **Student projects**

- a) Percentage of students who have done in-house projects including inter departmental/programme: Nil
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: N.A.

22. **Awards / Recognitions received by faculty and students:** Dr. Sanu Bhattacharya had been awarded the Fulbright Visiting Lecture Fellowship to the US in 2012-2013.

23. **List of eminent academicians and scientists / visitors to the department:** An eminent academician Prof. Karunasindhu Das, Ex-Vice Chancellor, Rabindra Bharati University visited the Department of Sanskrit of this college.

24. **Seminars/ Conferences/Workshops organized & the source of funding**

a) National: 2 Seminars – 1 (2008) UGC and 1 ICPR (2011)

1 Workshop – ICPR (2011)

b) International: N.A.

25. **Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Under Graduate General	Direct Admission				
Under Graduate Hons.		49		45	

\*M = Male \*F = Female

26. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Under Graduate (B.A. Philosophy Hons.)	100%	Nil	Nil

27. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? 10%**

28. **Student progression**

Student progression	Against % enrolled
UG to PG	50%
PG to M. Phil.	05%
PG to Ph.D.	02%
Ph.D. to Post-Doctoral	Not known
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	Data not available  30% (During last five years)
Entrepreneurship/Self-employment	Data not available

29. **Details of Infrastructural facilities**

- Library: Enriched with text-books from UGC & State Govt. fund annually
- Internet facilities for Staff & Students: Available with Broadband connection
- Class rooms with ICT facility: One Smart Class Room, shared with other department
- Laboratories: N.A.

30. **Number of students receiving financial assistance from college, university, Government or other agencies:** State Govt. provides scholarship to SC, ST, and OBC students. Half and Full-free student ship is also provided to poor and meritorious students of this college.

31. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:** Some special lectures have been arranged time to time by senior faculty members of the affiliating University.
32. **Teaching methods adopted to improve student learning:** The department normally follows lecture method.
33. **Participation in Institutional Social Responsibility (ISR) and Extension activities:** NSS units engage students in socially responsible activities and outdoor service activities. Blood donation camps are organized regularly, campus cleansing programmes are undertaken.
34. **SWOC analysis of the department and Future plans**

**Strengths: –**

1. Intake of good quality students in the department
2. Consistently good result
3. The rate of students' progression is good
4. Laptop computers for the faculty members
5. Spoken Sanskrit classes conducted by the faculty members

**Weaknesses: –**

1. Shortage of Full-Time teaching posts in the department
2. There is no departmental library

**Opportunity: –**

1. Need of installing an inter-active Smart Class Room
2. Planning for full-fledged departmental library for advance studies.
3. Enrichment of spoken Sanskrit coaching classes.
4. Departmental students magazine

**Challenges: –**

To open-up departmental library and spoken Sanskrit coaching centre.

<b>Name of the department: Economics</b>
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1. **Year of Establishment:** 1973
2. **Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG (Hons. & General)
3. **Names of Interdisciplinary courses and the departments/units involved:** N.A.
4. **Annual/ semester/choice based credit system (programme wise):** Annual (1+1+1 Pattern)
5. **Participation of the department in the courses offered by other departments:** Geography
6. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** Nil
7. **Details of courses/programmes discontinued (if any) with reasons:** N.A.
8. **Number of Teaching posts**

	Sanctioned	Filled
Professors	—	—
Associate Professors	—	01 (Promoted)
Asst. Professors	02	01
Govt. approved part-time teachers	02	02
Guest teachers	—	01

9. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1. Prof. Nityananda Patra	M.A., M. Phil., NET qualified	Associate Professor	Agri. Economics with quantitative techniques	19	—
2. Subhendu Chel	M. Sc.	Part-time Teacher	Agri. Economics	03	—
3. Sandip Kumar De	M. Sc.	Part-time Teacher	Econometrics	03	—

10. **List of senior visiting faculty:** Nil

11. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:** 50%

12. **Student -Teacher Ratio (programme wise):** UG (Hons.) – 01:04, UG (Gen.) – 01:07

13. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** N.A.

14. **Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil / PG.**  
– All PG with 01 M. Phil.

15. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** 01

16. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:** Nil

17. **Research Centre /facility recognized by the University: College library provides research facilities:** Nil

18. **Publications:**

\* a) Publication per faculty: Nil

\* Number of papers published in peer reviewed journals (national / international) by faculty and students: Nil

- \* Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Not known
  - \* Monographs: Nil
  - \* Chapter in Books: Nil
  - \* Books Edited: Nil
  - \* Books with ISBN/ISSN numbers with details of publishers: Nil
  - \* Citation Index: Not known
  - \* SNIP: Nil
  - \* SJR: Nil
  - \* Impact factor: Not known
  - \* h-index: Not known
19. **Areas of consultancy and income generated:** Nil
20. **Faculty as members in**
- a) National committees b) International Committees c) Editorial Boards.... Nil
21. **Student projects**
- a) Percentage of students who have done in-house projects including inter departmental/programme: Nil
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil
22. **Awards / Recognitions received by faculty and students:** Nil

23. **List of eminent academicians and scientists / visitors to the department:** Prof. Purnendu Shekhar Das, Indian Institute of Technology, Kharagpur, Prof. Arup Kumar Chattopadhyay, HOD, Dept. of Economics, The University of Burdwan & Prof. Shankar Majumder, Dept. of Economics, Visva-Bharati University, Santiniketan.

24. **Seminars/ Conferences/Workshops organized & the source of funding**

- a) National: Two, UGC funded and one MHRD funded.
- b) International:  
N.A.

25. **Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Under Graduate Hons. in 1 <sup>st</sup> year	20	10		10	100%
Under Graduate Hons. in 2 <sup>nd</sup> year	—	—		06	100%
Under Graduate Hons. in 3 <sup>rd</sup> year	—	—		06	100%

\*M = Male \*F = Female

26. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Under Graduate (B.A. Sanskrit Hons.)	90%	10%	Nil

27. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? 12**

28. **Student progression**

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	80%
PG to M. Phil.	Not known
PG to Ph.D.	Not known
Ph.D. to Post-Doctoral	Not known
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	Data not available
Entrepreneurship/Self-employment	Data not available

29. **Details of Infrastructural facilities**

- Library: Digital college library enriched with text-books and reference books
- Internet facilities for Staff & Students: Available with Broadband connection
- Class rooms with ICT facility: No
- Laboratories: Nil

30. **Number of students receiving financial assistance from college, university, Government or other agencies:** State Govt. provides scholarship to SC, ST, and OBC students. Half and Full-free student ship is also provided to poor and meritorious students of this college.

31. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:** Some special lectures have been arranged time to time by senior faculty members of the affiliating University.

32. **Teaching methods adopted to improve student learning:** The department normally follows lecture method.

33. **Participation in Institutional Social Responsibility (ISR) and Extension activities:** NSS units engage students in socially responsible activities and outdoor service activities. Blood donation camps are organized regularly, campus cleansing programmes are undertaken.

### 34. SWOC analysis of the department and Future plans

#### **Strengths: –**

1. Consistently good result
2. The rate of students' progression is good
3. Laptop computers for the faculty members
4. One Smart Class Room, shared with other departments

#### **Weaknesses: –**

1. Shortage of Full-Time teaching posts in the department
2. There is no separate room for faculty members

#### **Opportunity: –**

1. Need of installing an inter-active Smart Class Room separately
2. Planning for full-fledged departmental library for advance studies.

#### **Challenges: –**

1. To open-up departmental library and departmental computers.
2. Availability of students
3. Proper placement cell and coaching facility for competitive exam.

<b>Name of the department: Education</b>
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1. **Year of Establishment:** 2009-2010
2. **Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG (General)
3. **Names of Interdisciplinary courses and the departments/units involved:** N.A.
4. **Annual/ semester/choice based credit system (programme wise):** Annual (1+1+1 Pattern)
5. **Participation of the department in the courses offered by other departments:** N.A.
6. **Courses in collaboration with other universities, industries, foreign institutions, etc.:** Nil
7. **Details of courses/programmes discontinued (if any) with reasons:** N.A.
8. **Number of Teaching posts**

	Sanctioned	Filled
Professors	—	—
Associate Professors	—	—
Asst. Professors	—	—
Govt. approved part-time teachers	—	—
Guest teachers	—	01

9. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1. Alope Bagchi	M.A., B.Ed.	Guest lecturer	Educational Technology	03	—

10. **List of senior visiting faculty:** Nil

11. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:** 100%

12. **Student -Teacher Ratio (programme wise):** 200:01

13. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** Nil

14. **Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil / PG. – PG**

15. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** Nil

16. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:** Nil

17. **Research Centre /facility recognized by the University: College library provides research facilities:** Nil

18. **Publications:**

\* a) Publication per faculty: 03

\* Number of papers published in peer reviewed journals (national / international) by faculty and students: Nil

\* Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Nil

- \* Monographs: Nil
- \* Chapter in Books: Nil
- \* Books Edited: Nil
- \* Books with ISBN/ISSN numbers with details of publishers: Nil
- \* Citation Index: N.A.
- \* SNIP: Nil
- \* SJR: Nil
- \* Impact factor: N.A.
- \* h-index: N.A.

19. **Areas of consultancy and income generated:** Nil

20. **Faculty as members in**

- a) National committees b) International Committees c) Editorial Boards: N.A.

21. **Student projects**

- a) Percentage of students who have done in-house projects including inter departmental/programme: N.A.
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: N.A.

22. **Awards / Recognitions received by faculty and students:** N.A.

23. **List of eminent academicians and scientists / visitors to the department:** N.A.

24. **Seminars/ Conferences/Workshops organized & the source of funding**

- a) National: Nil
- b) International: Nil

25. **Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Under Graduate General in 1 <sup>st</sup> year	250	185	—	185	98%

\*M = Male \*F = Female

26. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Under Graduate (General)	100%	Nil	Nil

27. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Nil**

28. **Student progression**

Student progression	Against % enrolled
UG to PG	30%
PG to M. Phil.	Not known
PG to Ph.D.	Not known
Ph.D. to Post-Doctoral	Not known
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	Data not available
Entrepreneurship/Self-employment	Data not available

29. **Details of Infrastructural facilities**

- Library: Nil
- Internet facilities for Staff & Students: Yes, with Wi-Fi connectivity
- Class rooms with ICT facility: One Smart Class Room shared with other departments.
- Laboratories: Nil

30. **Number of students receiving financial assistance from college, university, Government or other agencies:** State Govt. provides scholarship to SC, ST, and OBC students. Half and Full-free student ship is also provided to poor and meritorious students of this college.
31. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:** Not yet organized
32. **Teaching methods adopted to improve student learning:** Chack & Talk method and ICT enabled TL methodology is followed.
33. **Participation in Institutional Social Responsibility (ISR) and Extension activities:** Nil
34. **SWOC analysis of the department and Future plans**

**Strengths: –**

1. Intake of good quality students in the department
2. Consistently good result
3. The rate of students' progression is good

**Weaknesses: –**

1. Shortage of Full-Time teaching posts in the department and other staff
2. There is no departmental library

**Opportunity: –**

1. Need of installing an inter-active Smart Class Room
2. Planning for full-fledged departmental library for advance studies.
3. Departmental students' magazine

**Challenges: –**

To open-up departmental library and coaching centre. Education Hons. Course is to be initiated shortly. New full-furnished departmental room is to be arranged.

<b>Name of the department: Music</b>
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1. **Year of Establishment:** 2008
2. **Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG
3. **Names of Interdisciplinary courses and the departments/units involved:** N/ A
4. **Annual/ semester/choice based credit system (programme wise):** Annual (1+1+1 patern)
5. **Participation of the department in the courses offered by other departments –**
6. **Courses in collaboration with other universities, industries, foreign institutions, etc. –**
7. **Details of courses/programmes discontinued (if any) with reasons –**
8. **Number of Teaching posts**

	Sanctioned	Filled
Professors	—	—
Associate Professors	—	—
Asst. Professors	01	Nil
Govt. approved part-time teachers	01	01
Guest teachers	—	—

9. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
Smt. Subarana Mukherjee	PG (M. Mus.)	Govt.- Approved Part-time teacher	Hindustani Classical Music	07	N/A

10. **List of senior visiting faculty: –**

11. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: N/A**

12. **Student -Teacher Ratio (programme wise): 100:01**

13. **Number of academic support staff (technical) and administrative staff; sanctioned and filled: –**

14. **Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil / PG. PG**

15. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil**

16. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil**

17. **Research Centre /facility recognized by the University: College library provides research facilities: N/A**

18. **Publications:**

\* a) Publication per faculty: 20/5 teachers: –

\* Number of papers published in peer reviewed journals (national / international) by faculty and students: –

\* Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): N/A

- \* Monographs: N/A
  - \* Chapter in Books: N/A
  - \* Books Edited: N/A
  - \* Books with ISBN/ISSN numbers with details of publishers: N/A
  - \* Citation Index: N/A
  - \* SNIP: N/A
  - \* SJR: N/A
  - \* Impact factor: N/A
  - \* h-index: N/A
19. **Areas of consultancy and income generated:** N/A
20. **Faculty as members in**
- a) National committees b) International Committees c) Editorial Boards – N.A.
21. **Student projects**
- a) Percentage of students who have done in-house projects including inter departmental/programme: N/A
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: N/A
22. **Awards / Recognitions received by faculty and students:** N/A
23. **List of eminent academicians and scientists / visitors to the department:** Dr. Karuna Sindhu Das, Ex-Vice Chancellor, Rabindra Bharati University, Sri Bratya Basu, Ex-Minister- in – charge, Ministry of Higher Education, Govt. of West Bengal, Mr. Srikanta Acharya, eminent singer of Bengal, Mr. Shubhendu Maity, eminent singer of Bengal Smt. Ratna Mitra, eminent artist of AIR, Kolkata and others.

**24. Seminars/ Conferences/Workshops organized & the source of funding**

- a) National: Workshop on “Rabindra Ganer Bibartan” (Evolution of songs of Tagore), funded by the UGC.
- b) International: —

**25. Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4) B.A. General	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Under Graduate in 1 <sup>st</sup> year	143	100		100	90%

\*M = Male \*F = Female

**26. Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Under Graduate	100%	Nil	Nil

**27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? N/ A**

**28. Student progression**

Student progression	Against % enrolled
UG to PG	60%
PG to M. Phil.	N/A
PG to Ph.D.	N/A
Ph.D. to Post-Doctoral	N/A
<b>Employed</b>	Data not available
• Campus selection	
• Other than campus recruitment	Data not available
Entrepreneurship/Self-employment	

**29. Details of Infrastructural facilities**

- a) Library: Library is equipped with text and reference books as per the Syllabi of the affiliating University
- b) Internet facilities for Staff & Students: Computer facilities are available with Wi-Fi connectivity
- c) Class rooms with ICT facility: Yes, one smart classroom shared by other departments. Some relevant gadgets like home theatre, DVD player, electro-organ, laptop and a good number of educational CD/DVDs are there in the department which is used in the classroom of the department.
- d) Laboratories: – Do –

**30. Number of students receiving financial assistance from college, university, Government or other agencies:** State Govt. provides scholarship to SC, ST, and OBC students. Half and Full-free student ship is also provided to poor and meritorious students of this college.

**31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:** Special lectures are delivered, an workshop were organized jointly with the department of Bengali in collaboration with Suronirjhar Sangeet Vidyayatan, Bankura during September 2013. Music maestro Mr. Srikanti Acharya, Sri Surendra Maity and the eminent Professor of Visva-Bharati University, Santiniketan Dr. Somendranath Bandyopadhyay delivered their valuable lectures and musical recitals in the workshop.

**32. Teaching methods adopted to improve student learning:** Normal and audio-visual methods.

**33. Participation in Institutional Social Responsibility (ISR) and Extension activities:** NSS units involve students in socially responsible different extension activities.

### 34. SWOC analysis of the department and Future plans

#### **Strengths: –**

1. Consistently good result of the department
2. A good number of gadgets, Musical instruments and educational CD, DVDs
3. Laptop computer for the faculty member
4. Several modern musical instruments and gadgets

#### **Weaknesses: –**

1. Unavailability of full-time teacher in the department

#### **Opportunity:**

1. Introduction of Honours Course in the college and to maintain a high profile and musically sound atmosphere.

**Challenges:** To encourage students to take up Music as an essential subject for their future career.

<b>Name of the department: Physics</b>
--

1. **Year of Establishment:** 2006
2. **Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG
3. **Names of Interdisciplinary courses and the departments/units involved:** N. A.
4. **Annual/ semester/choice based credit system (programme wise):** Annual
5. **Participation of the department in the courses offered by other departments:** Mathematics & Chemistry.
6. **Courses in collaboration with other universities, industries, foreign institutions, etc.** N. A.
7. **Details of courses/programmes discontinued (if any) with reasons:** N.A.
8. **Number of Teaching posts**

	Sanctioned	Filled
Professors	—	01 (Guest Teacher)
Associate Professors	—	—
Asst. Professors	01	Vacant

9. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1. Thakurdas Mahata	M.Sc. in Physics	Guest Teacher	Electronics	01	—

10. **List of senior visiting faculty:** N.A.
11. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:** 100%
12. **Student -Teacher Ratio (programme wise):** 50:01
13. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** 01 (Lab attendant)
14. **Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil / PG.**  
— 1 PG
15. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** Nil
16. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:** N.A.
17. **Research Centre /facility recognized by the University:** College library provides research facilities. N. A.
18. **Publications:**
- \* a) Publication per faculty: N.A.
  - \* Number of papers published in peer reviewed journals (national / international) by faculty and students: N.A.
  - \* Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Not known

- \* Monographs: N. A.
  - \* Chapter in Books: N.A.
  - \* Books Edited: N.A.
  - \* Books with ISBN/ISSN numbers with details of publishers: N.A.
  - \* Citation Index: N.A.
  - \* SNIP: N. A.
  - \* SJR: N.A.
  - \* Impact factor: N.A.
  - \* h-index: N.A.
19. **Areas of consultancy and income generated:** N.A.
20. **Faculty as members in**
- a) National committees: N.A.
  - b) International Committees: N.A.
  - c) Editorial Boards: N.A.
21. **Student projects**
- a) Percentage of students who have done in-house projects including inter departmental/programme: N.A.
  - b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: N.A.
22. **Awards / Recognitions received by faculty and students:** N.A.
23. **List of eminent academicians and scientists / visitors to the department:** N.A.
24. **Seminars/ Conferences/Workshops organized & the source of funding**
- a) National: N.A.
  - b) International: N.A.

25. **Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Under Graduate Science	300	70	—	29	65%

\*M = Male \*F = Female

26. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Under Graduate Science	100%	Nil	Nil

27. **How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Not available.**

28. **Student progression**

Student progression	Against % enrolled
UG to PG	28%
PG to M. Phil.	—
PG to Ph.D.	—
Ph.D. to Post-Doctoral	—
<b>Employed</b> • Campus selection • Other than campus recruitment	Data not available
Entrepreneurship/Self-employment	Data not available

29. **Details of Infrastructural facilities**

- Library: Central library is equipped with sizable number of books for General and Honours Courses
- Internet facilities for Staff & Students: Wi-Fi is available on the campus/Internet facility is also available in the department.
- Class rooms with ICT facility: 01 Smart classroom with ICT facility
- Laboratories: 01 Science laboratory for UG students.

30. **Number of students receiving financial assistance from college, university, Government or other agencies:** State Govt. provides scholarship to SC, ST, and OBC students. Half and Full-free student ship is also provided to poor and meritorious students of this college.
31. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:** N.A.
32. **Teaching methods adopted to improve student learning:** Apart from conventional method of teaching modern methods are also practiced through Smart Board.
33. **Participation in Institutional Social Responsibility (ISR) and Extension activities:** NSS units engage students in socially responsible activities and outdoor service activities. Blood donation camps are organized regularly, campus cleansing programmes are undertaken.
34. **SWOC analysis of the department and Future plans**
1. Opening of Under Graduate Honours Course in Physics
  2. To increase the number of text and reference books in the library

<b>Name of the department: Chemistry</b>
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1. **Year of Establishment:** 2006
2. **Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG
3. **Names of Interdisciplinary courses and the departments/units involved:** N. A.
4. **Annual/ semester/choice based credit system (programme wise):** Annual
5. **Participation of the department in the courses offered by other departments:** Mathematics & Physics.
6. **Courses in collaboration with other universities, industries, foreign institutions, etc.** N. A.
7. **Details of courses/programmes discontinued (if any) with reasons:** N.A.
8. **Number of Teaching posts**

	Sanctioned	Filled
Professors	—	—
Associate Professors	—	01(Guest)
Asst. Professors	01	Vacant

9. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt. /Ph.D. / M. Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1. Samir Kumar Roy	Ph.D.	Associate Professor	Physical Chemistry	33	01(Awarded Ph.D. in 2012)

10. **List of senior visiting faculty: 01**

11. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty: 100%**

12. **Student -Teacher Ratio (programme wise): 50:01**

13. **Number of academic support staff (technical) and administrative staff; sanctioned and filled: 01 (Lab attendant)**

14. **Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil / PG. – 1 Ph.D.**

15. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received: Nil**

16. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received: Nil**

17. **Research Centre /facility recognized by the University: College library provides research facilities. N. A.**

18. **Publications:**

- \* a) Publication per faculty: 05 (Last five years)
- \* Number of papers published in peer reviewed journals (national / international) by faculty and students: 07 (National), 02 (International)
- \* Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): 09

- \* Monographs: 01
- \* Chapter in Books: Nil
- \* Books Edited: Nil
- \* Books with ISBN/ISSN numbers with details of publishers: 03
- \* Citation Index: Not known
- \* SNIP: Nil
- \* SJR: Nil
- \* Impact factor: Not known
- \* h-index: Not known

19. **Areas of consultancy and income generated:** Free consultancy service by way of analyzing water samples and giving advice to individual or institution on request.

20. **Faculty as members in**

- a) National committees: Member of Board of Studies and Syllabus committee of Burdwan University
- b) International Committees: Nil
- c) Editorial Boards: Member of Editorial Board of Journal of Wesleyan Research

21. **Student projects**

- a) Percentage of students who have done in-house projects including inter departmental/programme: N.A.
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: N.A.

22. **Awards / Recognitions received by faculty and students:** Dr. S.K. Roy received recognition as Ph.D. supervisor by Burdwan University

23. **List of eminent academicians and scientists / visitors to the department:** Nil

**24. Seminars/ Conferences/Workshops organized & the source of funding**

a) National: The department organized an all India ACT concept test in Chemistry in the department of Chemistry on 01.12.2012.

b) International: Nil

**25. Student profile programme/course wise:**

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
Under Graduate Science	300	70	—	29	65%

\*M = Male \*F = Female

**26. Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
Under Graduate Science	100%	Nil	Nil

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? Not available.

**28. Student progression**

Student progression	Against % enrolled
UG to PG	28%
PG to M. Phil.	—
PG to Ph.D.	—
Ph.D. to Post-Doctoral	—
<b>Employed</b> <ul style="list-style-type: none"> <li>• Campus selection</li> <li>• Other than campus recruitment</li> </ul>	Data not available
Entrepreneurship/Self-employment	Data not available

**29. Details of Infrastructural facilities**

- a) Library: Central library is equipped with sizable number of books for General and Honours Courses
- b) Internet facilities for Staff & Students: Wi-Fi is available on the campus/Internet facility is also available in the department.
- c) Class rooms with ICT facility: 01 Smart classroom with ICT facility
- d) Laboratories: 01 Science laboratory for UG students.

**30. Number of students receiving financial assistance from college, university, Government or other agencies:** State Govt. provides scholarship to SC, ST, and OBC students. Half and Full-free student ship is also provided to poor and meritorious students of this college.

**31. Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:** Students are encourage to participate in the seminars, workshops and special lecturer organized by the different departments of the college.

**32. Teaching methods adopted to improve student learning:** Apart from conventional method of teaching modern methods are also practiced through Smart Board, LCD projector as and when required.

**33. Participation in Institutional Social Responsibility (ISR) and Extension activities:** NSS units engage students in socially responsible activities and outdoor service activities. Blood donation camps are organized regularly, campus cleansing programmes are undertaken.

**34. SWOC analysis of the department and Future plans**

- 1. Opening of Under Graduate Honours Course in Chemistry
- 2. To organized Seminars, Lectures for dissemination of knowledge
- 3. To encourage the faculty member to submit collaborative projects
- 4. To increase the number of text and reference books in the library
- 5. To encourage parents, guardians, alumni and philanthropic persons to sponsor endowments.
- 6. Laptop computer for the faculty member.

<b>Name of the department: Mathematics</b>
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1. **Year of Establishment:** 2006
2. **Names of Programmes / Courses offered (UG, PG, M. Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):** UG (Hons.)
3. **Names of Interdisciplinary courses and the departments/units involved:** N.A.
4. **Annual/ semester/choice based credit system (programme wise):** Annual (1+1+1 Pattern)
5. **Participation of the department in the courses offered by other departments:**
6. **Courses in collaboration with other universities, industries, foreign institutions, etc.** Nil
7. **Details of courses/programmes discontinued (if any) with reasons:** N.A.
8. **Number of Teaching posts**

	Sanctioned	Filled
Professors	—	—
Associate Professors	—	—
Asst. Professors	—	—
Govt. approved part-time teachers	01	01
Guest teachers	—	04

9. **Faculty profile with name, qualification, designation, specialization, (D.Sc./D.Litt./Ph.D./ M. Phil. etc.)**

Name	Qualification	Designation	Specialization	No. of Years of Experience	No. of Ph.D. Students guided for the last 4 years
1. Shrabani Dey	M.Sc. in Pure Math.	Part-time Lecturer	Advance Geometry	05 Years	—
2. Subhasis Khan	M.Sc. in Applied Math.	Guest Lecturer	Operation Research and Fluid Mechanics	01 Year	—
3. Tufan Mahato	M.Sc. in Applied Math	Guest Lecturer	Fluid Dynamics and Hydro-dynamics	01 Year	—
4. Anjan Banerjee	M.Sc. in Pure Math.	Guest Lecturer	Operation theory and application theory	04 Years	—
5. Lipi Baskey	M.Sc. in Pure Math	Guest Lecturer		02 Years	—

10. **List of senior visiting faculty:** Dr. Indrojit Lahiri from Kalyani University, Dr. U.C. Dey from Kalyani University, and Dr. Supriya Banerjee from S.K.B. University
11. **Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:** 35%
12. **Student -Teacher Ratio (programme wise):** 05:16
13. **Number of academic support staff (technical) and administrative staff; sanctioned and filled:** Nil
14. **Qualifications of teaching faculty with D. Sc/ D. Litt/ Ph. D/ M. Phil/ PG.** – All PG.
15. **Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:** Nil
16. **Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received:** Nil
17. **Research Centre /facility recognized by the University:** College library provides research facilities: Nil

**18. Publications:**

- \* a) Publication per faculty: Nil
- \* Number of papers published in peer reviewed journals (national / international) by faculty and students: Nil
- \* Number of publications listed in International Database (For E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.): Not known
- \* Monographs: Nil
- \* Chapter in Books: Nil
- \* Books Edited: Nil
- \* Books with ISBN/ISSN numbers with details of publishers: 03
- \* Citation Index: Not known
- \* SNIP: Nil
- \* SJR: Nil
- \* Impact factor: Not known
- \* h-index: Not known

**19. Areas of consultancy and income generated: Nil**

**20. Faculty as members in**

- a) National committees b) International Committees c) Editorial Boards.... N. A.

**21. Student projects**

- a) Percentage of students who have done in-house projects including inter departmental/programme: N.A.
- b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: Nil

22. Awards / Recognitions received by faculty and students: Nil

23. List of eminent academicians and scientists / visitors to the department: Nil

24. Seminars/ Conferences/Workshops organized & the source of funding

a) National: Nil

b) International: Nil

25. Student profile programme/course wise:

Name of the Course/programme (refer question no. 4)	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
B.Sc. Hons.	200	39		39	92%

\*M = Male \*F = Female

26. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
B.Sc. Hons.	100%	Nil	Nil

27. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.? N. A.

28. **Student progression**

<b>Student progression</b>	<b>Against % enrolled</b>
UG to PG	80%
PG to M. Phil.	10%
PG to Ph.D.	—
Ph.D. to Post-Doctoral	—
<b>Employed</b>	
• Campus selection	—
• Other than campus recruitment	
Entrepreneurship/Self-employment	—

29. **Details of Infrastructural facilities**

- a) Library: Well
- b) Internet facilities for Staff & Students: Well
- c) Class rooms with ICT facility: Yes
- d) Laboratories: Yes, one computer centre with LAN and Internet connectivity

30. **Number of students receiving financial assistance from college, university, Government or other agencies:** 10% students are receiving financial assistance from the college and University received candidates are receive financial assistance.

31. **Details on student enrichment programmes (special lectures / workshops / seminar) with external experts:** Some special lecturer had been arranged time to time by senior University faculty from the State Govt.

32. **Teaching methods adopted to improve student learning:** Both Chalk & talk method and ICT enabled teaching-learning methodology are followed.

33. **Participation in Institutional Social Responsibility (ISR) and Extension activities:** NSS units engage students in socially responsible activities and outdoor service activities. Blood donation camps are organized regularly, campus cleansing programmes are undertaken.

### 34. SWOC analysis of the department and Future plans

#### **Strengths: –**

1. Intake of good quality students in the department
2. Consistently good result
3. A computer centre with LAN and Internet connectivity used by the departmental students
4. The rate of students' progression is good
5. Laptop computer for the faculty member

#### **Weaknesses: –**

1. Shortage of Full-Time teaching posts in the department
2. Want of separate departmental room for the faculty members

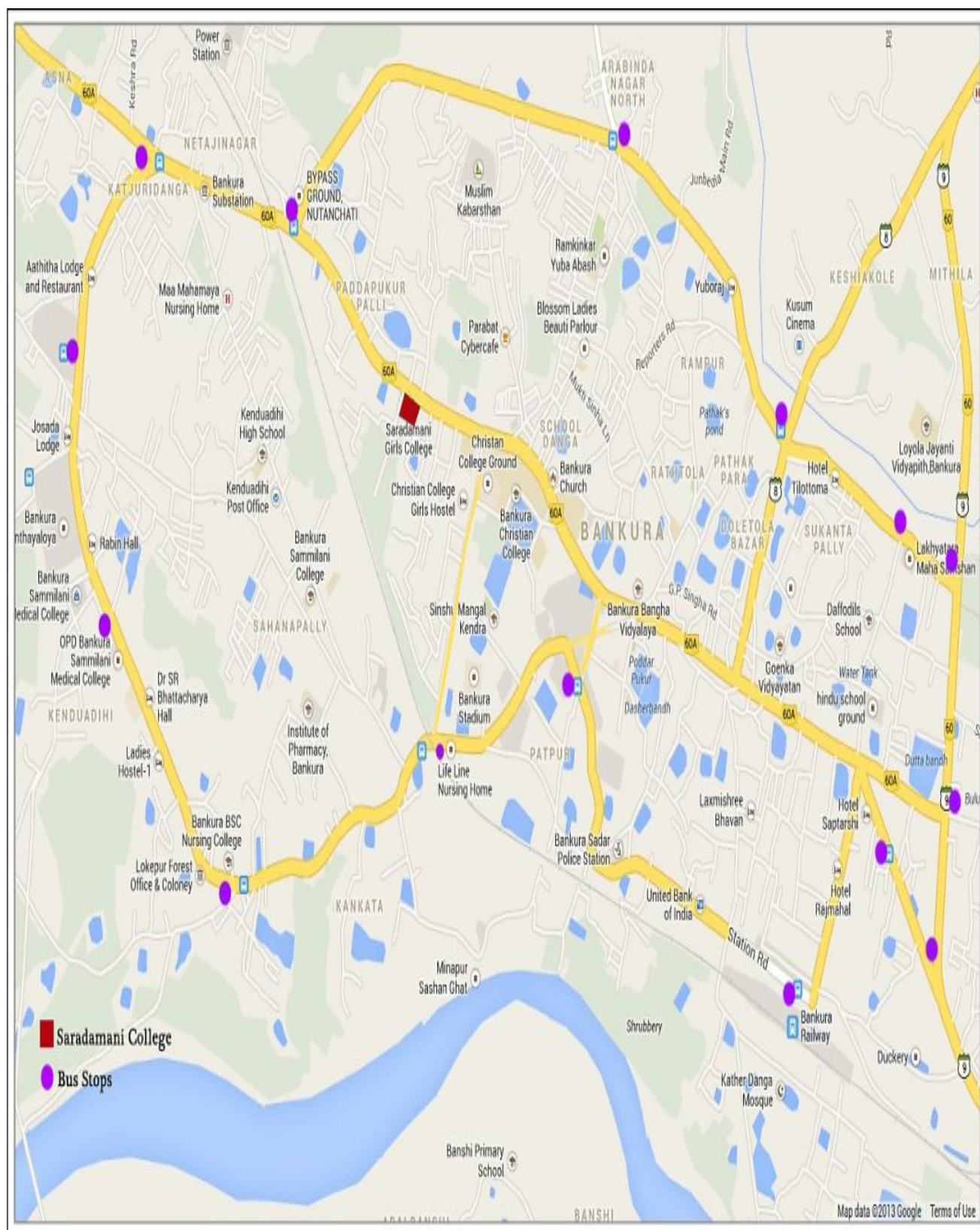
#### **Opportunity: –**

1. Need of installation of more computers in the laboratory
2. Initiatives towards organizing seminar/workshops by the department

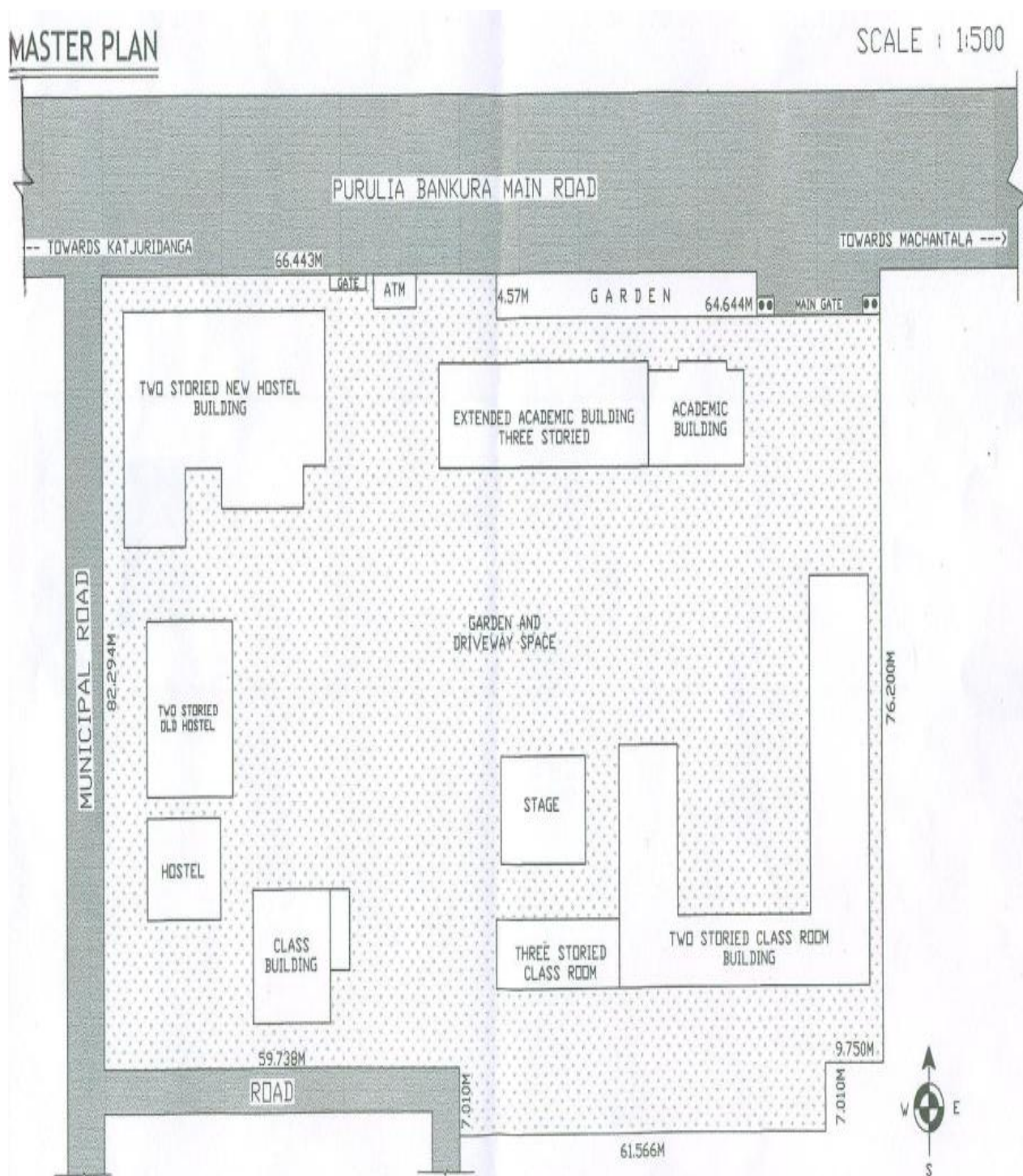
#### **Challenges:**

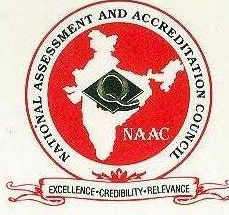
1. As a comparatively youthful department we have so many spaces to improve ourselves. We are planning to open-up departmental library along with separate departmental office. We are planning to impart e-education to our students within a couple of year, provide special coaching to make them more confident regarding various all India level competitive examinations.

## Location Map of Bankura Zilla Saradamani Mahila Mahavidyapith



## Master plan of Bankura Zilla Saradamani Mahila Mahavidyapith





**राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद**  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission

# *Certificate of Accreditation*

*The Executive Committee of the  
National Assessment and Accreditation Council  
on the recommendation of the duly appointed  
Peer Team is pleased to declare the  
Bankura Zilla Saradamani  
Mahila Mahavidyalapith  
Nutanchari, Bankura, affiliated to University of Burdwan  
West Bengal as  
Accredited  
at the B<sup>+</sup> level.*

*Date : March 31, 2007*



*[Signature]*  
Director

- This certification is valid for a period of Five years with effect from March 31, 2007
- An institutional score (%) in the range of 55-60 denotes C grade, 60-65-C<sup>+</sup> grade, 65-70-C<sup>++</sup> grade, 70-75- B grade, 75-80- B<sup>+</sup> grade, 80-85-B<sup>++</sup> grade, 85-90- A grade, 90-95-A<sup>+</sup> grade, 95-100-A<sup>++</sup> grade (upper limits exclusive)

March 31, 2007/178



राष्ट्रीय मूल्यांकन एवं प्रत्यायन परिषद  
विश्वविद्यालय अनुदान आयोग का स्वायत्त संस्थान  
**NATIONAL ASSESSMENT AND ACCREDITATION COUNCIL**  
An Autonomous Institution of the University Grants Commission

## Quality Profile

Name of the Institution : Bankura Zilla Saradamani Mahila Mahavidyapith

Place : Nutanchati, Bankura, West Bengal

Criterion	Weightage ( $W_i$ )	Criterion Score ( $C_i$ )
I. Curricular Aspects	100	80
II. Teaching-Learning and Evaluation	400	320
III. Research, Consultancy and Extension	50	25
IV. Infrastructure and Learning Resources	150	100
V. Student Support and Progression	100	80
VI. Organization and Management	100	80
VII. Healthy Practices	100	80
Total	$\Sigma W_i = 1000$	$\Sigma C_i = 765$

$$\text{Institutional Score} = \frac{\Sigma C_i}{\Sigma W_i} \times 100 = \frac{765}{1000} \times 100 = 76.50$$

Date : March 31, 2007

  
Director

March 31, 2007/178

Assessment Report  
for  
Institutional Accreditation of  
Bankura Zilla Saradamani Mahila  
Mahavidyapith, Bankura, West Bengal

March 17-18, 2007

National Assessment and Accreditation Council  
Bangalore

# **PEER TEAM REPORT ON THE ASSESMENT AND ACCREDITATION OF THE BANKURA ZILLA SARADAMANI MAHILA MAHAVIDYAPITH**

## **Section 1: Preface**

The Bankura Zilla Saradamani Mahila Mahavidyapith ( BZSMM) , Bankura was established on 27 August 1973 as the only Degree College for women in a backward district of West Bengal . The mission was to impart multifaceted knowledge for spreading higher education among the girls thereby to encourage life long learning while making meaningful contribution to career building of the weaker section of the society. The goal also included awareness on environmental pollution and rights and duties of the women. The college was affiliated to the Burdwan University and accorded recognition by the University Grants Commission Under 2 (F) on 19 October 1981. The college is located at Bankura with a campus area of 2.495 acres. It receives annual grant-in-aid from the State Government for its sustenance. The college provides Degree Courses in Arts and Science with option for Bengali, English, Geography, Sanskrit, History, Political Science, Philosophy, Economics and Mathematics (in B.A ) and Physics , Chemistry and Mathematics in B. Sc. Honours courses are offered in Geography, Economics and Mathematics.

The course programme is annual. There is provision of electing a subject of one's own choice in BA as stipulated in the University regulation. The syllabus is framed by the affiliating University and the College has no say in the matter. Though there are 21 sanctioned Teaching Posts only 17 have been filled up. Similarly, against 14 sanctioned non teaching posts, 12 have been filled up. There are 2 part time Technical Personnels and 17 part time teachers. The Management has appointed 1 full time Teacher and two part-time teachers for the science programme. All these personnels belong to the State of West Bengal. The student strength being 1272, the Teachers Students ratio is 1:37.

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The BZSM Mahavidyapith applied to the National Assessment and Accreditation Council, Bangalore (an Autonomous Body) in December 2006 for assessment and accreditation by submitting the Self Study Report as per rules. According to the National Assessment and Accreditation Council, Bangalore constituted a Peer Team with Prof. P. K. Mishra, former Vice Chancellor, North Orissa University, Baripada, Orissa as the Chairman and Prof. Bijay Kumar Mishra, Professor and Head, Department of Chemistry, Sambalpur University, Jyotivihar as Member and Prof. B. N. Deka former Principal, Rangia College, Kamrup as the Member Coordinator. The Peer Team visited the college on 17-18 March 2007 to assess and evaluate the Institution on the basis of the stipulated seven point criteria of the NAAC and after making an objective analysis of the Self Study Report and the performance of the college by visiting the Departments and support services, meeting the Management, Guardians, Teaching and non Teaching Staffs, Students and the Alumni and all other stake holders, made the following observations / recommendations.

## **Section 2 : Criteria Wise Analysis**

### **Criterion I : Curricular Aspects**

The college is exclusively for girls education in Arts and Science. Though the College is situated in an urban area, the girl students are mostly from the villages. The college has a suitable number of SC/ST students who are given special attention to appear in various competitive examinations after Graduation. The College tries for all round growth of students, besides creating awareness on environmental studies which is compulsory.

In BA, there are both General and Honours Programmes in Bengali, English, Geography, Sanskrit, History, Political Science, Philosophy, Economics and Mathematics. In B. Sc., there is General course in Physics, Chemistry and Mathematics. The curricula are designed by Burdwan University and modernization is done under University provision. Programme options are there. There are different cut off marks for admission. Internet facility is available for the students and teachers.

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There is flexibility in pursuing programmes. Personal coaching is given to slow and disadvantaged learners. Advanced learners are given reference books.

There is feed back mechanism through Questionnaires. Such feed backs help the college to identify strength and weaknesses. Quality sustenance and quality enhancement measures are done through Guest Lectures. An Academic calendar is given to all students after admission.

### **Criterion II : Teaching , Learning and Evaluation**

The College follows a transparent admission policy. There is an Admission Committee to monitor admission. A prospectus with all rules and regulations is given on application. Reservation rules for the SC/ST/OBC students are adhered to. Provision of counseling is also there. Among 1272 students in Under Graduate Classes 642 are in Honours. Assessment of the students is done by skill test, group discussion, quiz test, aptitude test, seminars and language test. The college takes care of the disadvantaged group through intensive teaching in tutorial class. Time Table is rigorously followed. Teacher's workload is notified to the students. Teachers are strictly advised to follow teaching schedule. Daily diary of teachers is maintained. Academic calendar is a strict guideline for both the teachers and students.

The college encourages creative writing through wall magazines, seminar lectures, use of library, interaction, debate and exhibition etc. The teaching – learning system is full proof. Examination, Group Survey and Study Tours are also organized. Assessment of students is done through periodical examinations. Besides curricular activities, examinations activities are also monitored. Teacher's knowledge is updated by new library books, magazines, seminars and debates. The teachers are encouraged to attend Refresher and Orientation courses.

The teachers are appointed by the Governing Body as per the recommendation of West Bengal College Service Commission. They are deputed to attend seminars and provided with internet facilities. There are computers and audio visual aids. Teachers are evaluated by the Teachers council. Feedback from the students is given due weightage. If defects are detected, the remedial measures are taken. There is a continuous process of assessment.

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**Criterion III : Research, Consultancy and Extension**

The college encourages research culture by granting study leave for doing M. Phil course and for attending Seminars/Workshop etc. During absence of Teachers the class teaching is adjusted. Research journals are subscribed for. Four Teachers have received Ph.D. Degree and Three have received M.Phil degree.

Some teachers are engaged in Post Doctoral work. Teachers are publishing research papers in National Journals in Bengali, Economics, Philosophy and Political Science. Some Teachers are engaged in post graduate teaching in the Study Centres of Rabindra Bharati University. The NSS units are engaged in extension activities by organizing special camps for the growth of literacy, public health and hygiene, medical check-up, remedy for drug addiction and awareness for child reproductive health and nutrition. Blood donation camps are also held. Some teachers are involved in programmes like cultural heritage and entrepreneurship development. They also work to ensure justice for the underprivileged section of the society. During the recent years, the teachers have attended 10 National and 2 International Seminars. They have published 2 book and 39 papers. The Victoria Memorial, Kolkata provided Rs.39,000/- to organize Work-shop. For consultancy work the college has earned Rs.4100/-. Two research projects are ongoing now. One Teacher has been selected for UGC Research award in the Tenth Plan period.

**Criterion IV : Infrastructure and Learning Resources**

The College has a campus area of 2.495 acres and a Master Plan for infrastructural growth. Building with 3844.90 sft plinth area accommodation is adequate for now. There is a library with computer and internet facilities. There is a play ground inside the campus. The students have been provided with more Indoor game facilities than Outdoor games. The College has an open air theatre, cycle stand, canteen, hostel, generator set, Photocopier, common room and staff toilet. There is a cheap stationery store. The Central Library has 19,360 books out of which 15,140 are text books, 4200 are reference books and 6 journals. The library opens at 10.00 AM and closes at 5 PM and has been computerized. There is also open access system. A Library Committee looks after purchase of books and journals. There is a trained librarian who takes care of entry and issue. New arrivals are properly displayed and

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computer services are extended to students and staff. Average number of books issued per day is 50 and about 1500 users visit the library every month.

The hostel has 19 rooms accommodating 120 boarders. Dining hall and kitchen are spacious. Television set has been provided. Monthly Health checkup is held. Students participate in National and University level sports meets. The students have won prizes in athletic meets.

#### **Criterion V : Student Support and Progression**

The BZSM Mahavidyapith has 1272 students on roll now. As a Women's college having only BA and BSc courses, the figure is quite encouraging. They come from Bankura and adjacent districts of West Bengal. Among 1272 students 1113 are general, 50 OBC, 73 SC and 36 ST students. The drop out rate is 9.67% for Hon's and 13.31% for general course. A microscopic number go for PG Course after graduation. Some of them have got employment in schools as teachers. Three have qualified in NET and two have qualified in SLET. The college provides Hostels, Library, Free-studentship and students-aid. There are endowment prizes for brilliant performance in BA pass and Hon's examinations. The SC/ST students get stipends. There is an Employment cell. There is an Alumni Association. A list of distinguished Alumni is available in the College. The Alumni have donated money for the development of the College. There is also a Grievance Redressal Cell. The College has taken steps for enhancing the quality of education through Tests and Seminars. The pass % shows 83.00% in 2006. There is a cell to prevent sexual harassment.

The Teachers attended Legal Advisory Cell workshop at Bankura. Students are given various incentives for sports and the college organizes sports meets, beside participating in University meets.

The college collects feedbacks and after analyzing them forward them to the DPI. The students take parts in seminars and Quiz Competitions. They also take part in extra-curricular functions like drama, music and recitation etc.

#### **Criterion VI : Organization and Management**

The College has a Governing Body to take administrative policy decisions in development of infrastructure. It ensures the attainment of goals like achieving

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excellence in all academic efforts, holistic education to the students, making Arts and Science education relevant to the job market and in developing the students as good citizens. The Principal executes the decision of the Governing Body. He ensures deployment of staff for career improvement. There are various Committees to assist the principal in administration and cultural activities. The recommendations of the committees are approved by the Governing Body for implementation. The Teachers Council meets at least twice a year.

There is provision for perspective planning for all round development of the College.

The Academic calendar is approved by the Governing Body.

The Governing body also appoints temporary staff or on contract basis. The teacher's diary is maintained for their assessment. The Inspector of College and Registrar of the affiliating University periodically conducts inspections. The college mobilizes funds through donation from the MPs and other Philanthropic Agencies. Annual Audit is regularly conducted.

#### **Criterion VII : Healthy Practices**

The poor and meritorious students are provided with books more than what is authorized. Half and Full free studentship are given. College provides subsidized hostel accommodation to SC/ST students.

Proposal for a modern hostel has been approved by the UGC. Exhibition and cultural programmes are organized. Campus beautification is given due emphasis. Process of computerization of the Library is going on. Resource generation efforts are continuously taken up. Democratic functioning is encouraged. Internal quality checks have been adopted. Self appraisal for teachers is in practice. Non-teaching staff efficiency is closely supervised. Departmental meetings are held to ensure quality teaching. Teacher's evaluation forms are analyzed by the Principal who takes corrective measures. Intensive coaching is adhered to for better results. Students' views are taken while fixing College examination schedule. Students' forum conducts students-teachers-interaction. A suggestion books entertains suggestion of students. Guest lecturers are invited.

Teaching plan and teachers diaries are maintained.

Inter college events like debates are organized.

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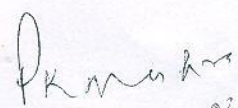
Value education is included by prayer and lighting of the lamp. Patriotic programmes are held on 26 January and 15 August. Brotachare (Yogic and physical exercise) camps are organized.

Teachers accept counseling the students with pleasure. NSS units play active social service roles. Youth Camps for Healthy Society are regularly organized. Ten days are spent in adopted village. Programme of literacy and public health are organized. Blood Donation Camps and Health Checkup Camps are held. Relief materials are collected for Tsunami and Earthquake victims. Collected money for the purpose was donated to PM's relief fund. World AIDS/HIV days are held as per schedule. Pulse Polio Vaccination, Tree Plantation and Road Repairing Programmes are held.

Strategic planning is followed for Academic planning exercise. There is a Question Bank to help students. Educational Tours, Field Survey are conducted. Students are involved in College administration. Reputed personalities are invited to college to give lectures. Student union election is hassle free. Students are given opportunity for class presentation with the help of teaching aids. International women's day was organized on 08.03.2006. Workshop on Women's health related problems were held on 17.01.2007. MOU with BBC to introduce conversational English language courses was signed.

### Section 3: Overall Analysis:

- The BZSM Mahavidyapith during its existence of 36 years has firmly consolidated itself with high reputation for discipline and good teaching among Girls' students.
- Though the course programme is highly traditional and expansion for Science Course has been undertaken very recently on the initiative of the Management, the teaching and assessment methods have a solid base of innovation and sincerity.
- The role of the Management is quite evident in running the show properly.
- The Principal and the Teaching Staff are no less praise-worthy for their team effort.

  
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**Section 4 : - Confidential****Suggestions / Recommendations**

- The Guardians and the students wholeheartedly expressed their desire to have Short- term Vocational Courses on Music, Fashion Design, Beauty parlour and Nutrition etc.
- There is scope of having computer unit at least with 5-10 systems to give training to the students on payment basis. Since there is a Hostel with 120 inmates in the campus, the unit will run on self financing scheme successfully.
- A First Aid Centre and more provision of indoor and outdoor games may be provided.
- There should be a move of taking over the Management of the college by the Government so that the Science Stream which was opened in 2006 can be consolidated and full time Teachers can be appointed.
- Most of the Teachers are non – Ph.D.s. They may be encouraged to do Ph.D.
- Teachers may be encouraged to publish research articles in National and International journals.
- The vacant posts of Teaching and non-teaching staff may be filled up on priority basis.
- Multiple copies of text – books, reference books and standard journals and magazines may be purchased to enrich the library.
- A Yoga cum Meditation centre may be opened.

The above steps will help in promoting women education further.

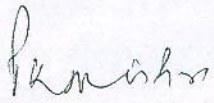
*P. K. Mishra*  
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The members of the Peer Team are deeply overwhelmed at the cooperation and hospitality of the Management, Principal, Teaching and Non-Teaching staffs, Guardians, Students and the Alumini, which made the visit so pleasant and memorable .

**Names and Signatures of the Peer Team Members**

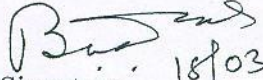
**1. Name of the Chairman :**

**Prof . P.K.Mishra**

Signature  18/03/07


**2. Name of the Member Coordinator :**

**Prof . B.N.Deka**

Signature  18/03/07


**3. Name of the Member :**

**Prof . B.K.Mishra**

Signature  15/03/07

**I agree with the observations and recommendation made by the Peer Team in this Report**

Name and Signature of the Head of the Institution

 18/03/2007.  
**( Dr. Siddhartha Gupta )**  
**Principal**

Bankura Zilla Saradamani Mahila Mahavidyapith

Principal  
Bankura Zilla Saradamani  
Mahila Mahavidyapith